

HIGHLAND POLICE COMMISSION MEETING

February 14, 2019

The Highland Police Commission met in regular session at the Public Safety Building. Commissioner Moes called the meeting to order at 7:00 P.M., followed by the Pledge of Allegiance.

Roll Call: Commissioners Moes, and Danko Jurczak, and Slagle were present as well as Chief Hojnicky, Attorney Rhett Tauber and Town Councilman Herak, Police Commission Liaison. Absent with prior notice was Commissioner Krooswyk.

Minutes of the January 10, 2019 meeting were approved.

Approval was given to forward claims to the Town Council for payment.

Appointments

Commissioner Jurczak made a nomination for the 2019 Police Commission Slate for Commissioner Slagle as Chairman, with a second from Commissioner Danko. Commissioner Moes made a nomination for Commissioner Jurczak as Vice Chairman with a second from Commissioner Danko. Commissioner Danko made a nomination for Commissioner Moes as Secretary, with a second from Commissioner Jurczak. The Police Commission on a viva voce vote approved the appointments for the 2019 Metropolitan Board of Commissioners. On a motion by Commissioner Moes and a second by Commissioner Jurczak the Commissioner reappointed Tauber Law as legal counsel. On a motion by Commissioner Danko and a second by Commissioner Moes the Commission reappointed LuAnn Stirling as Recording Secretary.

Training

On a motion by Commissioner Danko and seconded by Commissioner Moes the Commission on a viva voce vote approved the following training: Level 1 Gracie Survival Tactics Instructor Re-Certification; May 13-17, 2019; Raleigh, NC; Detective Corp Brian Stanley; Registration- \$895; Airfare-\$300 (roundtrip); Car Rental- \$308.36 (1 week); Lodging- \$658.30 (5 nights @ \$166 per night plus tax); Per Diem- \$300 (1 officer @ \$60 per day).

Eligibility List

On a Motion by Commissioner Jurczak and a second by Commissioner Danko the Eligibility list was established for one year from this date of 2/14/19.

SOP

On a motion by Commissioner Moes and a second by Commissioner Jurczak the Commission on a viva voce vote approved the amendments to the listed SOP's and an additional motion was made by Commissioner Danko stating in the Firearms SOP's it should state the only ammunition allowed is what the department issues and state the brand/type, with Commissioner Jurczak seconding this additional amendment and the Commission concurring.

Promotion

On a motion by Commissioner Danko and a second by Commissioner Moes the Commission on a viva voce vote approved the promotion of Officer Tyler Dills to 3rd Class Patrolman to be effective March 11, 2019.

Chief's Comments

Thank you card was received from St James Food Pantry for the turkey donations.

Local Boy Scout Troop dropped off popcorn for the Officers.

A resident dropped off Jimmy Johns subs for Officers thanking them for assisting in bus/traffic problem.

Mr. Earl Heppentahl conveyed his appreciation to Officer Garza Jr for assisting him with a veh problem as he inadvertently activated his parking brake.

Star Uniform sent a tin of cookies.

Jimmy Johns donated 2 platters of sandwiches and 2 gal of ice tea to Officers working recently in the bitter cold.

James/Nancy Kostopoulos called to say they were very appreciative of the fast response one evening as their doorbell rang at midnight, with no problems found.

Hampton Apts dropped off donuts.

On a sad note the GOM passed on 2-2-19. A member of his family brought a tray of sweets to pd as they thought he would want to share it with his law enforcement family.

A Highland resident sent a shout out email after reading the news of a 50 year low on robberies and burglaries for this past year!

Thank you card was received from the Bach's thanking for the escort to cemetery for her parents.

Business from the floor

Commissioner Slagle thanked the Highland Police Department for the outstanding job done by all as the Annual Report noted very good accomplishments for 2018.

Commissioner Moes noted there were no police issues for the year 2018 for which the Commission is very pleased.

Commissioner Danko also stated the stats were very pleasing.

Commissioner Jurczak thanked all 1st Responders as well as the Fire Dept for the recent Hampton's Apartment fire noting no one was injured.

