

HIGHLAND PLAN COMMISSION
Study Session Minutes (Meeting)
May 15, 2019

Study Session began at 6:40 P.M.

In attendance were: Commissioners' Grzymski, Kendra, Schocke, and Zemen. Also in attendance were Ken Mika, Building Commissioner/Zoning Administrator and P.C. Attorney Jared Tauber. Absent P.C. Engineer John Phipps and Commissioners' Vander Woude, Turich and Martini.

Those in attendance reviewed the petition request for Jovan Lozevski for a proposed (5) Lot Subdivision located on the west side of Hook St. between 43rd & 44th St., just south of the Seberger Farms Subdivision. Those in attendance were made aware that the petitioner would be requesting a continuance due to the engineering and preliminary plat not being complete for this evenings meeting. No further discussion ensued.

Mr. Mika explained to those in attendance that proposed Plan Commission Resolution No. 2019-03 would amend the Fee Schedule(s) for the Plan Commission and BZA. A comparison of the existing and proposed fee schedule was shown. Mr. Mika went on to say that it has been 13 years since the fees were last increased and that there are several factors that are considered when formulating these fees, including but not limited to energy cost, which includes heating, cooling and powering the Administrative Department (Building & Inspection). Administrative costs involved with Plan Commission and BZA business which includes staff/petitioner consultation along with the processing of respective paperwork related to the petitions, and expenses incurred by the Department for Legal and Engineering consultation and representation. The Plan Commission was also advised that the Clerk Treasurer Mike Griffin had actually asked that we look at increasing the fees for some time now. He has reviewed what is being proposed and stated he felt comfortable with increases. It was also explained that there is a new category that has been added to address a more recent Zoning Ordinance change that requires that the Plan Commission review Overlay District Development Plans along with other unspecified zoning matters that may come before the Plan Commission as part of a Public Hearing process. This was not previously required, but now is needed. After reviewing, those in attendance felt comfortable in that being proposed.

Study Session ended at 6:58 P.M.

Ken Mika

Building Commissioner / Zoning Administrator