

**Enrolled Minutes of the Forty-second Regular or Special Meeting
For the Twenty-Ninth Highland Town Council
Regular Plenary Meeting (Electronic/hybrid in person)
Monday, June 28, 2021.**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, June 28, 2021 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Special note:* This meeting was convened allowing members of the Town Council to participate electronically without being physically present, to be counted in the quorum and able to simultaneously listen and respond to matters taken up in the meeting, all pursuant to Governor Holcomb's Executive Orders 20-04 and 20-09, extended by Executive Order No. 21-14 allowing meetings to be convened pursuant to IC 5-14-1.5-3.6 for the duration of the Corona Virus COVID 19 Emergency. All members of the Town Council participated electronically with the Clerk-Treasurer participating as well using the Zoom platform. *Councilor Mark Herak and the acting Town Council President Bernie Zemen were also present in the plenary meeting room.* The electronic platform Zoom allowed the public to observe and participate from on-line access. The meeting was streamed as well in real time on Facebook, which allowed the public to observe the meeting, all pursuant to IC 5-14-1.5-3.7. (Under the order)

Pursuant to HMC Section 2.05.130(A)(2), the Town Council considered and reviewed the agenda in an informal proceeding.

The Town Council Vice President, Bernie Zemen, presided as acting president, pursuant to HMC Section 2.05.040(B). The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with the Councilor Thomas Black leading in the Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, and Thomas Black. Councilor Roger Sheeman was absent owing to illness. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. All were participating via the electronic platform. Councilor Mark Herak and Town Council Vice President Bernie Zemen were present in the meeting room. A quorum was attained.

Additional Officials Present: (All electronically) John P. Reed, Town Attorney; Peter T. Hojnicky, Police Chief; William R. Timmer, Jr., CFO, Fire Chief; Mark Knesek, Public Works Director; Kathy DeGuilio-Fox, Redevelopment Director; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kenneth J. Mika, Building Commissioner were present. (Mr. Mika was present in person.)

Also present: Edward Dabrowski of the Board of Waterworks Directors IT (Contract) Director was also present.

Guests: Theresa Badovich of the Idea Factory (electronically) was also present.

Minutes of the Previous Meeting: The minutes of the regular meeting of June 14, 2021 were submitted for consideration. The minutes of the regular meeting of June 14, 2021 were approved by general consent.

Special Orders:

- 1. Consideration of Proposed Additional Appropriations:** (controlled funds): Proposed Additional Appropriations in Excess of the 2021 Budget for the Works Board Department of the Corporation General Fund in the amount of \$35,769.00.

- (a) Attorney verification of Proofs of Publication: The TIMES 17 June 2021. The Town Attorney indicated that the proof was in compliance with the relevant law.
- (b) **Public Hearing.** The Acting President called the public hearing to order.
 - 1. Larry Kondrat, Highland, inquired seeking clarification regarding the purposes of the proposed additional appropriation.

It was noted that the proposed additional was to support audio visual enhancements to the Lincoln Community Center.

The Acting President closed the hearing.

- (c) Action on **Appropriation Enactment No. 2021-30:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Works Board Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

Councilor Herak introduced and moved for the consideration of Enactment No. 2021-30 at the same meeting of introduction. Councilor Schocke seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of introduction.

Councilor Herak moved for the passage and adoption of Enactment No. 2021-30 at the same meeting of introduction. Councilor Schocke seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment was adopted at the same meeting of introduction.

TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT NO. 2021-30

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Works Board Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Works Board Department of the Corporation General Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Works Board Department in the Corporation General Fund** and for the purposes herein specified, subject to the laws governing the same:

Works Board Department

Increase:	
Acct. 001-0011-39021 Lincoln Center Audio Visual Upgrades:	\$ 35,769.00
Total for Series:	\$ 35,769.00
Total for the Department:	\$ 35,769.00
TOTAL for the FUND:	\$ 35,769.00
TOTAL INCREASE FOR DEPARTMENT and FUND:	\$ 35,769.00

Section 2. That pursuant to Chapter 3.05 of the Highland Municipal Code, the proper purchasing agency may proceed to authorize the purchase provided the additional appropriation is approved by the Commissioner of the Department of Local Government Finance;

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

Section 4. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 28th Day of June 2021. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 28th Day of June 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Bernie Zemen, Acting President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

- 2. Advisory Board of Zoning Appeals Docket:** Petition for a Use Variance for property located 8535 at Henry Street, **Highland**, to allow the petitioner to construct and install two (2) new single family residences. HMC Section 18.40.020 prohibits dwelling units are not permitted below the second floor on lots which contain as business use. The property is currently zoned as **B-2 Central Business District**. Petitioner: **Price Point Builders, LLC**, P.O. Box 1343, Crown Point, Indiana 46308. The Advisory Board of Zoning Appeals by a vote of four (4) in favor and zero (0) opposed acted to **favorably recommend the request for the use variance** for the property. The ABZA acted at its meeting of May 26, 2021. The findings of fact were memorialized and the board approved the facts in written form at its meeting of 23 June 2021. (90 days ends 24 August 2021). This tolls from the making of the recommendation which could be the meeting at which the ABZA acts not when filed.

*Pursuant to IC 36-7-4-918.6, the Town Council may either **accept the favorable recommendation** and GRANT the requested use variance or it may **reject (over rule) the favorable recommendation** and DENY the use variance. If **not** acted upon by the Town Council within 90 days after the ABZA makes its recommendation, the action of the Advisory Board of Zoning Appeals stands.*

(A) Opportunity for Comment.

