



Highland Council of Community Events

## Highland Council of Community Events (HCCE)    March 26, 2020 Interim Meeting Minutes

**Called to Order Time:** 7:08pm    **Called to Order By:** President, John Breslin

**HCCE Member Attendance:** Dean Smith, Jacqui Herrera, John Breslin (present in person)

Kristen Smith, John Salzeider, Michael Blejski, Christine Gonzalez, Chris Kornaus, DeAnna Christ-Kornaus, Liz Al-Akel, Liz Breslin, Michael Cardone (present via phone)

### **Sub-Committee Members:**

### **HCCE Officers Present & Absent:**

President- John Breslin

Vice-president – Dean Smith

Financial VP- Jacqui Herrera

Secretary- Liz Breslin

**Guests Volunteers, & Contractors:** N/A

**Minutes Review:** N/A

**Financial Report:** N/A

**Liaison Report:** N/A

### **REVIEW OF BEER GARDEN VENDORS**

Beer Geeks- Highland; offering more local and domestic options

VS

Malt Brothers- Crown Point; only their own local brews

Bootleg Liquors never responded.

Both offered a 70/30 profit split, security, equipment and workers for the tent, setup and takedown

Main difference between the two was the distributors and what they can offer.

Questions arose as to providing of cups and napkins, risk to our committee and/or Town Council, who would be doing the ID checks and providing bracelets, and the need for more specifics on the contracts that were provided. They will also be required to provide clause for no penalty if we have to cancel.

**John S.** motioned to hire BEER GEEKS. Seconded by Liz B.

Approved by role call (11 yes, 1 abstain)

**John B.** will contact them tomorrow for a clearer and more specific contract to be presented to the Town Council for approval.

### **Other Business:**

**Jacqui H.** mentioned that she had received an email questioning how refunds would work should we have to cancel 4<sup>th</sup> of July Festival.

**John B.** said that Bernie Zemen had told him that the Town Council had not made any decisions yet concerning the Spring and Summer events and would be waiting until their meeting after April 7 (the current state mandated date for the Stay-at-Home order) to begin discussing what may or may not happen.

**Liz B.** will call in to confirm with Michael Griffin if we should deposit checks or just hold on to them to refund should the event be cancelled.

**Chris K.** asked about Tom Lounges contract and it was noted that he had been talked to and his contract had been reworked to include clause for cancellation and that both himself and the acts would not have to be paid should event be cancelled.

**Liz B.** reiterated that this clause should be included for everyone and that contracts should also state that neither Town Council nor HCCE could be sued for cancelling event. She would also look into confirming numbers for porta-potties for next meeting.

**Kristen S.** mentioned applications for parade should start going out May 1<sup>st</sup>

**Liz A.** called Times for proposal for flyer; will discuss with Kristen the layout

**Kristen S.** requested that the Town Council be asked about status of Memorial Day event

**DeAnna K.** asked if next meeting would be the same layout, and if so could she call in again.

John B. would send out an email beforehand letting everyone know the format.

**Chris K.** motioned for adjournment    **Liz B.** seconded

**MEETING ADJOURNED 7:37pm**