

You are invited to a scheduled Zoom meeting.

Topic: Town of Highland - Tree Board

Time: May 20, 2021 07:00 PM Central Time (US and Canada)

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Richard Underkofler

Secretary

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**Highland Tree Board  
Agenda for Regular Meeting  
Thursday, May 20, 2020 – 7 PM**

1. Roll Call:

Board Members:

James Colias; Ron Jackowski; Terry Krooswyk; Joan Roback; Richard Underkofler

Invited Town Council Members: Mark Schocke, Council Liaison

Invited Town Staff:

Michael Griffin, Clerk/Treasurer; Mark Knesek, Public Works Director; Brian Bell, Street Department; Alex Brown, Superintendent Parks & Recreation Department; Trever Kinley, Parks Director; Kathy DeGuillo-Fox, Redevelopment Director

Others: Ed Dabrowski, Zoom Meeting Host; [webupdates@theideafactory.us.com](mailto:webupdates@theideafactory.us.com) c/o Robin Carlascio & Theresa Badovich; Lance Ryskamp, Highland Community Foundation; Heather Oaks, Michael Burns & Sarah Krick, Highland High School Environmental Sustainability Club

2. Minutes: Request for a motion to approve minutes of the last meeting held April 15, 2021.

3. Old Business:

- a. Student Conservation Association (SCA) Plantings: An onsite meeting with SCA and Forest Service representatives to discuss proposed project locations, species, quantities, and priorities

for 2021 plantings was held April 28<sup>th</sup>. This spring 3 trees will be planted at the downtown parking lot as recommended by the project engineer, others behind the Central Fire Station and along the 4<sup>th</sup> and Conduit Street parkways. Next fall trees may be planted in Sandalwood Subdivision and in Highway Avenue parkways from 5<sup>th</sup> Street to Cline Avenue after securing approval of adjacent homeowners.

- b. 2021 Arbor Day: An Arbor Day event was held April 30<sup>th</sup> at Warren Elementary School. Town Council President Roger Sheeman read and presented an Arbor Day Proclamation. Krooswyk Materials donated a tree that was planted by the 5th Grade PE class. Michael Burns, Sarah Krick, James Colias, Ron Jackowski helped with planting there as well as replacing another tree in the median of Parrish Avenue. Michael Burns reported the HS Sustainability Club made a schedule for the watering. Once Michael gets the water valve key, watering will begin and happen at least once a week adjusted for the weather.
  - c. Seedlings: Heather Oaks reported she has a lot of baby seedlings popping up in the high school green house. She inquired if we would like club members to care for them so they could plant them eventually? "I have some neat ones popping up like tulip trees and (I think) Ohio Buckeye."
4. New Business:
- a. Tree Board Appointments: Applications received and recommendations for persons to succeed Connie Sherbondy & Judy Vaughn.
  - b. Chair Jim Colias Initiatives:
    - Followed up on an earlier inquiry to administrators of the Town's Website (Robin Carlascio & Theresa Badovich d/b/a Idea Factory) requesting a link to the Board Facebook site and other suggested methods to increase the number of its followers.
    - Confirmed Lindsey Purcell of Purdue and another ISA certified local arborist (Alan Ross, who operates a local tree care service) would be willing to provide a community presentation on a desired tree care topic: Purcell for planting; Ross for pruning. *Krooswyk suggests teaming up with the library or some other group that can advertise and draw people in. Underkofler suggests asking local media to publish periodic news articles on timely tree care topics.*
    - Formulated proposed Letterhead Stationery for board review and comment.
    - Asked Ron Jackowski to update the Board's list of approved/unapproved tree species. *Ron submitted a first draft adding links to the unapproved section enabling a visual identification of the species. Ron intends to demonstrate the links at the meeting. See an attachment submitted with the agenda.*
  - c. Discussion Topics:
    - Secure volunteer assignments and schedule for completing the 2021/2022 Work Plan.
    - Comments from Board Members, the Public and/or Visitors: This item of business is confined to announcements of intention to bring a future action, or requests for the preparation of administrative work product for future consideration. In no instance may a matter for final action be taken up under this item of business.
5. Next Meeting: June 17, 2021
6. Adjournment