1. Larry Kondrat, Highland, suggested changing the zoning ordinance to rezone this area since he believed it was the subject of several use variance requests.

(B) Action on the Recommendation.

Councilor Herak moved that the favorable recommendation of the advisory board of zoning appeals be accepted and to grant the use variance. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The use variance was granted.

Letter requesting withdrawal of petition. With leave from the Town Council, the Clerk-Treasurer reported that Jared Tauber of Tauber Law, attorney for the petitioner in the next matter presented a letter asking that the matter be withdrawn and that no action be taken.

Under general consent, no action was taken on the following matter.

- 3. Advisory Board of Zoning Appeals Docket:** Petition for a Use Variance for property located at 8301 Indianapolis Boulevard, **Highland**, to allow the petitioner to operate a logistics hub and temporary storage facility for automotive parts in the Indianapolis Boulevard Overlay District. A use variance from the provisions of the HMC Sections 18.45.030 and 18.55.050. The property is currently zoned as **B-3 General Business District**. Petitioner: **RPS Highland, LLC**, by its attorney, Jared Tauber, 1415 Eagle Ridge Drive, Schererville, Indiana 46375. The Advisory Board of Zoning Appeals by a vote of four (4) in favor and zero (0) opposed acted to send an **unfavorable recommendation for the request for the use variance** for the property. The ABZA acted at its meeting of May 26, 2021. The findings of fact were memorialized and the board approved the facts in written form at its meeting of 23 June 2021. (90 days ends 24 August 2021). This tolls from the making of the recommendation which could be the meeting at which the ABZA acts not when filed.

*Pursuant to IC 36-7-4-918.6, the Town Council may either **accept the unfavorable recommendation** and DENY the requested use variance or it may **reject (over rule) the unfavorable recommendation** and GRANT the use variance. If **not** acted upon by the Town Council within 90 days after the ABZA makes its recommendation, the action of the Advisory Board of Zoning Appeals stands.*

Comments from the Public or Visitors:

There were no comments.

Unfinished Business and General Orders:

- 1. Proposed Ordinance No. 1737:** An Ordinance Repealing Ordinance No. 1565 and to Amend Chapter 3.45 of the Highland Municipal Code to Establish A Cash Change Fund for the Community Events Commission of the Town of Highland, all Pursuant to IC 36-1-8 and IC 36-1-3 et seq.

Councilor Herak introduced and moved for the consideration of Ordinance No. 1737 at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of introduction.

Councilor Herak moved for the passage and adoption of Ordinance No. 1737 at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance was adopted at the same meeting of introduction.

ORDINANCE NO. 1737
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE REPEALING ORDINANCE NO. 1565 AND TO AMEND CHAPTER 3.45 OF THE HIGHLAND MUNICIPAL CODE TO ESTABLISH A CASH CHANGE FUND FOR THE COMMUNITY EVENTS COMMISSION OF THE TOWN OF HIGHLAND, ALL PURSUANT TO IC 36-1-8 AND IC 36-1-3 ET SEQ.

WHEREAS, The Town Council is the fiscal body of the Town of Highland;

WHEREAS, IC 36-1-8-2 authorizes the fiscal body of a political subdivision to permit any of its officers or employees having a duty to collect cash revenues to establish a cash change fund;

WHEREAS, The Town Council has enacted certain ordinances regarding the Community Events Commission, codified as Chapters 11.15 and 11.20 of the Highland Municipal Code, authorized pursuant to I.C. 36-1-3 et seq.;

WHEREAS, The Town Clerk-Treasurer has advised the Town Council of the desirability of providing a cash change fund in support of particular events conducted by the Community Events Commission; and,

WHEREAS, The Town Council has determined that it would be of great public benefit to authorize and establish an added cash change fund to support and carryout the public purposes of the municipality and its utilities,

NOW, THEREFORE, BE IT HEREBY ORDAINED BY the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That Ordinance No. 1565 passed and adopted on August 25, 2014, is hereby repealed and of no further force nor effect;

Section 2. That the Chapter 3.45 of the Highland Municipal Code be hereby amended by adding a new section to be numbered 3.45.065, to be styled as Special Events Cash Change Fund, which shall read as follows:

3.45.065 Special Events Cash Change Fund

(A) There is hereby authorized, created and established a cash change fund for use by the Community Events Commission to be known as the Special Events Cash Change Fund, pursuant to the provisions of I. C. 36-1-8 et seq.;

(B) That the Community Events Commission Chair, 2nd Vice Chair and such other Commission members as the Chairperson may designate, are permitted to collect cash revenues at venues of special events in order to support the duties outlined in and to carry-out the purposes of Chapters 11.15 and 11.20 of the Highland Municipal Code:

- (1) That the Clerk-Treasurer is permitted to establish a cash change fund in support of the purposes of Chapter 11.15 of the Highland Municipal Code;
- (2) That such a fund must be established by a warrant drawn upon the appropriate fund in favor of the Clerk-Treasurer, who is the custodian of the fund;

(C) That the fund shall be established by a warrant drawn from the proper appropriated or non-appropriated balance of the Special Events Non Reverting Fund, as the Town Council may direct, in the amount of **two hundred dollars (\$200)**, in support of the establishment of such a cash change fund:

- (1) That the establishing warrant and such successive warrants as shall be necessary to re-supply the fund, shall be drawn in favor of the Clerk-Treasurer who shall convert the warrant to cash;
- (2) That the Community Events Commission Chair, 2nd Vice Chair and such other Commission members as the Chairperson may designate, shall use it to make change when collecting rates and charges for programs or services performed under the authority of Chapter 11.15; and
- (3) That the Community Events Commission Chair shall account for it in the same manner as is required of other funds of the town;

(D) That upon the conclusion of any special event, the entire corpus of the cash change fund authorized and established pursuant to this section shall be returned to the Special Events Non Reverting Fund, or the fund of its origin;

(E) That whenever there is a change in the custodian of the fund, the entire corpus of the cash change fund authorized and established pursuant to this section shall be returned to the Special Events Non Reverting Fund, or the fund of its origin;

(F) That the entire corpus of the cash change fund authorized and established pursuant to this ORDINANCE shall be returned to the Special Events Non Reverting Fund or the fund or origin, whenever the purposes of the fund have substantially changed or the fund is no longer needed.

Section 3. Any and all such ordinances in conflict with the provisions of this ordinance are hereby repealed and of no further force or effect;

Section 4. This ordinance shall become and be in full force and effect from and after the date of its passage and adoption without promulgation upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a);

Introduced and Filed on the 28th Day of June 2021. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 28th Day of June 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, Acting President (IC 36-5-2-10)

ATTEST:

**/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)**

2. **Proposed Ordinance No. 1738.1726-C:** An Ordinance To Amend Ordinance No. 1726 To Establish The Wage And Salary Rates Of The Elected Officers, The Non-Elected Officers, And The Employees Of The Town of Highland, Indiana Particularly Amending to Authorize Changes to the Compensation Associated with Positions in the Police.

Councilor Herak introduced and moved for the consideration of Ordinance No. 1738.1726-C at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of introduction.

Councilor Herak moved for the passage and adoption of Ordinance No. 1738.1726-C at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance was adopted at the same meeting of introduction.

ORDINANCE No. 1738.1726-C
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1726 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AMENDING TO AUTHORIZE CHANGES TO THE COMPENSATION ASSOCIATED WITH POSITIONS in the POLICE.

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees; and

WHEREAS, I.C. 36-5-3-2 provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2021 and thereafter as amended;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is desirable to change the starting pay for the part-time position of Animal Warden and to further modify the position of Systems Administrator/IT & Training Officer and fix rate for the position based upon the needs of the Police Department; and,

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to change the starting pay for the part-time position of Animal Warden and to further modify the position of Systems Administrator/IT & Training Officer and fix rate for the position based upon the needs of the Police Department,

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established and fixed, pursuant to the provisions indicated herein and as follows:

Section 1. That subdivision (F) in Section 10 of Ordinance No. 1726 be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 10 subdivision (F) which shall read as follows:

Section 10. *Metropolitan Police Department.* That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its Metropolitan Police Department as follows:

(F) Other Associate Staff and Public Safety Employees

Starting

Incumbent

		Rate		Rate
(1) Support Services Administrator	(1)	\$ 2,010.36		\$ 2,055.60
		Starting Rate		Incumbent Rate
(2) Systems Administrator/ IT & Training Officer	(-1)	\$ 1,799.44	\$ 2,484.96 bi-weekly	
	(part-time)		\$22.49 hr.	\$31.07 hr*.
		Starting Rate		Incumbent Rate
(3) Secretary	(1)	\$ 19.22 hr.		\$ 22.26 hr.
(4) Lead Support Services Clerk	(1)	\$ 17.07 hr.		\$ 18.59 hr.
(5) Lead Support Services Training Coordinator	(1)	\$ 16.57		\$ 18.05 hr.
(6) Support Services Clerk	(2)	\$ 15.95		\$ 17.44 hr.
Support Services Clerk	(part-time)	\$ 15.95		\$ 17.44 hr.
Animal Warden	(part-time)	\$ 8.24	\$12.00 hr.	\$15.45 hr.
Crossing Guard	(part-time)		\$ 9.95 hr.	\$ 11.08 hr.
Sub Crossing Guard	(part-time)		\$ 9.95 hr.	\$ 11.08 hr.
Secretary (part-time)			\$ 19.22 hr.	\$ 22.26 hr.
Metropolitan Police Chaplain	(4)			no pay
Matron or Clerk Duty (call-out) hourly rate - 2 hour minimum				
Off-Duty Court Time (2 hour minimum)			hourly rate	

* That if the incumbent in the position of Systems Administrator/IT & Training Officer as of the date of the passage and adoption of this ordinance, is appointed to the position or performs in the position as a part-time worker, that person shall be paid at the rate denoted for an incumbent based upon composite pay that person earned when holding the position previously.

Section 2. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

Section 3. (A) This ordinance, which subject to its provisions, shall become and be in full force and effect from and after the date of its passage and adoption without promulgation, upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a), pursuant to any effective dates herein described and until its repeal or amendment by subsequent enactment;

(B) That the provisions modifying the position of Systems Administrator/IT & Training Officer to part-time and the part-time rate of pay shall be effective from and after July 10, 2021;

(C) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

Introduced and Filed on the 28th Day of June 2021. Consideration on same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 28th Day of June 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, Acting President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

3. Works Board Order No. 2021-19: An Order of the Works Board Accepting the Proposal of Carlee Inc., for Operational and Related Services Associated with a Beer Garden for the Town of Highland, Associated with Independence Day Festivities.

Councilor Herak moved the passage and adoption of Works Board Order No. 2021-19. Councilor Schocke seconded.