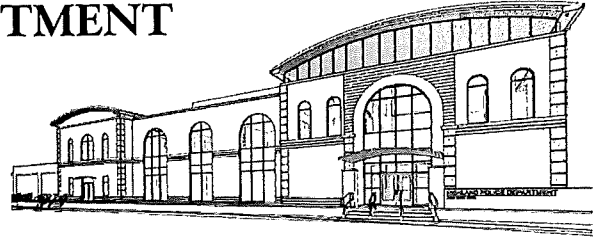
With no further business, the meeting adjourned at 7:15 P.M. as per Recording Secretary LuAnn Stirling



HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD
HIGHLAND, IN 46322-2097
(219) 838-3184

PETER T. HOJNICKI, CHIEF OF POLICE



METROPOLITAN BOARD OF POLICE COMMISSIONERS

STUDY SESSION

Date : Feb 14, 2019

Location: Public Safety Building (unless otherwise indicated)

Time Called to Order 6:30 Time Adjourned 6:55

Attendance

Krooswyk _____

Jurczak [Signature]

Moes [Signature]

Danko [Signature]

Slagle [Signature]

Chief [Signature]

Tauber [Signature]

Herak [Signature]

General Substance of Matters Discussed:

1. Training _____

2. Eligibility

List _____

3.SOP _____

4.Promotions _____

5. _____

§HIGHLAND POLICE COMMISSION MEETING

January 10, 2019

The Highland Police Commission met in regular session at the Public Safety Building. Commissioner Moes called the meeting to order at 7:08 P.M., followed by the Pledge of Allegiance.

Roll Call: Commissioners Moes, Krooswyk, and Danko Jurczak, and Slagle were present as well as Chief Hojnicky, Attorney Rhett Tauber and Town Councilman Herak, Police Commission Liaison.

Minutes of the December 13, 2018 meeting were approved.
Approval was given to forward claims to the Town Council for payment.

Personnel

On a motion by Commissioner Krooswyk and seconded by Commissioner Slagle the Commission on a viva voce vote accepted the resignation of Bethany Mance part time Support Services Clerk to be effective 12-29-18.

Conflict of Interest Statements

On a single roll call vote with the Commissioners and Commissioner Krooswyk abstaining from the vote, the Commissioners with a 4-0 vote approved the Conflict of Interest statements for Sergeant Lester J Siple (Night Shift DJ Service); Sergeant Glenn Cox (NWI Emergency Outfitters); and Police Commissioner Terry Krooswyk (Krooswyk Trucking).

SOP

On a motion by Commissioner Danko and seconded by Commissioner Jurczak the Commission on a viva voce vote approved the update of SOP # 4.1A- Animal Control, number L.

Wage Increase

On a motion by Commissioner Krooswyk and seconded by Commissioner Slagle the Commission on a viva voce vote approved the wage increase of one (1) crossing guard as per the new salary Ordinance # 1691, to be effective 1/13/19.

Interlocal Agreement

On a motion by Commissioner Jurczak and seconded by Commissioner Danko the Commission on a viva voce vote approved the Memorandum of Understanding between Highland Police Department and Munster Police Department regarding the housing of Munster's cats/dogs, to be forwarded to the Town Council for approval.

Chief's Comments

FOP Cops & Kids shopping was another success with several Officers, Support Services personnel, Explorers and a volunteer assisting bringing many smiles to all!

Sandwich tray was brought in from Meijer's.

Officer Peckler- nice job helping out a stranded motorist and buying her gas out of his own monies to assist her.

Officer (SRO) Hoffman-following thru on a Highland student's friend in OK after a suicide threat was made. He was able to ID the teen and forward the information to OK officials who confirmed the teen was in the hospital after ingesting a quantity of pills. He may have saved her life. Good job!

A box of Greek pasteries was brought in from John Golfis of Bluetop.

Gail Kus of Highway Ave dropped off a cookie tray and cheese/meat tray.

Ginger Jones and "Max" her St Bernard, dropped off a cookie and cupcake tray.

Double T Towing brought in a sandwich tray.

Varsity Sports brought in a coffee cake.

Arctic Engineering dropped off Albanese candy tray.

Dawn Landers and "Daisy" brought in a container of cookies and 10lb box of dog bones to thank the officers for locating her k9 as he got away from her at Main Square.

Good job email sent to Officer Dills and Sergeant Anderson for changing the tire of a motorist.

Detective Conley – nice work off-duty observing subjects later ID in shoplifting at Meijer.

Officer Garza Jr. good job while doing business checks to observe subjects at the rear of a business attempting to burglarize the business.

Letter sent to Chief Mance of Griffith PD for Officer Merschantz assist with obtaining license plate information on Officer Garza Jr's case.

Letter send to Sheriff Martinez/Lake County Drug Task Force/High Crime Unit for their assistance in the case also.

Business from the floor

Commissioner Jurczak thanked the Highland Police Department for the outstanding stats for 2018.