Councilor Herak moved to amend the Works Board Order exhibit (contract) to provide that the Carlee, Incorporated would provide eight (8) portable toilets and that Carlee, Incorporated, would retain 100 of the first \$1,500 of gross receipts in connection with the beer vending. Councilor Black seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The exhibit was amended.

On the works board as amended, there was roll call vote. There were four affirmatives and no negatives. The motion passed. The Works Board Order No. 2021-19 as amended was adopted.

**Town of Highland
Board of Works
Order of the Works Board 2021-19**

AN ORDER OF THE WORKS BOARD ACCEPTING THE PROPOSAL OF CARLEE INC., FOR OPERATIONAL AND RELATED SERVICES ASSOCIATED WITH A BEER GARDEN FOR THE TOWN OF HIGHLAND, ASSOCIATED WITH INDEPENDENCE DAY FESTIVITIES.

Whereas, The Town of Highland, as part of its exercise of public powers related to culture and recreation, generally conferred in IC 36-10-2, annually marks the anniversary of the Nation's declaration of Independence with appropriate festivals including live musical performance as entertainment;

Whereas, Carlee, Incorporated, 333 West U.S. 20, Porter, Indiana, 46304, has presented to the Town of Highland a proposed agreement for operational and related services associated with a beer garden for the Town of Highland to be conducted during the 2021 Independence Day Festival;

Whereas, It is recommended to the purchasing agency, the approval of the proposed agreement for operational and related services associated with a beer garden for the Town of Highland to be conducted during the 2021 Independence Day Festival as submitted by Carlee, Incorporated;

Whereas, These professional services owing to their unique requirements and character, as a service, may be purchased in a manner that is determined to be reasonable, pursuant to Section 3.05.090 of the HMC and IC 5-22-6;

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(1) of the HMC serves as purchasing agency for the Municipality and its executive departments except those executive departments which are expressly subject to the purchasing authority of a relevant governing board of jurisdiction;

Whereas, The purchase price could exceed \$15,000.00, pursuant to Section 3.05.040 (C) and Section 3.05.050(B)(3) of the HMC requires the express approval of the purchasing agency;

Whereas, The purchase of services will be supported by the several funds of the Town and there is sufficient appropriation or resources in order to support the purchase of services; and,

Whereas, The Town Council now desires to approve, authorize and allow the purchase of services pursuant to the terms stated herein,

Now Therefore Be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, as follows:

Section 1. That the proposal/agreement for operational and related services associated with a beer garden for the Town of Highland to be conducted during the 2021 Independence Day Festival of **Carlee, Incorporated, 333 West U.S. 20, Porter, Indiana, 46304**, prepared and presented by its principal, Leroy P. Flores, is hereby accepted, approved and adopted in every respect, provided that **Carlee, Incorporated**, complies with the provisions of IC 22-5-1.7 et seq., and completes the relevant portions of the attached exhibit styled as Addendum for e-verify;

Section 2. That the fee for performance of the services identified in the proposal of **thirty percent (30%) of all gross revenue associated with the beer garden** to be conducted during the 2021 Independence Day Festival **to be paid to the Town and the balance to be retained by Carlee**, is found to be reasonable and fair;

Section 3. That the Town Council finds and determines that the manner of purchase for these professional services owing to their unique requirements and character as a service, are both reasonable and appropriate, pursuant to Section 3.05.090 of the HMC and IC 5-22-6;

Section 4. That the Clerk-Treasurer is hereby authorized to issue a purchase order, if applicable, to **Carlee, Incorporated**, and the payments to Carlee under this agreement are approved subject to IC 36-5-4-2;

SECTION 5. THAT THE TOWN COUNCIL PRESIDENT IS HEREBY AUTHORIZED AND DIRECTED TO EXECUTE THE AGREEMENT APPROVED BY THIS ORDER WITH THE TOWN COUNCIL PRESIDENT'S SIGNATURE.

Be it so Ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of June 2021 having passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Bernie Zemen, Acting President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-2-10.2;IC 36-5-6-5)

AGREEMENT

This Agreement made this ____ day of _____, 2021, by and between the Town of Highland, 3333 Ridge Road, Highland, Indiana 46322, and Carlee, Inc., d/b/a Leroy's "Hot Stuff" ("Carlee") 333 W. US 20, Porter, Indiana 46304.

Witnesseth:

1. Town of Highland grants to Carlee the certain rights, privileges, and space during the period of June 30, 2021 through July 4, 2021, to operate the beer garden tent at the Town of Highland 4th of July Fest, at Main Square Park, located at 3001 Ridge Road, Highland, Indiana 46322.
2. The privilege granted under this contract gives Carlee permission to operate the beer tent at said 4th of July Fest. In furtherance of this Agreement, Carlee shall:
 - a. Supply all required alcoholic beverages to be consumed at the festival (beer, cider, wine, etc.). No alcoholic beverages other than beer, wine, seltzer, malt beverages, and cider will be sold.
 - b. Carlee shall provide all necessary licensed servers.
 - c. Town shall provide all necessary security so as to ensure proper ID is acquired before any alcoholic beverage purchases are made.
 - d. Carlee shall provide all necessary general liability insurance with limits of \$1,000,000 per person and \$3,000,000 per occurrence/aggregate coverage. In addition, Carlee shall provide insurance for off-premise alcohol consumption, including "dram shop" and/or "liquor liability" insurance coverage with limits of \$1,000,000 per person and \$3,000,000 per occurrence/aggregate coverage. All policies stated above shall name the Town of Highland as an additional insured.
 - e. Carlee shall provide all manner of equipment needed to serve said beverages including: cold storage truck(s), table set-up, cups, and all other items customary to outdoor beer gardens.
 - f. Carlee shall set up and takedown all equipment at the conclusion of the festival. The grounds occupied by the beer tent shall be cleaned prior to July 6, 2021.
 - g. Carlee shall post in a conspicuous manner at the front of the beer tent on the opening day a sign showing a price of all articles to be sold under this contract. The size of the sign and place of posting shall be approved by the Town of Highland.
 - h. Carlee agrees to pay 30% of all gross revenue, excepting the first \$1,500.00, of said alcohol sales from the 4th of July Fest to the Town of Highland within 10 days of the conclusion of said 4th of July Fest.
 - i. Carlee agrees to pay for the cost of Eight (8) "Porta Potty" toilets within the fenced beer garden area.

3. In case any action is brought against the Town of Highland for or on account of any failure, omission, or neglect on the part of Carlee, to do or perform any of the matters to be done or performed or for injury or damages caused by the negligence of Carlee or any of its employees or workers, Carlee shall indemnify, defend, and save harmless the Town of Highland from any and all claims or liability and shall furnish proof of insurance naming the Town of Highland as additional insured, in amounts not less than stated in paragraph 2.d., above.

4. If and in the event that the 4th of July Festival is cancelled, for any reason, whatsoever, this Agreement shall be of no force and effect.

5. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

6. This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the transaction, and cannot be changed except by their written consent. Time is of the essence of this Agreement.

7. Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.

8. In the event either party shall be compelled to employ an attorney to enforce the provisions of this contract, the parties agree that the non-defaulting party shall be entitled to all of his legal costs and expenses, including reasonable attorney fees, incurred thereby.

9. Any disputes that arise concerning this Agreement shall be brought in the Circuit or Superior Courts of Lake County, Indiana.

In Witness Whereof, the parties have executed this agreement this ____ day of _____, 2021.

CARLEE, INC.

TOWN OF HIGHLAND

Leroy P. Flores, President

Roger Sheeman, President, Highland Town Council

**CLAUSE (ADDENDUM) and AFFIDAVIT ADDENDUM TO BE ADDED TO CONTRACT FOR SERVICES TO BE PROVIDED TO TOWN OF HIGHLAND
(as required by I.C. 22-5-1.7 -11, effective July 1, 2011)**

Verification of Work Eligibility Status

1. Leroy P. Flores, Principal of CARLEE, INCORPORATED, (hereinafter called "Contractor") understands and agrees that:

- (A) it is required to enroll in and verify the work eligibility status of all employees hired after the date of this contract through the E-Verify program.
- (B) This requirement shall be waived if the E-Verify program ceases to exist. For the purposes of this paragraph, the "E-Verify program" means the electronic verification of work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s. 403(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and control Act of 1986 (P.L. 99-603); and

2. An authorized representative of the Contractor has signed the attached affidavit concerning the employment of unauthorized aliens.

This contract clause is developed pursuant to SEA 590 codified as IC 22-5-1.7-11 (a)(1).

**AFFIDAVIT OF SERVICE PROVIDER or CONTRACTOR
WITH THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA
REGARDING HIRE OF UNAUTHORIZED ALIENS**

State of Indiana)
) SS:
County of Lake)

A F F I D A V I T

I, the undersigned, authorized representative, authorized officer or agent of **CARLEE INCORPORATED**, hereinafter called "contractor", which has a contract for services or goods with the Town of Highland, Lake County, Indiana, having given solemn affirmation, hereby depose(s) and say(s), that the contractor does not knowingly employ an unauthorized alien.

FURTHERETH AFFIANT SAYETH NOT.

Signed: _____, Affiant.
LEROY P. FLORES

Certificate of Notary/Notarial Officer

On this ____ day of _____, 2021, before me personally came and appeared **the affiant herein named**, at Highland, Indiana, known and known to me to be the individual described in and who executed the foregoing instrument, and who duly acknowledged to me that she executed same for the purpose therein contained.

In Witness Whereof, I hereunto set my hand and official seal of the Town of Highland, Lake County, Indiana. The undersigned clerk-treasurer of the Town of Highland acting as a notarial officer under notarial authority by IC 33-42-9-7(a)(6). Authentication conforms to IC 33-42-9-12.

Authority Expiration: The Director of the Lake County Combined Board Certified the Election of November 5, 2019 officially on November 18th 2019. I was qualified to office upon my oath administered December 27, 2019, to serve for a term of four years commencing at Noon January 1, 2020, concluding before Noon January 1, 2024, and until a successor is elected and qualified, pursuant to IC 36-5-6-2(b).

County of Residence: L A K E.

(seal)

Michael W. Griffin, Town Clerk-Treasurer
Notarial Officer

4. Works Board Order No. 2021-20: An Order Approving and Authorizing the Fire Chief to Purchase from Fire Service Incorporated Model K65 Thermal Camera Kits, and Fire Truck Chargers for the Model K65, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05.

Councilor Herak moved the passage and adoption of Works Board Order No. 2021-20. Councilor Black seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

**Town of Highland
Board of Works
Order of the Works Board 2021-20**

An Order Approving and Authorizing the Fire Chief to Purchase from Fire Service Incorporated Model K65 Thermal Camera Kits, and Fire Truck Chargers for the Model K65, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05.