With no further business, the meeting adjourned at 7:34 P.M. as per Recording Secretary LuAnn Stirling

**MEMORANDUM OF MINUTES
TOWN BOARD OF METROPOLITAN POLICE COMMISSIONERS
EXECUTIVE SESSION**

Date: January 10, 2019 Time: 4:30 P.M. Location: Police Dept.

Officials:	Present	Absent
Larry Moes, Chairman	<u>SLM</u>	_____
Steve Jurczak	<u>[Signature]</u>	_____
Michael Danko	<u>[Signature]</u>	_____
James Slagle	<u>[Signature]</u>	_____
Terry Krooswyk	<u>[Signature]</u>	_____

Subject Matter of the Session (Items checked were discussed) (IC 5-14-1.5-6.1(b))

- 1. As authorized by federal or state statute. (If checked, indicate below)

- 2. Discussion of strategy with respect to:
 - A. Collective Bargaining;
 - B. Initiation of litigation or litigation which is either pending or has been threatened specifically in writing;
 - C. The implementation of security systems;
 - D. The purchase or lease of property by the governing body up to the time a contract or option to purchase or lease is executed by parties.

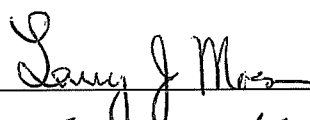
- 3. Interviews with industrial or commercial prospects or agents of industrial or commercial prospects by the department of commerce, the Indiana development finance authority, the film commission, the Indiana business modernization and technology corporation, or economic development commissions.

- X 4. To receive information about, and interview, prospective employees.

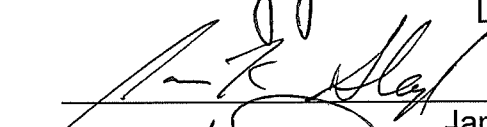
- 5. With respect to any individual over whom the governing body has jurisdiction:

- A. To receive information concerning the individual's misconduct;
and
- B. To discuss, prior to any determination, that individual's status as
an employee, a student, or an independent contractor who is
a physician.
- 6. For discussion of records classified as confidential by state and
federal statute.
- 7. To discuss a job performance evaluation of individual employees.
This does not apply to any discussion of the salary, compensation,
or benefits of employees during the budget process.
- 8. When considering the appointment of a public official to do the
following:
 - A. Develop a list of prospective appointees;
 - B. Consider applications; and
 - C. Make one (1) initial exclusion of prospective appointees from
further consideration.

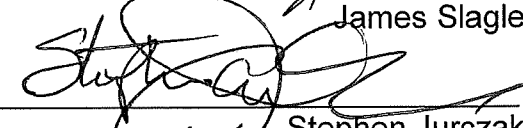
We hereby certify that no subject matter other than the item(s) checked above was discussed at the meeting.



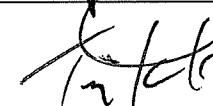
Larry Moes



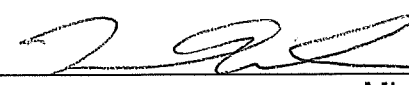
James Slagle



Stephen Jurczak



Terry Krooswyk



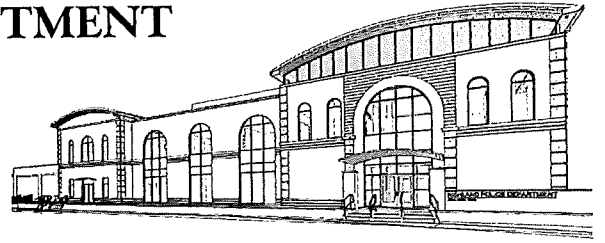
Michael Danko



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PETER T. HOJNICKI, CHIEF OF POLICE



METROPOLITAN BOARD OF POLICE COMMISSIONERS

STUDY SESSION

Date : Jan 10, 2019

Location: Public Safety Building (unless otherwise indicated)

Time Called to Order 6:42 Time Adjourned _____

		<u>Attendance</u>	
Krooswyk	<u>TIC</u>		
Jurczak	<u>[Signature]</u>	Chief	<u>[Signature]</u>
Moes	<u>[Signature]</u>	Tauber	_____
Danko	<u>[Signature]</u>	Herak	_____
Slagle	<u>[Signature]</u>		

General Substance of Matters Discussed:

1. Personnel _____

2. Misc _____

3. Conflicts of

Interest _____

4. SOP _____

5. Wage

Increase _____