Whereas, The Town of Highland Fire Department, as part of its public duties, has a responsibility for fire suppression, prevention, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

Whereas, The Fire Chief has determined a need to purchase five K65 Thermal Camera Kits and related five Truck Chargers for the Model K65, and estimates the price for these items to be less than \$50,000, rendering the purchase to qualify as a small purchase allowing purchase on the open market, pursuant to HMC Section 3.05.060(G);

Whereas, The Fire Chief is advised that **Fire Service, Incorporated**, 9454 North Industrial Drive, St. John, Indiana, 46373, has proffered a sales incentive that provides for a savings over the usual prices for the equipment sought of nearly \$10,000, and the vendor will provide this incentive to the Town of Highland Fire Department, as long as the Town makes the purchase before June 30, 2021, offering the Town of Highland a unique opportunity to obtain at substantial savings, pursuant to HMC Section 3.05.065 (F);

Whereas, The price for all purchases exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B)(2) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency;

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(3) of the Highland Municipal Code serves as the purchasing agency for the Fire Department;

Whereas, The Fire Chief, pursuant to Section 3.05.050 (D)(4) of the Highland Municipal Code, serves as the Purchasing Agent for the Fire Department;

Whereas, The purchase of the fire equipment will be supported by an appropriation in the Works Board Department of the Corporation General Fund; and,

Whereas, The Town Council now desires to approve and authorize the Fire Chief to complete the purchase of the supplies and equipment pursuant to the terms and stated herein,

Now, Therefore Be It Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1. That the Works Board hereby makes the following findings and determinations:

- (A) That Fire Service Incorporated, 9545 N. Industrial Drive, St. John, Indiana 46373, has proffered a sales incentive that provides for a savings over the usual prices for the equipment sought of nearly \$10,000, selling five (5) Model K65 Thermal camera Kits at a unit price of \$4,995 each and Five (5) Truck chargers for the Model K65 at a unit price of \$500 each, as long as the Highland Fire Department makes its purchase before June 30, 2021;
- (B) That the foregoing offers the Town of Highland a unique opportunity to obtain at substantial savings the SCBA, all pursuant to HMC Section 3.05.065 (F);and,
- (C) That the foregoing qualifies as a small purchase, as a purchase that is less than \$50,000, all pursuant to 3.05.060(G), and may be made as a purchase in the open market and without additional procedures;

Section 2. That the Works Board hereby authorizes the purchase of the following equipment, pursuant to the small purchases provisions set forth in HMC Section 3.05.060(G)(2):

- (A) Five (5) Model K65 Thermal Camera Kits at a unit price of four thousand, nine hundred, ninety-five dollars (\$4,995) each, rendering a total purchase price of twenty-four thousand, nine hundred seventy-five dollars (\$24,975.00);
- (B) Five (5) Truck chargers for the Model K65 at a unit price of five hundred dollars (\$500) each, rendering a total purchase price of two thousand, five hundred dollars (\$2,500.00);

Section 3. That the total purchase of all the foregoing at total price of twenty seven thousand, four hundred seventy-five dollars (\$ 27,475.00) is hereby approved;

Section 4. That the Fire Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, as required pursuant to IC 36-5-4-14.

Be it so Ordered.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of June 2021 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/ Bernie Zemen, Acting **President** (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

5. Works Board Order No. 2021-21: An Order Approving and Authorizing the Parks and Recreation Superintendent to Purchase from Sounds Cool Live Audio, LLC various Audio Visual and Sound System Enhancements for the Lincoln Community Center, Subject to Concurrence and Approval of the Park and Recreation Board, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05. *(This order is only ready for action if the Town Council approves the additional appropriation in the Works Board Department of the Corporation General Fund in the amount of \$35,769.00)*

Councilor Black moved to pass and adopt Works Board Order No. 2021-21. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

Town of Highland
Board of Works
Order of the Works Board 2021-21

An Order Approving and Authorizing the Parks and Recreation Superintendent to Purchase from Sounds Cool Live Audio, LLC various Audio Visual and Sound System Enhancements for the Lincoln Community Center, Subject to Concurrence and Approval of the Park and Recreation Board, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05.

Whereas, The Town of Highland Parks and Recreation Department, as part of its public duties, has a responsibility for providing the green space, culture and recreation services throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

Whereas, The Parks and Recreation Superintendent, as informed by the IT Director (contract), has determined a need to purchase projectors, cameras, and other audio visual equipment in order to enhance the amenities in the Lincoln Community Center, and estimates the price for these items to be less than \$50,000, rendering the purchase to qualify as a small purchase allowing purchase on the open market, pursuant to HMC Section 3.05.060(G);

Whereas, The Parks and Recreation Superintendent, as informed by the IT Director (contract), reports that **Sounds Cool Live Audio, LLC**, 2129 Ramblewood Drive, Highland, Indiana, 46322, has proffered a quote for visual equipment designed to enhance the Lincoln Community Center in the total price of \$19,823.97 and a quote for audio equipment designed to enhance the Lincoln Community Center in the total price of \$15,944.25, for a total price of \$35,768.22;

Whereas, The price for all purchases exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B)(2) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency;

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 of the Highland Municipal Code does not serve as the purchasing agency for the Parks and Recreation Department, but the corporation General Fund, which will host the additional appropriation is under its authority;

Whereas, The Park and Recreation Board, pursuant to Section 3.05.030 (C) of the Highland Municipal Code serves as the purchasing agency for the Parks and Recreation Department;

Whereas, The Parks and Recreation Superintendent, pursuant to Section 3.05.050 (D)(8) of the Highland Municipal Code, serves as the Purchasing Agent for the Parks and Recreation Department;

Whereas, The purchase of the audio visual equipment to enhance the Lincoln Community Center will be supported by an appropriation in the Works Board Department of the Corporation General Fund; and,

Whereas, The Town Council now desires to approve and authorize the Parks and Recreation Superintendent to complete the purchase of the supplies and equipment pursuant to the terms and stated herein, subject to the approval of the Park and Recreation Board;

Now, Therefore Be It Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1. That the Works Board hereby makes the following findings and determinations:

- (A) That **Sounds Cool Live Audio, LLC**, 2129 Ramblewood Drive, Highland, Indiana, 46322, has proffered a quote for visual equipment designed to enhance the Lincoln Community Center in the total price of \$19,823.97 and a quote for audio equipment designed to enhance the Lincoln Community Center in the total price of \$15,944.25, for a total price of \$35,768.22;
- (B) That the Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 of the Highland Municipal Code **does not** serve as the purchasing agency for the Parks and Recreation Department, but the corporation General Fund, which will host the additional appropriation is under its authority;
- (C) That the Park and Recreation Board, pursuant to Section 3.05.030 (C) of the Highland Municipal Code serves as the purchasing agency for the Parks and Recreation Department, so any action expressed in the works board order will require its concurrence and approval;
- (D) That the foregoing qualifies as a small purchase, as a purchase that is less than \$50,000, all pursuant to 3.05.060(G), and may be made as a purchase in the open market and without additional procedures;

Section 2. That to the extent that this involves an appropriation in the Works Board Department of the General Fund, the Works Board hereby authorizes the purchase of the following equipment, from the identified appropriation, subject to the concurrence and approval of the Park and Recreation Board, pursuant to the small purchases provisions set forth in HMC Section 3.05.060(G)(2):

- (A) The proffered a quote for visual equipment designed to enhance the Lincoln Community Center in the total price of nineteen thousand, eight hundred twenty-three dollars and ninety-seven cents (\$19,823.97), the quote being incorporated herein with this Order;

- (B) The proffered a quote for audio equipment designed to enhance the Lincoln Community Center in the total price of fifteen thousand, nine hundred forty-four dollars and twenty-five cents (\$15,944.25) , the quote being incorporated herein with this Order;

Section 3. That the total purchase of all the foregoing at total price of thirty five thousand, seven hundred sixty-eight dollars and twenty-two cents (\$35,768.22) is hereby approved to be paid from an appropriation in the works board department of the corporation general fund;

Section 4. That the Parks and Recreation Superintendent is now provisionally authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, as required pursuant to IC 36-5-4-14, provided that the Park and Recreation Board approves concurs in and approves the purchases as the purchasing agency for the Parks and Recreation Department, evidenced by action at a meeting of the board and the executed by the signatures of the proper officers in the companion jurat to this order;

Be it so Ordered.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of June 2021, subject to the concurrence of the Park and Recreation Board, having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, Acting **President** (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

Certificate of the Park and Recreation Board

It is hereby certified that the foregoing Works Board Order was considered at a regular meeting of the Highland Park and Recreation Board. The Park and Recreation Board hereby adopts the recitals and findings set forth in this order, concurs in its action, and authorizes the Park and Recreation Superintendent to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, as required pursuant to IC 36-5-4-14.

TOWN OF HIGHLAND
PARK AND RECREATION BOARD

Carlos Aburto, President

Attest:

Chris Ray, Secretary

EXHIBITS:



Sounds Cool Live Audio LLC
 2129 Ramblewood Dr.
 Highland, IN 46322 US
 +1 2197127086
 soundscoolliveaudio@gmail.com
 www.soundscoolliveaudio.com

ADDRESS

Ed Dombrowski
 Town of Highland..
 3333 Ridge Rd
 Highland, In 46322 Usa

SHIP TO

Ed Dombrowski
 Town of Highland..
 3333 Ridge Rd
 Highland, In 46322 Usa

Estimate 1245

DATE 05/27/2021

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
8128	JBL 8128 8" Ceiling Speaker. Flush Mount White 70 Volt	32	75.00	2,400.00
CDI1000	Crown CDI1000 70 Volt / Low Impedance 2 Ch. Power Amplifier	1	1,179.00	1,179.00
Shure QLXD24/B58	Shure QLXD24/B58. Wireless Mic System with Beta 58A Handheld	2	1,055.00	2,110.00
CD200BT	Tascam CD200BT 2u Rack Mount CD/Bluetooth/MP3 Player	1	349.00	349.00
SCM-820	Shure SCM-820 8-Channel Digital Rackmount Automatic Mic Mixer	2	1,699.00	3,398.00
A820-NIC-DANTE	Shure A820-NIC-DANTE Dante card for interconnection network of two or more SCM820 mixers	2	425.00	850.00
Misc	Custom Wall Plate 8 XLR In 2 XLR Out	1	56.00	56.00
Misc	12 Pair Snake Cable for Input Output Panel	100	4.89	489.00
12/2 AWG	Install Grade Speaker Cable 12/2	425	0.89	378.25
Labor	Labor, Installation, Program, and Training	46	85.00	3,910.00
Misc	Scissor Lift Rental 1 Week	1	825.00	825.00

TOTAL \$15,944.25

Accepted By

Accepted Date



Sounds Cool Live Audio LLC
2129 Ramblewood Dr.
Highland, IN 46322 US
+1 2197127086
soundscoolliveaudio@gmail.com
www.soundscoolliveaudio.com

ADDRESS
Ed Dombrowski
Town of Highland..
3333 Ridge Rd
Highland, In 46322 Usa

SHIP TO
Ed Dombrowski
Town of Highland..
3333 Ridge Rd
Highland, In 46322 Usa

Estimate 1242

DATE 05/25/2021

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Misc	Vivitek DU 5671 6200 Lumen Video Projector 16:10 Format	2	2,995.00	5,990.00
Misc	Vivitek Lens Short Zoom Lens Part Number: 5811122742-SVV Throw Ratio: 0.77 - 1.1	2	1,168.75	2,337.50
Misc	Draper Access FIT E Motorized Screen Drop Ceiling Retro Fit 123" Diagonal	2	2,811.00	5,622.00
Misc	Draper Wireless Screen Control	2	389.00	778.00
Misc	Sanus VP1 Projector Ceiling Mount	2	244.99	489.98
Misc	MP21818 4 x 4 IR Matrix Switch	1	942.99	942.99
Misc	VancoEVRX2006 POE Receiver	2	115.00	230.00
Misc	VancoEVWP2006TX HDMI Wall Plate Transmitter	2	200.00	400.00
CAT6e	CAT6e Install grade Cable Black	750	0.39	292.50
3-HDMI	Vanco 3' HDMI Cable	4	18.00	72.00
PL-PLUS15A	Furman 15 Amp Power Conditioner	1	319.00	319.00
Misc	Navpoint8541763565 6U Glass Door Wall Rack	1	256.00	256.00
Misc	Wall Molding, Hardware Pack per Projector	2	112.00	224.00
Labor	Labor Installation, Programing, Training	22	85.00	1,870.00

Customer will supply 120 Volt Electric at each Projector, Screen and Rack Location.

TOTAL \$19,823.97

Accepted By

Accepted Date

6. **Authorizing the proper officer to publish legal notice of a public hearing: Public Hearing to consider additional appropriations in the amount of \$38,186 in the Economic Development NRO Fund.**

Councilor Herak moved to authorize the proper officer to publish legal notice of a public hearing for proposed additional appropriations as indicated. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The proper officer was authorized.

Remarks from the Town Council:
(For the Good of the Order)

- **Councilor Mark Herak:** •Budget and Finance Chair • Town Board of Metropolitan Police Commissioners, Liaison • Public Works Liaison • Economic Development Commission Liaison • Board of Sanitary Commissioners Liaison.

Councilor acknowledged the birthdays of Joan Ray, his first grade teacher and Sue Bach, wife of retired public works director John Bach.

Councilor Herak acknowledged the Redevelopment Director who reported on the redevelopment matters and the downtown parking lot enhancements. Councilor Herak wished the Redevelopment Director an early happy birthday.

Councilor Herak acknowledged the Police Chief who thanked the town council for the passage of the wage and salary ordinance amendment.

Councilor Herak acknowledged the Public Works Director who reported on recent heavy rains.

- **Councilor Mark Schocke:** *Park and Recreation Board Liaison • Liaison to the Tree Board.*

Councilor Schocke expressed appreciation for the appointments made to the Tree Board.

Councilor Schocke reported that the Community Events Commission was continuing its work to plan for the Independence Day festival at Main Square. He further reported on the progress of the beer garden associated with it.

- **Councilor Tom Black:** *Liaison to the Board of Waterworks Directors.*

Councilor Black recognized the work related to establishing the beer garden.

Councilor Black acknowledged the Parks and Recreation Superintendent who reported on the activities of the department.

- **Councilor Bernie Zemen:** • *Fire Department, Liaison • Liaison to the Advisory Board of Zoning Appeals.*

Councilor Zemen acknowledged the Fire Chief who offered a brief report and cautions regarding the use of fireworks.

Councilor Zemen surveyed some of the entertainment scheduled for the Independence Day Festival. Councilor Zemen noted a new cat in a recent litter that he hoped would be adopted.

Comments from Visitors or Residents: (In person and electronically)

There were no comments.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Herak moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period June 15, 2021, through June 28, 2021, as well as to ratify the payroll docket for the payday of June 18, 2021. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$188,860.65; **Motor Vehicle Highway and Street (MVH) Fund,** \$25,554.07; **Law Enforcement Continuing Education and Training and Supply Fund,** \$4,304.35; **Information Communications Technology Fund,** \$3,686.45; **Solid Waste**

District Grant Fund, \$800.00; Civil Donation Fund, \$5,225.31; Special Events Non Reverting Fund, \$16,575.00; Police Pension 1925 Fund, \$68,473.83; Municipal Cumulative Capital Development Fund, \$212.00; Traffic Violations and Law Enforcement Agency Fund, \$500.00; and Public Safety Local Income Tax Fund, \$10,479.59; Total: \$322,671.25.

Payroll Docket for payday of June 18, 2021:

Council, Boards and Commissions, \$10,525.27; Office of Clerk-Treasurer, \$15,055.24; Building and Inspection Department, \$7,429.08; Metropolitan Police Department, \$124,267.15; Public Works Department (Agency), \$68,835.32; Fire Department, \$3,966.10; and 1925 Police Pension Plan Pension Fund, \$68,366.18; Total Payroll: \$298,444.34.

Adjournment of Plenary Meeting. Councilor Black moved to adjourn the meeting. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The regular plenary meeting, convened electronically and in person, of the Town Council for Monday, June 28, 2021, was adjourned at 7:53 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer

Approved as amended by the Town Council at its meeting of _____, 2021.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer