

Agenda
Forty-Third Regular or Special Meeting
of the Twenty-Ninth Town Council of Highland
Regular Meeting of Monday, July 12, 2021 at 6:30 p.m.
 Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code
 This meeting will be convened as an electronic meeting, pursuant to Governor
 Holcomb's Executive Orders, 20-04, 20-09, 20-25 and extended by Executive
 Order 21-16, allowing such meetings, pursuant to IC 5-14-1.5-3.7 for the
 duration of the emergency, through to August 1.

People may observe and record the meeting for live streaming by joining the meeting on the Zoom platform <https://us06web.zoom.us/j/83956313269?pwd=ZExTYW1ISit1TUJhV2NFb1dvOkFIOT09>

Further, persons wishing to offer comment in the meeting may access the electronic meeting by using the preceding and adding the password for Meeting ID 839 5631 3269, password (code): 626231.

Prayer:	Roger Sheeman
Pledge of Allegiance:	Roger Sheeman
Roll Call:	
	Bernie Zemen
	Mark A. Herak
	Mark J. Schocke
	Thomas (Tom) Black
	Roger Sheeman



**A GREAT PLACE
TO CALL HOME**

Minutes of Previous Session: Minutes of the Regular Meeting of 28 June 2021.

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- Special Orders:**
1. **Administration of Oath of Office for Police Officer Candidates Emmalie Wolke, Corey Anderson, Kade Sapp, and Joshua Brezezinski.** The Police Officer Candidates were appointed by the Town Board of Metropolitan Police Commissioners at its meeting of 8th July 2021, with the appointment to be effective July 11, 2021, but not earlier than INPRS approval, subject to the administration of the oath of office.
 - (a) Administration of Oath.
 - (b) Presentation of Badges by Metropolitan Police Commission Chair and/or Town Council President or the Metropolitan Police Chief.
 2. **Consideration of Proposed Additional Appropriations:** (non-controlled funds) Proposed Additional Appropriations in Excess of the 2021 Budget for the **Special Economic Development Fund.**

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

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- (a) Attorney verification of Proofs of Publication: The TIMES 01 July 2021.
 - (b) **Public Hearing.**
 - (c) Action on **Appropriation Enactment No. 2021-31:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Special Economic Development Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report for June 2021.
- Fire Department Report for June 2021.
- Workplace Safety Report for June 2021.

Appointments:

- **Home Rule Boards and Commissions**
(Appointments have been placed on agenda in case there is readiness to act)

Legislative Appointments

Home Rule Commissions

1. **Main Street Bureau Board:** Up to (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2023. *There are currently 12 of the 17 in place and serving.*
2. **Community Events Commission** *Multi-year positions:* (2) appointments to be made by the Town Council. **Term: 4 years.**
 - *One vacancy of term expires on 1 Jan 2025.*
 - *One vacant post the term of which expires 1 January 2022 (unexpired term)*

Single year positions: (1) appointment to be made by the Town Council.
Term: 1 year.

- *One position the term expiring on 1 January 2022.*

**Unfinished
Business &
General Orders:**

1. **Proposed Ordinance No. 1739:** An Ordinance to Amend the Highland Municipal Code by Adding a New Chapter 2.40 Establishing An Information Communications and Technology Department, and making certain further amendments to Chapter 3.05, all pursuant to I.C. 36-1-3, I.C. 36-1-4, and IC 36-1-5 et sequitur.
2. **Resolution No. 2021-32:** A Resolution Of The Town Of Highland, Indiana Approving The Issuance Of Notes Of The Town Of Highland Waterworks District, And Related Matters. (At its special meeting of Thursday, July 8, 2021. *(The Waterworks Board of Directors approved the issuance of Water District Notes not to exceed \$2 million for district improvements. IC 6-1.1-17-20.5 requires approval by the fiscal body of all notes or bonds issued by political subdivisions of the town. The proceeds will be used to support the refurbishment of the Indianapolis Boulevard Water tower and water main improvements associated with Main Street.)*)
3. **Instruction and Authorization regarding the Federal Aid Project:** Seeking Approval and Authorization for the Highland Parks and Recreation Department to install a Hawk Traffic Control System for the bicycle and pedestrian trail crossing at Kennedy Avenue, near Jewett Street. The project has been approved in the Transportation Improvement Plan (TIP) for Federal Aid by NIRPC. *At its meeting of July 6, 2021, the Traffic Safety Commission , continued its consideration of the*

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Parks and Recreation Department's Hawk Traffic Safety system for the Bicycle and Pedestrian Path as it crosses Kennedy Avenue, near Jewett Street. After much consideration, the Traffic Safety Commission voted unanimously to recommend approval of the Hawk Traffic System. This is a parks and recreation project. Since it crosses the public way at Kennedy Avenue, Town Council action is needed. It is noted that this is an eligible federally funded project, presently being monitored and approved by NIRPC. The Town Council's action should be to approve the project and direct that the project proceed or oppose the project and direct that it should be cancelled. (Traffic Safety Commission Minutes provided)

4. Authorize a special meeting of the Town Council for July 19, 2021 at 6:30 p.m. to conduct a public hearing on proposed additional appropriations and consider an enactment to approve the additional appropriations. Once completed the Town Council would convene in a study session.
5. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in the amount of \$37,000 in the **Economic Development Fund.**

NEW BUSINESS:

**Comments or
Remarks from the
Town Council:
(Good of the Order)**

Councilor Bernie Zemen

Councilor Mark Herak

Councilor Mark Schocke

Councilor Thomas Black

Councilor Roger Sheeman

**COMMENTS FROM
THE PUBLIC or
VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

**ACTION TO PAY
Accounts Payable
Vouchers**

Accounts payable vouchers June 29, 2021 to July 12, 2021 in the amount of **\$670,825.88.**

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.

Posted pursuant to IC 5-14-1.5-4(a)

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

**Enrolled Minutes of the Forty-second Regular or Special Meeting
For the Twenty-Ninth Highland Town Council
Regular Plenary Meeting (Electronic/hybrid in person)
Monday, June 28, 2021.**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, June 28, 2021 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

**Special note:* This meeting was convened allowing members of the Town Council to participate electronically without being physically present, to be counted in the quorum and able to simultaneously listen and respond to matters taken up in the meeting, all pursuant to Governor Holcomb's Executive Orders 20-04 and 20-09, extended by Executive Order No. 21-14 allowing meetings to be convened pursuant to IC 5-14-1.5-3.6 for the duration of the Corona Virus COVID 19 Emergency. All members of the Town Council participated electronically with the Clerk-Treasurer participating as well using the Zoom platform. *Councilor Mark Herak and the acting Town Council President Bernie Zemen were also present in the plenary meeting room.* The electronic platform Zoom allowed the public to observe and participate from on-line access. The meeting was streamed as well in real time on Facebook, which allowed the public to observe the meeting, all pursuant to IC 5-14-1.5-3.7. (Under the order)

Pursuant to HMC Section 2.05.130(A)(2), the Town Council considered and reviewed the agenda in an informal proceeding.

The Town Council Vice President, Bernie Zemen, presided as acting president, pursuant to HMC Section 2.05.040(B). The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with the Councilor Thomas Black leading in the Pledge of Allegiance to the Flag of the United States of America.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, and Thomas Black. Councilor Roger Sheeman was absent owing to illness. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. All were participating via the electronic platform. Councilor Mark Herak and Town Council Vice President Bernie Zemen were present in the meeting room. A quorum was attained.

Additional Officials Present: (All electronically) John P. Reed, Town Attorney; Peter T. Hojnicki, Police Chief; William R. Timmer, Jr., CFO, Fire Chief; Mark Knesek, Public Works Director; Kathy DeGuilio-Fox, Redevelopment Director; Alex M. Brown, CPRP, Parks and Recreation Superintendent; and Kenneth J. Mika, Building Commissioner were present. (Mr. Mika was present in person.)

Also present: Edward Dabrowski of the Board of Waterworks Directors II (Contract) Director was also present.

Guests: Theresa Badovich of the Idea Factory (electronically) was also present.

Minutes of the Previous Meeting: The minutes of the regular meeting of June 14, 2021 were submitted for consideration. The minutes of the regular meeting of June 14, 2021 were approved by general consent.

Special Orders:

- 1. Consideration of Proposed Additional Appropriations:** (controlled funds): Proposed Additional Appropriations in Excess of the 2021 Budget for the Works Board Department of the Corporation General Fund in the amount of \$35,769.00.

- (a) Attorney verification of Proofs of Publication: The TIMES 17 June 2021. The Town Attorney indicated that the proof was in compliance with the relevant law.
- (b) **Public Hearing.** The Acting President called the public hearing to order.
 - 1. Larry Kondrat, Highland, inquired seeking clarification regarding the purposes of the proposed additional appropriation.

It was noted that the proposed additional was to support audio visual enhancements to the Lincoln Community Center.

The Acting President closed the hearing.

- (c) Action on **Appropriation Enactment No. 2021-30:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Works Board Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

Councilor Herak introduced and moved for the consideration of Enactment No. 2021-30 at the same meeting of introduction. Councilor Schocke seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of introduction.

Councilor Herak moved for the passage and adoption of Enactment No. 2021-30 at the same meeting of introduction. Councilor Schocke seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The enactment was adopted at the same meeting of introduction.

**TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT NO. 2021-30**

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Works Board Department of the Corporation General Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Works Board Department of the Corporation General Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Works Board Department in the Corporation General Fund** and for the purposes herein specified, subject to the laws governing the same:

Works Board Department

Increase:	
Acct. 001-0011-39021 Lincoln Center Audio Visual Upgrades:	\$ 35,769.00
Total for Series:	\$ 35,769.00
Total for the Department:	\$ 35,769.00
TOTAL for the FUND:	\$ 35,769.00
TOTAL INCREASE FOR DEPARTMENT and FUND:	\$ 35,769.00

Section 2. That pursuant to Chapter 3.05 of the Highland Municipal Code, the proper purchasing agency may proceed to authorize the purchase provided the additional appropriation is approved by the Commissioner of the Department of Local Government Finance;

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

Section 4. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 28th Day of June 2021. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 28th Day of June 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Bernie Zemen, Acting President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

2. **Advisory Board of Zoning Appeals Docket:** Petition for a Use Variance for property located 8535 at Henry Street, **Highland**, to allow the petitioner to construct and install two (2) new single family residences. HMC Section 18.40.020 prohibits dwelling units are not permitted below the second floor on lots which contain as business use. The property is currently zoned as **B-2 Central Business District**. Petitioner: **Price Point Builders, LLC**, P.O. Box 1343, Crown Point, Indiana 46308. The Advisory Board of Zoning Appeals by a vote of four (4) in favor and zero (0) opposed acted to **favorably recommend the request for the use variance** for the property. The ABZA acted at its meeting of May 26, 2021. The findings of fact were memorialized and the board approved the facts in written form at its meeting of 23 June 2021. (90 days ends 24 August 2021). This tolls from the making of the recommendation which could be the meeting at which the ABZA acts not when filed.

*Pursuant to IC 36-7-4-918.6, the Town Council may either **accept the favorable recommendation** and GRANT the requested use variance or it may **reject (over rule) the favorable recommendation** and DENY the use variance. If **not** acted upon by the Town Council within 90 days after the ABZA makes its recommendation, the action of the Advisory Board of Zoning Appeals stands.*

(A) Opportunity for Comment.

1. Larry Kondrat, Highland, suggested changing the zoning ordinance to rezone this area since he believed it was the subject of several use variance requests.

(B) Action on the Recommendation.

Councilor Herak moved that the favorable recommendation of the advisory board of zoning appeals be accepted and to grant the use variance. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The use variance was granted.

Letter requesting withdrawal of petition. With leave from the Town Council, the Clerk-Treasurer reported that Jared Tauber of Tauber Law, attorney for the petitioner in the next matter presented a letter asking that the matter be withdrawn and that no action be taken.

Under general consent, no action was taken on the following matter.

- Advisory Board of Zoning Appeals Docket:** Petition for a Use Variance for property located at 8301 Indianapolis Boulevard, **Highland**, to allow the petitioner to operate a logistics hub and temporary storage facility for automotive parts in the Indianapolis Boulevard Overlay District. A use variance from the provisions of the HMC Sections 18.45.030 and 18.55.050. The property is currently zoned as **B-3 General Business District**. Petitioner: **RPS Highland, LLC**, by its attorney, Jared Tauber, 1415 Eagle Ridge Drive, Schererville, Indiana 46375. The Advisory Board of Zoning Appeals by a vote of four (4) in favor and zero (0) opposed acted to send an **unfavorable recommendation for the request for the use variance** for the property. The ABZA acted at its meeting of May 26, 2021. The findings of fact were memorialized and the board approved the facts in written form at its meeting of 23 June 2021. (90 days ends 24 August 2021). This tolls from the making of the recommendation which could be the meeting at which the ABZA acts not when filed.

*Pursuant to IC 36-7-4-918.6, the Town Council may either **accept the unfavorable recommendation** and **DENY** the requested use variance or it may **reject (over rule) the unfavorable recommendation** and **GRANT** the use variance. If **not** acted upon by the Town Council within 90 days after the ABZA makes its recommendation, the action of the Advisory Board of Zoning Appeals stands.*

Comments from the Public or Visitors:

There were no comments.

Unfinished Business and General Orders:

- Proposed Ordinance No. 1737:** An Ordinance Repealing Ordinance No. 1565 and to Amend Chapter 3.45 of the Highland Municipal Code to Establish A Cash Change Fund for the Community Events Commission of the Town of Highland, all Pursuant to IC 36-1-8 and IC 36-1-3 et seq.

Councilor Herak introduced and moved for the consideration of Ordinance No. 1737 at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of introduction.

Councilor Herak moved for the passage and adoption of Ordinance No. 1737 at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance was adopted at the same meeting of introduction.

ORDINANCE NO. 1737 of the TOWN of HIGHLAND, INDIANA

AN ORDINANCE REPEALING ORDINANCE NO. 1565 AND TO AMEND CHAPTER 3.45 OF THE HIGHLAND MUNICIPAL CODE TO ESTABLISH A CASH CHANGE FUND FOR THE COMMUNITY EVENTS COMMISSION OF THE TOWN OF HIGHLAND, ALL PURSUANT TO IC 36-1-8 AND IC 36-1-3 ET SEQ.

WHEREAS, The Town Council is the fiscal body of the Town of Highland;

WHEREAS, IC 36-1-8-2 authorizes the fiscal body of a political subdivision to permit any of its officers or employees having a duty to collect cash revenues to establish a cash change fund;

WHEREAS, The Town Council has enacted certain ordinances regarding the Community Events Commission, codified as Chapters 11.15 and 11.20 of the Highland Municipal Code, authorized pursuant to I.C. 36-1-3 et seq.;

WHEREAS, The Town Clerk-Treasurer has advised the Town Council of the desirability of providing a cash change fund in support of particular events conducted by the Community Events Commission; and,

WHEREAS, The Town Council has determined that it would be of great public benefit to authorize and establish an added cash change fund to support and carryout the public purposes of the municipality and its utilities,

NOW, THEREFORE, BE IT HEREBY ORDAINED BY the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That Ordinance No. 1565 passed and adopted on August 25, 2014, is hereby repealed and of no further force nor effect;

Section 2. That the Chapter 3.45 of the Highland Municipal Code be hereby amended by adding a new section to be numbered 3.45.065, to be styled as Special Events Cash Change Fund, which shall read as follows:

3.45.065 Special Events Cash Change Fund

(A) There is hereby authorized, created and established a cash change fund for use by the Community Events Commission to be known as the Special Events Cash Change Fund, pursuant to the provisions of I. C. 36-1-8 et seq.;

(B) That the Community Events Commission Chair, 2nd Vice Chair and such other Commission members as the Chairperson may designate, are permitted to collect cash revenues at venues of special events in order to support the duties outlined in and to carry-out the purposes of Chapters 11.15 and 11.20 of the Highland Municipal Code:

- (1) That the Clerk-Treasurer is permitted to establish a cash change fund in support of the purposes of Chapter 11.15 of the Highland Municipal Code;
- (2) That such a fund must be established by a warrant drawn upon the appropriate fund in favor of the Clerk-Treasurer, who is the custodian of the fund;

(C) That the fund shall be established by a warrant drawn from the proper appropriated or non-appropriated balance of the Special Events Non Reverting Fund, as the Town Council may direct, in the amount of **two hundred dollars (\$200)**, in support of the establishment of such a cash change fund:

- (1) That the establishing warrant and such successive warrants as shall be necessary to re-supply the fund, shall be drawn in favor of the Clerk-Treasurer who shall convert the warrant to cash;
- (2) That the Community Events Commission Chair, 2nd Vice Chair and such other Commission members as the Chairperson may designate, shall use it to make change when collecting rates and charges for programs or services performed under the authority of Chapter 11.15; and
- (3) That the Community Events Commission Chair shall account for it in the same manner as is required of other funds of the town;

(D) That upon the conclusion of any special event, the entire corpus of the cash change fund authorized and established pursuant to this section shall be returned to the Special Events Non Reverting Fund, or the fund of its origin;

(E) That whenever there is a change in the custodian of the fund, the entire corpus of the cash change fund authorized and established pursuant to this section shall be returned to the Special Events Non Reverting Fund, or the fund of its origin;

(F) That the entire corpus of the cash change fund authorized and established pursuant to this ORDINANCE shall be returned to the Special Events Non Reverting Fund or the fund or origin, whenever the purposes of the fund have substantially changed or the fund is no longer needed.

Section 3. Any and all such ordinances in conflict with the provisions of this ordinance are hereby repealed and of no further force or effect;

Section 4. This ordinance shall become and be in full force and effect from and after the date of its passage and adoption without promulgation upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a);

Introduced and Filed on the 28th Day of June 2021. Consideration on the same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 28th Day of June 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, Acting President (IC 36-5-2-10)

ATTEST:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

2. **Proposed Ordinance No. 1738.1726-C:** An Ordinance To Amend Ordinance No. 1726 To Establish The Wage And Salary Rates Of The Elected Officers, The Non-Elected Officers, And The Employees Of The Town of Highland, Indiana Particularly Amending to Authorize Changes to the Compensation Associated with Positions in the Police.

Councilor Herak introduced and moved for the consideration of Ordinance No. 1738.1726-C at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of introduction.

Councilor Herak moved for the passage and adoption of Ordinance No. 1738.1726-C at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance was adopted at the same meeting of introduction.

ORDINANCE No. 1738.1726-C
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1726 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AMENDING TO AUTHORIZE CHANGES TO THE COMPENSATION ASSOCIATED WITH POSITIONS in the POLICE.

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees; and

WHEREAS, I.C. 36-5-3-2 provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2021 and thereafter as amended;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is desirable to change the starting pay for the part-time position of Animal Warden and to further modify the position of Systems Administrator/IT & Training Officer and fix rate for the position based upon the needs of the Police Department; and,

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to change the starting pay for the part-time position of Animal Warden and to further modify the position of Systems Administrator/IT & Training Officer and fix rate for the position based upon the needs of the Police Department,

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established and fixed, pursuant to the provisions indicated herein and as follows:

Section 1. That subdivision (F) in Section 10 of Ordinance No. 1726 be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 10 subdivision (F) which shall read as follows:

Section 10. *Metropolitan Police Department.* That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its Metropolitan Police Department as follows:

(F) Other Associate Staff and Public Safety Employees

Starting

Incumbent

		Rate		Rate
(1) Support Services Administrator	(1)	\$ 2,010.36		\$ 2,055.60
		Starting Rate		Incumbent Rate
(2) Systems Administrator/ IT & Training Officer	(-1)	\$ 1,799.44	\$ 2,484.96	bi-weekly
		(part-time)	\$22.49 hr.	\$31.07 hr*.
		Starting Rate		Incumbent Rate
(3) Secretary	(1)	\$ 19.22 hr.		\$ 22.26 hr.
(4) Lead Support Services Clerk	(1)	\$ 17.07	hr.	\$ 18.59 hr.
(5) Lead Support Services Training Coordinator	(1)	\$ 16.57		\$ 18.05 hr.
(6) Support Services Clerk	(2)	\$ 15.95		\$ 17.44 hr.
Support Services Clerk	(part-time)	\$ 15.95		\$ 17.44 hr.
Animal Warden	(part-time)	\$ 8.24	\$12.00 hr.	-
Crossing Guard	(part-time)		\$ 9.95 hr.	-
Sub Crossing Guard	(part-time)		\$ 9.95 hr.	-
Secretary (part-time)			\$ 19.22 hr.	\$ 22.26 hr.
Metropolitan Police Chaplain (4)				no pay
Matron or Clerk Duty (call-out) hourly rate - 2 hour minimum				
Off-Duty Court Time (2 hour minimum)			hourly rate	

* That if the incumbent in the position of Systems Administrator/IT & Training Officer as of the date of the passage and adoption of this ordinance, is appointed to the position or performs in the position as a part-time worker, that person shall be paid at the rate denoted for an incumbent based upon composite pay that person earned when holding the position previously.

Section 2. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

Section 3. (A) This ordinance, which subject to its provisions, shall become and be in full force and effect from and after the date of its passage and adoption without promulgation, upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a), pursuant to any effective dates herein described and until its repeal or amendment by subsequent enactment;

(B) That the provisions modifying the position of Systems Administrator/IT & Training Officer to part-time and the part-time rate of pay shall be effective from and after July 10, 2021;

(C) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

Introduced and Filed on the 28th Day of June 2021. Consideration on same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 28th Day of June 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Bernie Zemen, Acting President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

- Works Board Order No. 2021-19:** An Order of the Works Board Accepting the Proposal of Carlee Inc., for Operational and Related Services Associated with a Beer Garden for the Town of Highland, Associated with Independence Day Festivities.

Councilor Herak moved the passage and adoption of Works Board Order No. 2021-19. Councilor Schocke seconded.

Councilor Herak moved to amend the Works Board Order exhibit (contract) to provide that the Carlee, Incorporated would provide eight (8) portable toilets and that Carlee, Incorporated, would retain 100 of the first \$1,500 of gross receipts in connection with the beer vending. Councilor Black seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The exhibit was amended.

On the works board as amended, there was roll call vote. There were four affirmatives and no negatives. The motion passed. The Works Board Order No. 2021-19 as amended was adopted.

Town of Highland
Board of Works
Order of the Works Board 2021-19

AN ORDER OF THE WORKS BOARD ACCEPTING THE PROPOSAL OF CARLEE INC., FOR OPERATIONAL AND RELATED SERVICES ASSOCIATED WITH A BEER GARDEN FOR THE TOWN OF HIGHLAND, ASSOCIATED WITH INDEPENDENCE DAY FESTIVITIES.

Whereas, The Town of Highland, as part of its exercise of public powers related to culture and recreation, generally conferred in IC 36-10-2, annually marks the anniversary of the Nation's declaration of Independence with appropriate festivals including live musical performance as entertainment;

Whereas, Carlee, Incorporated, 333 West U.S. 20, Porter, Indiana, 46304, has presented to the Town of Highland a proposed agreement for operational and related services associated with a beer garden for the Town of Highland to be conducted during the 2021 Independence Day Festival;

Whereas, It is recommended to the purchasing agency, the approval of the proposed agreement for operational and related services associated with a beer garden for the Town of Highland to be conducted during the 2021 Independence Day Festival as submitted by Carlee, Incorporated;

Whereas, These professional services owing to their unique requirements and character, as a service, may be purchased in a manner that is determined to be reasonable, pursuant to Section 3.05.090 of the HMC and IC 5-22-6;

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(1) of the HMC serves as purchasing agency for the Municipality and its executive departments except those executive departments which are expressly subject to the purchasing authority of a relevant governing board of jurisdiction;

Whereas, The purchase price could exceed \$15,000.00, pursuant to Section 3.05.040 (C) and Section 3.05.050(B)(3) of the HMC requires the express approval of the purchasing agency;

Whereas, The purchase of services will be supported by the several funds of the Town and there is sufficient appropriation or resources in order to support the purchase of services; and,

Whereas, The Town Council now desires to approve, authorize and allow the purchase of services pursuant to the terms stated herein,

Now Therefore Be it Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, as follows:

Section 1. That the proposal/agreement for operational and related services associated with a beer garden for the Town of Highland to be conducted during the 2021 Independence Day Festival of **Carlee, Incorporated, 333 West U.S. 20, Porter, Indiana, 46304**, prepared and presented by its principal, Leroy P. Flores, is hereby accepted, approved and adopted in every respect, provided that **Carlee, Incorporated**, complies with the provisions of IC 22-5-1.7 et seq., and completes the relevant portions of the attached exhibit styled as Addendum for e-verify;

Section 2. That the fee for performance of the services identified in the proposal of **thirty percent (30%) of all gross revenue associated with the beer garden** to be conducted during the 2021 Independence Day Festival **to be paid to the Town and the balance to be retained by Carlee**, is found to be reasonable and fair;

Section 3. That the Town Council finds and determines that the manner of purchase for these professional services owing to their unique requirements and character as a service, are both reasonable and appropriate, pursuant to Section 3.05.090 of the HMC and IC 5-22-6;

Section 4. That the Clerk-Treasurer is hereby authorized to issue a purchase order, if applicable, to **Carlee, Incorporated**, and the payments to Carlee under this agreement are approved subject to IC 36-5-4-2;

SECTION 5. THAT THE TOWN COUNCIL PRESIDENT IS HEREBY AUTHORIZED AND DIRECTED TO EXECUTE THE AGREEMENT APPROVED BY THIS ORDER WITH THE TOWN COUNCIL PRESIDENT'S SIGNATURE.

Be it so Ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of June 2021 having passed by a vote of 4 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Bernie Zemen, Acting President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

AGREEMENT

This Agreement made this ____ day of _____, 2021, by and between the Town of Highland, 3333 Ridge Road, Highland, Indiana 46322, and Carlee, Inc., d/b/a Leroy's "Hot Stuff" ("Carlee") 333 W. US 20, Porter, Indiana 46304.

Witnesseth:

1. Town of Highland grants to Carlee the certain rights, privileges, and space during the period of June 30, 2021 through July 4, 2021, to operate the beer garden tent at the Town of Highland 4th of July Fest, at Main Square Park, located at 3001 Ridge Road, Highland, Indiana 46322.
2. The privilege granted under this contract gives Carlee permission to operate the beer tent at said 4th of July Fest. In furtherance of this Agreement, Carlee shall:
 - a. Supply all required alcoholic beverages to be consumed at the festival (beer, cider, wine, etc.). No alcoholic beverages other than beer, wine, seltzer, malt beverages, and cider will be sold.
 - b. Carlee shall provide all necessary licensed servers.
 - c. Town shall provide all necessary security so as to ensure proper ID is acquired before any alcoholic beverage purchases are made.
 - d. Carlee shall provide all necessary general liability insurance with limits of \$1,000,000 per person and \$3,000,000 per occurrence/aggregate coverage. In addition, Carlee shall provide insurance for off-premise alcohol consumption, including "dram shop" and/or "liquor liability" insurance coverage with limits of \$1,000,000 per person and \$3,000,000 per occurrence/aggregate coverage. All policies stated above shall name the Town of Highland as an additional insured.
 - e. Carlee shall provide all manner of equipment needed to serve said beverages including: cold storage truck(s), table set-up, cups, and all other items customary to outdoor beer gardens.
 - f. Carlee shall set up and takedown all equipment at the conclusion of the festival. The grounds occupied by the beer tent shall be cleaned prior to July 6, 2021.
 - g. Carlee shall post in a conspicuous manner at the front of the beer tent on the opening day a sign showing a price of all articles to be sold under this contract. The size of the sign and place of posting shall be approved by the Town of Highland.
 - h. Carlee agrees to pay 30% of all gross revenue, excepting the first \$1,500.00, of said alcohol sales from the 4th of July Fest to the Town of Highland within 10 days of the conclusion of said 4th of July Fest.
 - i. Carlee agrees to pay for the cost of Eight (8) "Porta Potty" toilets within the fenced beer garden area.

3. In case any action is brought against the Town of Highland for or on account of any failure, omission, or neglect on the part of Carlee, to do or perform any of the matters to be done or performed or for injury or damages caused by the negligence of Carlee or any of its employees or workers, Carlee shall indemnify, defend, and save harmless the Town of Highland from any and all claims or liability and shall furnish proof of insurance naming the Town of Highland as additional insured, in amounts not less than stated in paragraph 2.d., above.

4. If and in the event that the 4th of July Festival is cancelled, for any reason, whatsoever, this Agreement shall be of no force and effect.

5. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

6. This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the transaction, and cannot be changed except by their written consent. Time is of the essence of this Agreement.

7. Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.

8. In the event either party shall be compelled to employ an attorney to enforce the provisions of this contract, the parties agree that the non-defaulting party shall be entitled to all of his legal costs and expenses, including reasonable attorney fees, incurred thereby.

9. Any disputes that arise concerning this Agreement shall be brought in the Circuit or Superior Courts of Lake County, Indiana.

In Witness Whereof, the parties have executed this agreement this ____ day of _____, 2021.

CARLEE, INC.

TOWN OF HIGHLAND

Leroy P. Flores, President

Roger Sheeman, President, Highland Town Council

CLAUSE (ADDENDUM) and AFFIDAVIT ADDENDUM TO BE ADDED TO CONTRACT FOR SERVICES TO BE PROVIDED TO TOWN OF HIGHLAND
(as required by I.C. 22-5-1.7 -11, effective July 1, 2011)

Verification of Work Eligibility Status

1. Leroy P. Flores, Principal of CARLEE, INCORPORATED, (hereinafter called "Contractor") understands and agrees that:

- (A) it is required to enroll in and verify the work eligibility status of all employees hired after the date of this contract through the E-Verify program.
- (B) This requirement shall be waived if the E-Verify program ceases to exist. For the purposes of this paragraph, the "E-Verify program" means the electronic verification of work authorization program of the Illegal Immigration Reform and Immigration Responsibility Act of 1996 (P.L. 104-208), Division C, Title IV, s. 403(a), as amended, operated by the United States Department of Homeland Security or a successor work authorization program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work authorization status of newly hired employees under the Immigration Reform and control Act of 1986 (P.L. 99-603); and

2. An authorized representative of the Contractor has signed the attached affidavit concerning the employment of unauthorized aliens.

This contract clause is developed pursuant to SEA 590 codified as IC 22-5-1.7-11 (a)(1).

AFFIDAVIT OF SERVICE PROVIDER or CONTRACTOR
WITH THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA
REGARDING HIRE OF UNAUTHORIZED ALIENS

State of Indiana)
)
County of Lake) SS:

A F F I D A V I T

I, the undersigned, authorized representative, authorized officer or agent of **CARLEE INCORPORATED**, hereinafter called "contractor", which has a contract for services or goods with the Town of Highland, Lake County, Indiana, having given solemn affirmation, hereby depose(s) and say(s), that the contractor does not knowingly employ an unauthorized alien.

FURTHERETH AFFIANT SAYETH NOT.

Signed: _____, Affiant.
LEROY P. FLORES

Certificate of Notary/Notarial Officer

On this ____ day of _____, 2021, before me personally came and appeared **the affiant herein named**, at Highland, Indiana, known and known to me to be the individual described in and who executed the foregoing instrument, and who duly acknowledged to me that she executed same for the purpose therein contained.

In Witness Whereof, I hereunto set my hand and official seal of the Town of Highland, Lake County, Indiana. The undersigned clerk-treasurer of the Town of Highland acting as a notarial officer under notarial authority by IC 33-42-9-7(a)(6). Authentication conforms to IC 33-42-9-12.

Authority Expiration: The Director of the Lake County Combined Board Certified the Election of November 5, 2019 officially on November 18th 2019. I was qualified to office upon my oath administered December 27, 2019, to serve for a term of four years commencing at Noon January 1, 2020, concluding before Noon January 1, 2024, and until a successor is elected and qualified, pursuant to IC 36-5-6-2(b).

County of Residence: L A K E.

(seal)

Michael W. Griffin, Town Clerk-Treasurer
Notarial Officer

4. Works Board Order No. 2021-20: An Order Approving and Authorizing the Fire Chief to Purchase from Fire Service Incorporated Model K65 Thermal Camera Kits, and Fire Truck Chargers for the Model K65, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05.

Councilor Herak moved the passage and adoption of Works Board Order No. 2021-20. Councilor Black seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

**Town of Highland
Board of Works
Order of the Works Board 2021-20**

An Order Approving and Authorizing the Fire Chief to Purchase from Fire Service Incorporated Model K65 Thermal Camera Kits, and Fire Truck Chargers for the Model K65, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05.

Whereas, The Town of Highland Fire Department, as part of its public duties, has a responsibility for fire suppression, prevention, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

Whereas, The Fire Chief has determined a need to purchase five K65 Thermal Camera Kits and related five Truck Chargers for the Model K65, and estimates the price for these items to be less than \$50,000, rendering the purchase to qualify as a small purchase allowing purchase on the open market, pursuant to HMC Section 3.05.060(G);

Whereas, The Fire Chief is advised that **Fire Service, Incorporated**, 9454 North Industrial Drive, St. John, Indiana, 46373, has proffered a sales incentive that provides for a savings over the usual prices for the equipment sought of nearly \$10,000, and the vendor will provide this incentive to the Town of Highland Fire Department, as long as the Town makes the purchase before June 30, 2021, offering the Town of Highland a unique opportunity to obtain at substantial savings, pursuant to HMC Section 3.05.065 (F);

Whereas, The price for all purchases exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B)(2) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency;

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(3) of the Highland Municipal Code serves as the purchasing agency for the Fire Department;

Whereas, The Fire Chief, pursuant to Section 3.05.050 (D)(4) of the Highland Municipal Code, serves as the Purchasing Agent for the Fire Department;

Whereas, The purchase of the fire equipment will be supported by an appropriation in the Works Board Department of the Corporation General Fund; and,

Whereas, The Town Council now desires to approve and authorize the Fire Chief to complete the purchase of the supplies and equipment pursuant to the terms and stated herein,

Now, Therefore Be It Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1. That the Works Board hereby makes the following findings and determinations:

- (A) That Fire Service Incorporated, 9545 N. Industrial Drive, St. John, Indiana 46373, has proffered a sales incentive that provides for a savings over the usual prices for the equipment sought of nearly \$10,000, selling five (5) Model K65 Thermal camera Kits at a unit price of \$4,995 each and Five (5) Truck chargers for the Model K65 at a unit price of \$500 each, as long as the Highland Fire Department makes its purchase before June 30, 2021;
- (B) That the foregoing offers the Town of Highland a unique opportunity to obtain at substantial savings the SCBA, all pursuant to HMC Section 3.05.065 (F);and,
- (C) That the foregoing qualifies as a small purchase, as a purchase that is less than \$50,000, all pursuant to 3.05.060(G), and may be made as a purchase in the open market and without additional procedures;

Section 2. That the Works Board hereby authorizes the purchase of the following equipment, pursuant to the small purchases provisions set forth in HMC Section 3.05.060(G)(2):

- (A) Five (5) Model K65 Thermal Camera Kits at a unit price of four thousand, nine hundred, ninety-five dollars (\$4,995) each, rendering a total purchase price of twenty-four thousand, nine hundred seventy-five dollars (\$24,975.00);
- (B) Five (5) Truck chargers for the Model K65 at a unit price of five hundred dollars (\$500) each, rendering a total purchase price of two thousand, five hundred dollars (\$2,500.00);

Section 3. That the total purchase of all the foregoing at total price of twenty seven thousand, four hundred seventy-five dollars (\$ 27,475.00) is hereby approved;

Section 4. That the Fire Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, as required pursuant to IC 36-5-4-14.

Be it so Ordered.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of June 2021 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/ Bernie Zemen, Acting President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

- 5. Works Board Order No. 2021-21:** An Order Approving and Authorizing the Parks and Recreation Superintendent to Purchase from Sounds Cool Live Audio, LLC various Audio Visual and Sound System Enhancements for the Lincoln Community Center, Subject to Concurrence and Approval of the Park and Recreation Board, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05. *(This order is only ready for action if the Town Council approves the additional appropriation in the Works Board Department of the Corporation General Fund in the amount of \$35,769.00)*

Councilor Black moved to pass and adopt Works Board Order No. 2021-21. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

Town of Highland
Board of Works
Order of the Works Board 2021-21

An Order Approving and Authorizing the Parks and Recreation Superintendent to Purchase from Sounds Cool Live Audio, LLC various Audio Visual and Sound System Enhancements for the Lincoln Community Center, Subject to Concurrence and Approval of the Park and Recreation Board, all pursuant to I.C. 5-22 et seq., and HMC Chapter 3.05.

Whereas, The Town of Highland Parks and Recreation Department, as part of its public duties, has a responsibility for providing the green space, culture and recreation services throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

Whereas, The Parks and Recreation Superintendent, as informed by the IT Director (contract), has determined a need to purchase projectors, cameras, and other audio visual equipment in order to enhance the amenities in the Lincoln Community Center, and estimates the price for these items to be less than \$50,000, rendering the purchase to qualify as a small purchase allowing purchase on the open market, pursuant to HMC Section 3.05.060(G);

Whereas, The Parks and Recreation Superintendent, as informed by the IT Director (contract), reports that **Sounds Cool Live Audio, LLC**, 2129 Ramblewood Drive, Highland, Indiana, 46322, has proffered a quote for visual equipment designed to enhance the Lincoln Community Center in the total price of \$19,823.97 and a quote for audio equipment designed to enhance the Lincoln Community Center in the total price of \$15,944.25, for a total price of \$35,768.22;

Whereas, The price for all purchases exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B)(2) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency;

Whereas, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 of the Highland Municipal Code does not serve as the purchasing agency for the Parks and Recreation Department, but the corporation General Fund, which will host the additional appropriation is under its authority;

Whereas, The Park and Recreation Board, pursuant to Section 3.05.030 (C) of the Highland Municipal Code serves as the purchasing agency for the Parks and Recreation Department;

Whereas, The Parks and Recreation Superintendent, pursuant to Section 3.05.050 (D)(8) of the Highland Municipal Code, serves as the Purchasing Agent for the Parks and Recreation Department;

Whereas, The purchase of the audio visual equipment to enhance the Lincoln Community Center will be supported by an appropriation in the Works Board Department of the Corporation General Fund; and,

Whereas, The Town Council now desires to approve and authorize the Parks and Recreation Superintendent to complete the purchase of the supplies and equipment pursuant to the terms and stated herein, subject to the approval of the Park and Recreation Board;

Now, Therefore Be It Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

Section 1. That the Works Board hereby makes the following findings and determinations:

- (A) That **Sounds Cool Live Audio, LLC**, 2129 Ramblewood Drive, Highland, Indiana, 46322, has proffered a quote for visual equipment designed to enhance the Lincoln Community Center in the total price of \$19,823.97 and a quote for audio equipment designed to enhance the Lincoln Community Center in the total price of \$15,944.25, for a total price of \$35,768.22;
- (B) That the Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 of the Highland Municipal Code **does not** serve as the purchasing agency for the Parks and Recreation Department, but the corporation General Fund, which will host the additional appropriation is under its authority;
- (C) That the Park and Recreation Board, pursuant to Section 3.05.030 (C) of the Highland Municipal Code serves as the purchasing agency for the Parks and Recreation Department, so any action expressed in the works board order will require its concurrence and approval;
- (D) That the foregoing qualifies as a small purchase, as a purchase that is less than \$50,000, all pursuant to 3.05.060(G), and may be made as a purchase in the open market and without additional procedures;

Section 2. That to the extent that this involves an appropriation in the Works Board Department of the General Fund, the Works Board hereby authorizes the purchase of the following equipment, from the identified appropriation, subject to the concurrence and approval of the Park and Recreation Board, pursuant to the small purchases provisions set forth in HMC Section 3.05.060(G)(2):

- (A) The proffered a quote for visual equipment designed to enhance the Lincoln Community Center in the total price of nineteen thousand, eight hundred twenty-three dollars and ninety-seven cents (\$19,823.97), the quote being incorporated herein with this Order;

- (B) The proffered a quote for audio equipment designed to enhance the Lincoln Community Center in the total price of fifteen thousand, nine hundred forty-four dollars and twenty-five cents (\$15,944.25), the quote being incorporated herein with this Order;

Section 3. That the total purchase of all the foregoing at total price of thirty five thousand, seven hundred sixty-eight dollars and twenty-two cents (\$35,768.22) is hereby approved to be paid from an appropriation in the works board department of the corporation general fund;

Section 4. That the Parks and Recreation Superintendent is now provisionally authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, as required pursuant to IC 36-5-4-14, provided that the Park and Recreation Board approves concurs in and approves the purchases as the purchasing agency for the Parks and Recreation Department, evidenced by action at a meeting of the board and the executed by the signatures of the proper officers in the companion jurat to this order;

Be it so Ordered.

Duly, Passed and Ordered by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 28th day of June 2021, subject to the concurrence of the Park and Recreation Board, having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, Acting President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

Certificate of the Park and Recreation Board

It is hereby certified that the foregoing Works Board Order was considered at a regular meeting of the Highland Park and Recreation Board. The Park and Recreation Board hereby adopts the recitals and findings set forth in this order, concurs in its action, and authorizes the Park and Recreation Superintendent to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, as required pursuant to IC 36-5-4-14.

**TOWN OF HIGHLAND
PARK AND RECREATION BOARD**

Carlos Aburto, President

Attest:

Chris Ray, Secretary

EXHIBITS:



Sounds Cool Live Audio LLC
2129 Ramblewood Dr.
Highland, IN 46322 US
+1 2197127086
soundscoolliveaudio@gmail.com
www.soundscoolliveaudio.com

ADDRESS
Ed Dombrowski
Town of Highland..
3333 Ridge Rd
Highland, In 46322 Usa

SHIP TO
Ed Dombrowski
Town of Highland..
3333 Ridge Rd
Highland, In 46322 Usa

Estimate 1245

DATE 05/27/2021

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
8128	JBL 8128 8" Ceiling Speaker. Flush Mount White 70 Volt	32	75.00	2,400.00
CDI1000	Crown CDI1000 70 Volt / Low Impedance 2 Ch. Power Amplifier	1	1,179.00	1,179.00
Shure QLXD24/B58	Shure QLXD24/B58. Wireless Mic System with Bela 58A Handheld	2	1,055.00	2,110.00
CD200BT	Tascam CD200BT 2u Rack Mount CD/Bluetooth/MP3 Player	1	349.00	349.00
SCM-820	Shure SCM-820 8-Channel Digital Rackmount Automatic Mic Mixer	2	1,699.00	3,398.00
A820-NIC-DANTE	Shure A820-NIC-DANTE Dante card for interconnection network of two or more SCM820 mixers	2	425.00	850.00
Misc	Custom Wall Plate 8 XLR In 2 XLR Out	1	56.00	56.00
Misc	12 Pair Snake Cable for Input Output Panel	100	4.89	489.00
12/2 AWG	Install Grade Speaker Cable 12/2	425	0.89	378.25
Labor	Labor, Installation, Program, and Training	46	85.00	3,910.00
Misc	Scissor Lift Rental 1 Week	1	825.00	825.00

TOTAL \$15,944.25

Accepted By

Accepted Date



Sounds Cool Live Audio LLC
2129 Ramblewood Dr.
Highland, IN 46322 US
+1 2197127086
soundscoolliveaudio@gmail.com
www.soundscoolliveaudio.com

ADDRESS
Ed Dombrowski
Town of Highland..
3333 Ridge Rd
Highland, In 46322 Usa

SHIP TO
Ed Dombrowski
Town of Highland..
3333 Ridge Rd
Highland, In 46322 Usa

Estimate 1242

DATE 05/25/2021

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Misc	Vivitek DU 5671 6200 Lumen Video Projector 16:10 Format	2	2,995.00	5,990.00
Misc	Vivitek Lens Short Zoom Lens Part Number: 5811122742-SVV Throw Ratio: 0.77 - 1.1	2	1,168.75	2,337.50
Misc	Draper Access FIT E Motorized Screen Drop Ceiling Retro FR 123" Diagonal	2	2,811.00	5,622.00
Misc	Draper Wireless Screen Control	2	389.00	778.00
Misc	Sanus VP1 Projector Ceiling Mount	2	244.99	489.98
Misc	MP21818 4 x 4 IR Matrix Switch	1	942.99	942.99
Misc	VancoEVRX2006 POE Receiver	2	115.00	230.00
Misc	VancoEVPW2006TX HDMI Wall Plate Transmitter	2	200.00	400.00
CAT6e	CAT6e Install grade Cable Black	750	0.39	292.50
3-HDMI	Vanco 3' HDMI Cable	4	18.00	72.00
PL-PLUS15A	Furman 15 Amp Power Conditioner	1	319.00	319.00
Misc	Navpoint8541763565 6U Glass Door Wall Rack	1	256.00	256.00
Misc	Wall Molding, Hardware Pack per Projector	2	112.00	224.00
Labor	Labor Installation, Programing, Training	22	85.00	1,870.00

Customer will supply 120 Volt Electric at each Projector, Screen and Rack Location.

TOTAL **\$19,823.97**

Accepted By

Accepted Date

6. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in the amount of **\$38,186** in the **Economic Development NRO Fund**.

Councilor Herak moved to authorize the proper officer to publish legal notice of a public hearing for proposed additional appropriations as indicated. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The proper officer was authorized.

Remarks from the Town Council:
(For the Good of the Order)

- **Councilor Mark Herak:** •Budget and Finance Chair • Town Board of Metropolitan Police Commissioners, Liaison • Public Works Liaison • Economic Development Commission Liaison • Board of Sanitary Commissioners Liaison.

Councilor acknowledged the birthdays of Joan Ray, his first grade teacher and Sue Bach, wife of retired public works director John Bach.

Councilor Herak acknowledged the Redevelopment Director who reported on the redevelopment matters and the downtown parking lot enhancements. Councilor Herak wished the Redevelopment Director an early happy birthday.

Councilor Herak acknowledged the Police Chief who thanked the town council for the passage of the wage and salary ordinance amendment.

Councilor Herak acknowledged the Public Works Director who reported on recent heavy rains.

- **Councilor Mark Schocke:** *Park and Recreation Board Liaison • Liaison to the Tree Board.*

Councilor Schocke expressed appreciation for the appointments made to the Tree Board.

Councilor Schocke reported that the Community Events Commission was continuing its work to plan for the Independence Day festival at Main Square. He further reported on the progress of the beer garden associated with it.

- **Councilor Tom Black:** *Liaison to the Board of Waterworks Directors.*

Councilor Black recognized the work related to establishing the beer garden.

Councilor Black acknowledged the Parks and Recreation Superintendent who reported on the activities of the department.

- **Councilor Bernie Zemen:** • *Fire Department, Liaison • Liaison to the Advisory Board of Zoning Appeals.*

Councilor Zemen acknowledged the Fire Chief who offered a brief report and cautions regarding the use of fireworks.

Councilor Zemen surveyed some of the entertainment scheduled for the Independence Day Festival. Councilor Zemen noted a new cat in a recent litter that he hoped would be adopted.

Comments from Visitors or Residents: (In person and electronically)

There were no comments.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Herak moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period June 15, 2021, through June 28, 2021, as well as to ratify the payroll docket for the payday of June 18, 2021. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$188,860.65; Motor Vehicle Highway and Street (MVH) Fund, \$25,554.07; Law Enforcement Continuing Education and Training and Supply Fund, \$4,304.35; Information Communications Technology Fund, \$3,686.45; Solid Waste

District Grant Fund, \$800.00; Civil Donation Fund, \$5,225.31; Special Events Non Reverting Fund, \$16,575.00; Police Pension 1925 Fund, \$68,473.83; Municipal Cumulative Capital Development Fund, \$212.00; Traffic Violations and Law Enforcement Agency Fund, \$500.00; and Public Safety Local Income Tax Fund, \$10,479.59; Total: \$322,671.25.

Payroll Docket for payday of June 18, 2021:

Council, Boards and Commissions, \$10,525.27; Office of Clerk-Treasurer, \$15,055.24; Building and Inspection Department, \$7,429.08; Metropolitan Police Department, \$124,267.15; Public Works Department (Agency), \$68,835.32; Fire Department, \$3,966.10; and 1925 Police Pension Plan Pension Fund, \$68,366.18; Total Payroll: \$298,444.34.

Adjournment of Plenary Meeting. Councilor Black moved to adjourn the meeting. Councilor Schocke seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The regular plenary meeting, convened electronically and in person, of the Town Council for Monday, June 28, 2021, was adjourned at 7:53 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer

Approved as amended by the Town Council at its meeting of _____, 2021.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer

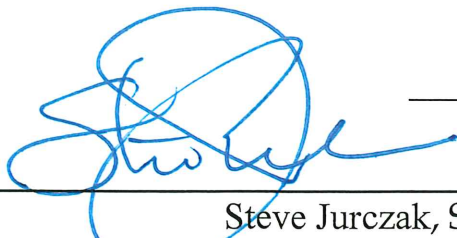
STATE OF INDIANA)
) SS:
COUNTY OF LAKE)

CERTIFICATE of APPOINTMENT

This is to certify that the Town Board of Metropolitan Police Commissioners for the Town of Highland, acting in accordance with applicable law, on the 8th day of July 2021 in the Town of Highland in said County and State, in which it is set forth and declared Emmalie E. Wolke, being of good moral character, was duly appointed to the position of Police Officer, subject to a probationary period, in and for said Town to serve during the probationary or regular appointment if conferred, only during good behavior, subject to the terms and provisions of the Rules, Regulations and Standard Operating Procedures duly adopted and in force for the Highland Metropolitan Police Department and for the citizens of the Town of Highland, all pursuant to I.C. 36-8-9 et seq., with said appointment to be effective, upon its approval, beginning on the 11th day of July, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and send this certification to be made part of the records of the Town of Highland, Lake County, Indiana this 11th day of July 2021.

**By: Town Board of Metropolitan
Police Commissioners of Highland**



Steve Jurczak, Secretary



Larry Moes, Chairman

Pursuant to IC 5-4-1-2 (a), the oath which is to be signed by the person taking the oath, and certified to by the officer before whom the oath was taken, may be found attached to this certificate or affixed to its reverse side.

OATH OF OFFICE

I, **Emmalie E Wolke**, do solemnly (swear or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Indiana, and that I will faithfully and impartially discharge my duties as Police Officer of the Town of Highland, Indiana, according to law, and to the best of my ability, so help me God.

Emmalie E. Wolke

IN WITNESS WHEREOF as subscribed and sworn/affirmed before me, I hereunto set my hand and Corporate seal of the Town of Highland, Indiana this ____ day of _____, 2021. I certify that I am the duly elected, qualified, acting and serving Clerk-Treasurer for the Town of Highland, and as such empowered pursuant to IC. 33-16-4-1; IC 36-5-6-5 to make acknowledgments.

Authority Expiration: The Director of the Lake County Board of Elections and Registration Certified the Election of November 3, 2015, officially November 18, 2015. I was qualified to office upon my oath administered December 28th, 2015, to serve for a term of four years commencing at noon January 1, 2016 and until a successor is elected and qualified. IC 36-5-6-2(b)

Michael W. Griffin, IAMC/CMC/CMFA/CPFIM/CMO
Town of Highland Clerk-Treasurer

I.C. 36-8-9-4(a)(c)Highland Municipal Code § 51; I.C. 5-4-1-1

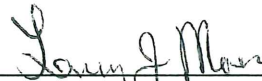
STATE OF INDIANA)
) SS:
COUNTY OF LAKE)

CERTIFICATE of APPOINTMENT

This is to certify that the Town Board of Metropolitan Police Commissioners for the Town of Highland, acting in accordance with applicable law, on the 8th day of July 2021 in the Town of Highland in said County and State, in which it is set forth and declared Corey K. Anderson, being of good moral character, was duly appointed to the position of Police Officer, subject to a probationary period, in and for said Town to serve during the probationary or regular appointment if conferred, only during good behavior, subject to the terms and provisions of the Rules, Regulations and Standard Operating Procedures duly adopted and in force for the Highland Metropolitan Police Department and for the citizens of the Town of Highland, all pursuant to I.C. 36-8-9 et seq., with said appointment to be effective, upon its approval, beginning on the 11th day of July, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and send this certification to be made part of the records of the Town of Highland, Lake County, Indiana this 11th day of July 2021.

**By: Town Board of Metropolitan
Police Commissioners of Highland**



Larry Moes, Chairman



Steve Jurczak, Secretary

Pursuant to IC 5-4-1-2 (a), the oath which is to be signed by the person taking the oath, and certified to by the officer before whom the oath was taken, may be found attached to this certificate or affixed to its reverse side.

OATH OF OFFICE

I, **Corey K. Anderson**, do solemnly (swear or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Indiana, and that I will faithfully and impartially discharge my duties as Police Officer of the Town of Highland, Indiana, according to law, and to the best of my ability, so help me God.

Corey K. Anderson

IN WITNESS WHEREOF as subscribed and sworn/affirmed before me, I hereunto set my hand and Corporate seal of the Town of Highland, Indiana this ____ day of _____, 2021. I certify that I am the duly elected, qualified, acting and serving Clerk-Treasurer for the Town of Highland, and as such empowered pursuant to IC. 33-16-4-1; IC 36-5-6-5 to make acknowledgments.

Authority Expiration: The Director of the Lake County Board of Elections and Registration Certified the Election of November 3, 2015, officially November 18, 2015. I was qualified to office upon my oath administered December 28th, 2015, to serve for a term of four years commencing at noon January 1, 2016 and until a successor is elected and qualified. IC 36-5-6-2(b)

Michael W. Griffin, IAMC/CMC/CMFA/CPFIM/CMO
Town of Highland Clerk-Treasurer

I.C. 36-8-9-4(a)(c)Highland Municipal Code § 51; I.C. 5-4-1-1

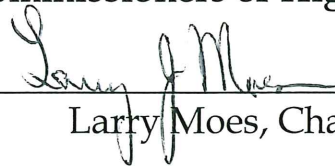
STATE OF INDIANA)
) SS:
COUNTY OF LAKE)

CERTIFICATE of APPOINTMENT


This is to certify that the Town Board of Metropolitan Police Commissioners for the Town of Highland, acting in accordance with applicable law, on the 8th day of July 2021 in the Town of Highland in said County and State, in which it is set forth and declared Kade W. Sapp, being of good moral character, was duly appointed to the position of Police Officer, subject to a probationary period, in and for said Town to serve during the probationary or regular appointment if conferred, only during good behavior, subject to the terms and provisions of the Rules, Regulations and Standard Operating Procedures duly adopted and in force for the Highland Metropolitan Police Department and for the citizens of the Town of Highland, all pursuant to I.C. 36-8-9 et seq., with said appointment to be effective, upon its approval, beginning on the 11th day of July, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and send this certification to be made part of the records of the Town of Highland, Lake County, Indiana this 11th day of July 2021.

**By: Town Board of Metropolitan
Police Commissioners of Highland**



Larry Moes, Chairman



Steve Jurczak, Secretary

Pursuant to IC 5-4-1-2 (a), the oath which is to be signed by the person taking the oath, and certified to by the officer before whom the oath was taken, may be found attached to this certificate or affixed to its reverse side.

OATH OF OFFICE

I, **Kade W. Sapp**, do solemnly (swear or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Indiana, and that I will faithfully and impartially discharge my duties as Police Officer of the Town of Highland, Indiana, according to law, and to the best of my ability, so help me God.

Kade W. Sapp

IN WITNESS WHEREOF as subscribed and sworn/affirmed before me, I hereunto set my hand and Corporate seal of the Town of Highland, Indiana this ____ day of _____, 2021. I certify that I am the duly elected, qualified, acting and serving Clerk-Treasurer for the Town of Highland, and as such empowered pursuant to IC. 33-16-4-1; IC 36-5-6-5 to make acknowledgments.

Authority Expiration: The Director of the Lake County Board of Elections and Registration Certified the Election of November 3, 2015, officially November 18, 2015. I was qualified to office upon my oath administered December 28th, 2015, to serve for a term of four years commencing at noon January 1, 2016 and until a successor is elected and qualified. IC 36-5-6-2(b)

Michael W. Griffin, IAMC/CMC/CMFA/CPFIM/CMO
Town of Highland Clerk-Treasurer

I.C. 36-8-9-4(a)(c)Highland Municipal Code § 51; I.C. 5-4-1-1

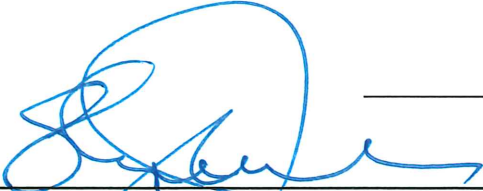
STATE OF INDIANA)
) SS:
COUNTY OF LAKE)

CERTIFICATE of APPOINTMENT

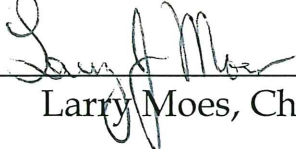
This is to certify that the Town Board of Metropolitan Police Commissioners for the Town of Highland, acting in accordance with applicable law, on the 8th day of July 2021 in the Town of Highland in said County and State, in which it is set forth and declared Joshua M. Brzezinski, being of good moral character, was duly appointed to the position of Police Officer, subject to a probationary period, in and for said Town to serve during the probationary or regular appointment if conferred, only during good behavior, subject to the terms and provisions of the Rules, Regulations and Standard Operating Procedures duly adopted and in force for the Highland Metropolitan Police Department and for the citizens of the Town of Highland, all pursuant to I.C. 36-8-9 et seq., with said appointment to be effective, upon its approval, beginning on the 11th day of July, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and send this certification to be made part of the records of the Town of Highland, Lake County, Indiana this 11th day of July 2021.

**By: Town Board of Metropolitan
Police Commissioners of Highland**



Steve Jurczak, Secretary



Larry Moes, Chairman

Pursuant to IC 5-4-1-2 (a), the oath which is to be signed by the person taking the oath, and certified to by the officer before whom the oath was taken, may be found attached to this certificate or affixed to its reverse side.

OATH OF OFFICE

I, **Joshua M. Brzezinski**, do solemnly (swear or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Indiana, and that I will faithfully and impartially discharge my duties as Police Officer of the Town of Highland, Indiana, according to law, and to the best of my ability, so help me God.

Joshua M. Brzezinski

IN WITNESS WHEREOF as subscribed and sworn/affirmed before me, I hereunto set my hand and Corporate seal of the Town of Highland, Indiana this ____ day of _____, 2021. I certify that I am the duly elected, qualified, acting and serving Clerk-Treasurer for the Town of Highland, and as such empowered pursuant to IC. 33-16-4-1; IC 36-5-6-5 to make acknowledgments.

Authority Expiration: The Director of the Lake County Board of Elections and Registration Certified the Election of November 3, 2015, officially November 18, 2015. I was qualified to office upon my oath administered December 28th, 2015, to serve for a term of four years commencing at noon January 1, 2016 and until a successor is elected and qualified. IC 36-5-6-2(b)

Michael W. Griffin, IAMC/CMC/CMFA/CPFIM/CMO
Town of Highland Clerk-Treasurer

I.C. 36-8-9-4(a)(c)Highland Municipal Code § 51; I.C. 5-4-1-1

*** Proof of Publication ***

State of Indiana)
) ss:
Lake County)

Personally appeared before me, a notary public in and for said county and state, the undersigned Nicole Muscari who, being duly sworn, says that She/he is Legal Clerk of the Northwest Indiana Times newspaper of general circulation printed and published in the English language in the Town of Munster in state and county afore-said, and that the printed matter attached hereto is a true copy, which was duly published in said paper for 1 time(s), the date(s) of publication being as follows:
July 1, 2021

TOWN OF HIGHLAND, CLERK TREASURER - LEGALS

DENISE BECK, ACCTS PAYABLE

3333 RIDGE ROAD

HIGHLAND IN 46322

ORDER NUMBER 73275

The undersigned further states that the Northwest Indiana Times newspaper maintains an Internet website, which is located at www.nwi.com website and that a copy of the above referenced printed matter was posted on such website on the date(s) of publication set forth above.

Nicole Muscari, Legal Clerk

By: Mary Ann Wilson

Subscribed and sworn to before me this 1 day of July, 2021

Dawn Renee Heili
Notary Public

My commission expires:

Section: Legals

Category: 198 Legal - Lake County

PUBLISHED ON: 07/01/2021

TOTAL AD COST: 24.34

FILED ON: 7/1/2021

TOWN OF HIGHLAND
NOTICE TO TAXPAYERS OF
PROPOSED ADDITIONAL
APPROPRIATIONS

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at 6:30 p.m. on the 12th day of July 2021, will consider the following additional appropriations in excess of the budget for the

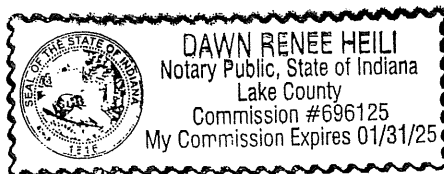
current year:
ECONOMIC DEVELOPMENT FUND
Increase
Acct. No. 095-0000-35010 Downtown Development: \$38,186.00
Total 300 Series: \$38,186.00
Fund Total: \$38,186.00

Funds to support these additional appropriations, in the Special Economic Development Fund shall be supported by fees raised under the authority of Section 14.20.170 (C) of the Highland Municipal Code, and IC 6-1.1-12.1-2(h), as well as unreserved, undesignated fund balance on deposit to the credit of the Economic Development Non Reverting Fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon.

Taxpayers may also write to the Office of the Clerk-Treasurer if a taxpayer desires to communicate a concern. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its information and file. Once filed, the additional appropriation as approved will be available for the use of the municipality.

TOWN COUNCIL of HIGHLAND
Roger Sheeman, President
By: Michael W. Griffin, IAMC/MMC /CPFA/ACPFIM/CMO
Clerk-Treasurer
7/1-73275-hspaxlp



**TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
ENACTMENT NO. 2021-31**

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Special Economic Development Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Special Economic Development Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Special Economic Development Fund** and for the purposes herein specified, subject to the laws governing the same:

ECONOMIC DEVELOPMENT FUND

Increase	
Acct. No. 095-0000-35010 Downtown Development:	<u>\$ 38,186.00</u>
<i>Total 300 Series:</i>	\$ 38,186.00
 Fund Total:	 \$ 38,186.00

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 12th Day of July 2021. Consideration on the same day or at same meeting of introduction sustained a vote of _____ in favor and _____ opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this _____ Day of _____ 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of _____ in favor and _____ opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Roger Sheeman, President (IC 36-5-2-10)

ATTEST:

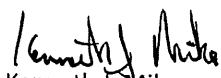
**Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)**

Building Report June, 2021

PERMIT TYPE	#	Res.	Comn	Est. Cost	Fee Collected
Commercial Buildings	0	0	0	\$ -	\$ -
Comm. Additions/Remodel	8	0	8	\$ 532,946.00	\$ 9,557.50
Signs	8	0	8	\$ 50,241.00	\$ 2,716.50
Single Family	0	0	0	\$ -	\$ -
Duplex/Condo	0	0	0		
Residential Additions	0	0	0	\$ -	\$ -
Residential Remodeling	101	101	0	\$ 889,336.00	\$ 21,244.50
Garages	0	0	0	\$ -	\$ -
Sheds	0	0	0	\$ -	\$ -
Decks & Porches	11	11	0	\$ 71,461.00	\$ 3,412.50
Fences	25	24	1	\$ 138,108.00	\$ 4,729.50
Above/In ground pools	9	9	0	\$ -	\$ 972.00
Drain Tile/Waterproofing	7	7	0	\$ 66,606.00	\$ 1,795.50
MISC: Road Cuts, Concrete, Solar Panels	34	34	0	\$ 148,400.00	\$ 6,597.00
Total Building Permits	203	186	17	\$ 1,897,098.00	\$ 51,025.00
Electrical Permits	32	24	8	\$ -	\$ 4,373.00
Mechanical Permits	40	31	9	\$ -	\$ 4,864.00
Plumbing Permits	14	7	7	\$ -	\$ 2,999.10
Water Meters	1	0	1	\$ -	\$ 375.00
Water taps	0	0	0	\$ -	\$ -
Sewer/Storm Taps	1	1	0	\$ -	\$ 300.00
Total Plumbing Permits	16	8	8	\$ -	\$ 3,674.10

June 2021 Code Enforcement: 49 Investigations and 1 Citation was issued & 49 Warnings given.
 Inspections done for the month of June 2020 were as follows: 44 Building Inspections,
 17 Plumbing Inspections, 10 HVAC and 17 Electrical Inspections. There was 1 Electrical Exam given.

Submitted By:


 Kenneth J. Mika

FIRE DEPARTMENT REPORT

JUNE 2021

Type of Calls	June 2021	YTD
General Alarms	7	61
Paid Still Alarms	32	145
Still Alarms	6	15
	Month	45
Total Calls in 2021		221

2021
TOWN OF HIGHLAND INJURIES FOR THE MONTH
JUNE

CASE	DATE	DEPARTMENT	DESCRIPTION	Record Only	OSHA	Not OSHA	Filed with
	OF INJURY			No Med Treatment	Recordable	Recordable	WC Insurance
			NO INJURIES FOR THE MONTH				

RO = Record Only

DEPARTMENT	INJURIES	YEAR TO	TOTAL	RESTRICTED	LOST DAYS	RESTRICTED	LOST DAYS
	THIS MONTH	DATE	2020	DAYS THIS YEAR	THIS YEAR	DAYS 2020	2020
PARK & REC			2			0	0
FIRE		1				0	0
POLICE		1	2			0	0
STREET			1			0	0
WATER/SEWER		2	2	32		93	81
MAINTENANCE						0	0
OTHER						0	0
TOTALS	0	4	7	32	0	93	81

Effective January 1, 2002 OSHA changed the recordkeeping guidelines. We now count the number of days lost from the day after the injury until the employee returns to work. Weekends, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days

ORDINANCE No. 1739
of the
TOWN of HIGHLAND, INDIANA

An Ordinance to Amend the Highland Municipal Code by Adding a New Chapter 2.40 Establishing An Information Communications and Technology Department, and making certain further amendments to Chapter 3.05, all pursuant to I.C. 36-1-3, I.C. 36-1-4, and IC 36-1-5 et sequitur.

Digest or Synopsis of Proposed Ordinance

An Ordinance that if Adopted Creates a New Department for information technology and establishes a department head called the director of information technology. It also makes corresponding amendments to the Purchase Code of the Town to align this new department with its provisions.

Amendments: Whenever an existing municipal code provision is being amended, the text of the existing provision will appear in this style type, additions will appear in **this style type**, and deletions will appear in ~~this style type~~.

Additions: Whenever a new code provision is being enacted, the text of the new provision will appear in this style type. Also, the word **NEW** will appear in that style type in the introductory clause of each SECTION that adds a new provision to the Highland Municipal Code.

Whereas, IC 36-1-3-2 confers upon all local units the powers that they need for the effective operation of government as to local affairs;

Whereas, IC 36-1-3-6 (b)(1) prescribes that any such exercise of power shall be authorized through enactment of an ordinance passed by the legislative body;

Whereas, The Town of Highland, is a Municipal Government which may pass and codify ordinances for the operation of the government, all pursuant to IC 36-1-4 and IC 36-1-5;

Whereas, The Town of Highland, through its Town Council now wishes to further perfect its own organization and establish a new department of the municipality, dedicated to organizing and managing the electronic information and communication technologies necessary and desirable for the effective administration of local government,

Now, Therefore, Be it hereby ordained by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That there is hereby created a new chapter in the Highland Municipal Code, styles as Chapter 2.40 entitled Information Technology Communications Department, which shall read as follows:

(NEW) Chapter 2.40. Information Technology Communications Department

(NEW) Section 2.40.010 Department established. (A) An Information Communications Technology Department of the Town of Highland (the "Department") is established.

(B) The Information Communications Technology Department shall consist of a Director of Information Technology, who shall be the department head, and such other employees as may from time to time be authorized by the Town Legislative Body.

(C) The Director of Information Technology and employees of the department shall serve for no set term and as employees at will. The Director of Information Technology shall be appointed by the Town Council. All other employees in the Department shall be appointed according to the provisions of this chapter.

(D) The Department shall have the following duties:

(1) The Department shall serve as Town's single point of coordination in the areas of design, procurement, standardization, implementation, service, and support of all the technological needs of the departments, boards, commissions and other agencies of the Town. Such technological needs include, but are not limited to, those associated with the following:

- (a) Computer hardware and software,
- (b) Two-way radio,
- (c) Telephone,
- (d) Cellular telephone,
- (e) Paging,
- (f) Photocopiers and photo multi-functioning machines, and
- (g) Audio and video monitoring and recording.

(2) The Department shall have authority and responsibility, subject to subsection (E) below, to make purchases or procurement of all technological supplies, equipment, and services needed by any and all departments, boards, commissions and other agencies of the Town regardless of the source of funds. Agencies empowered by state statute to purchase independently may appoint the Town's Information Technology Department as their agent for such purchases upon delegation of such independence by the proper authority.

(3) The Department shall keep complete and detailed records of all purchases and disbursements, including purchase orders issued, quotations received, basis for bid award, and any and all documents required for audit of purchase activity, pursuant to the purchase code of the town, set forth in Chapter 3.05 of the Highland Municipal Code.

(E) *Procurement procedures.* The procedures to procure or purchase the personal property authorized under this chapter shall be as follows:

(1) The Department shall prepare or approve purchase order forms or request forms, instructions, and all standards and written specifications for technological

supplies, equipment, and services, pursuant to the provisions of the Purchasing Code set forth in Chapter 3.05 of the Highland Municipal Code and IC 5-22 et seq.

(2) The Department shall be responsible for developing and administering such other policies, rules, and regulations consistent with the Highland Municipal Code or state statutes, which the Department deems necessary for the efficient coordination of the design, procurement, standardization, implementation, service, and support of the technological needs of the departments, boards, commissions and other agencies of the Town. A copy of such policies, rules, and regulations shall be distributed to all such Town agencies and filed with the Clerk-Treasurer.

(F) *Disposal of Certain property.* All town departments shall submit reports to the Information Technology Department indicating the technological supplies and equipment on hand and not in use, as requested. The Information Technology Department shall be responsible for and have the authority for or to cause the disposal of obsolete, excess, unused, or scrap technological supplies and equipment, in accordance with the laws of the State of Indiana. All revenues shall be deposited with the Clerk-Treasurer, and deposited to the credit of the Information Communications Technology Fund, or the fund that supported the initial purchase.

(G) The Department shall perform such other duties as are from time to time assigned to it by the Town Council President, or the Clerk-Treasurer.

(H) The compensation of the personnel appointed under the authority of this chapter shall be authorized and fixed in the wage and salary ordinance and the compensation and benefits ordinance as adopted or amended from time to time, by the Town Council, subject to its appropriations and other ordinances of the municipality.

(NEW) Section 2.40.020 Director of Information Technology

(A) The Town Council may appoint a director of information technology. The Town Council may not consider political affiliation in the selection of the director of information technology.

(B) The director of information technology must be qualified by training or experience in the field of computer networking, information technology, informatics; or have a certification or an advanced degree in the field of computer technology, electronics, a bachelor's degree is desirable from an accredited university of college. In addition the director shall possess the following attributes:

- (1) Sound understanding of computer systems, networks, security, telecommunications, databases and storage systems.
- (2) Strong interpersonal, communication and leadership skills.
- (3) Ability to manage and prioritize tasks and projects.
- (4) Solid working knowledge of all relevant coding languages and security protocols.
- (5) Excellent analytical and problem-solving skills.
- (6) Team oriented leadership

- (7) Good process management skills;
- (C) Duties of the director. The director of information technology shall:
- (1) propose annually a plan for the operation of the department;
 - (2) administer the plan as approved by the Town Council;
 - (3) supervise the general administration of the department;
 - (4) keep the records of the department and preserve all papers and documents of the department;
 - (5) recommend persons for appointment as assistants if the town council determines there is a need;
 - (6) appoint the employees of the department, subject to the approval and authorization of the town council, according to the standards and qualifications fixed by the town council and without regard to political affiliation;
 - (7) prepare and present to the Town Council and the Clerk-Treasurer an annual report;
 - (8) Annually submit to the Town Council and the Clerk-Treasurer a data processing resource inventory to include all data processing hardware, software, technical personnel, and data processing contracts including the date of acquisition, when placed in service and if applicable, date of retirement;
 - (9) Prepares and administers an annual budget for the department as other departments of the town;
 - (10) provide quarterly performance reports;
 - (11) Identify and eliminate security risks.
 - (12) Analyze municipal, state and federal requirements ensuring that the town is in compliance with any such requirements;
 - (13) Working with the clerk-treasurer, cause the electronic records including social media of the town, to be properly archived or retained according to the Indiana law regarding public records retention and preservation;
 - (14) Liaising with other departments, determining and addressing their information communication technological needs and requirements and educate employees on use of software and systems;
 - (15) Maintain accurate inventories of computers, accessories, photocopiers, multifunction machines, printers, telephones, and software licensed to the Town of Highland;

(16) perform other duties that the town council directs;

(D) The director of information technology may:

(1) Be certified and perform the data management and retrieval duties according to the Indiana Data and Communications System (IDACS), the computerized law enforcement/criminal justice communications and information storage and retrieval system;

(E) If the Town Council determines that the size of the department's operation requires assistants for the director of information technology, the board may authorize, upon the recommendation of the director of information technology, one (1) or more assistants. The Town Council shall determine their qualifications on a basis similar to that prescribed for the director of information technology.

(E) Assistants are directly responsible to the director of information technology and shall perform the duties specified by the director of information technology.

(NEW) Section 2.40.030 Officers and Employees Bond & Ethics

(A) The department through its Director of information technology shall in the manner prescribed by I.C. 5-4-1, execute a blanket bond in the sum of **\$15,000** payable to the town, to be approved by the Town Council President, conditioned upon the faithful performance of all departmental employees including the Director of information technology, including the duty to comply with IC [35-44.1-1-1](#) and the duty to account properly for all monies and property received by virtue of the employee's service in the office or position and while acting on behalf of the department and the local government.

(B) The premium upon said bond shall be paid from funds of the municipality. Said bond may be executed with any recognized and responsible surety company authorized to do business in the State of Indiana. The bond shall be filed and recorded in the office of the recorder of Lake County and filed with the Clerk-Treasurer, pursuant to I.C. 5-4-1-5.1.

(C) No employee of the department including its director shall be authorized to purchase through a company owned or operated by the director or any employee of any department of the town. The director shall refrain from doing any work, engaging in any enterprise, or performing any services in the town, which would, or might, create or cause a conflict of interest.

Section 2. That Section 3.05.030 Subdivision (A) shall be repealed in its entirety and amended by the following replacement provisions to be numbered as Section 3.05.030 Subdivision (A) of the Highland Municipal Code, which shall read as follows:

3.05.030 Purchasing agencies.

(A) The town council, as the works board of the municipality, shall serve as

purchasing agency for the municipality and its executive departments except for those executive departments which are expressly subject to the purchasing authority of a relevant governing board of jurisdiction. The departments subject to the jurisdiction of the works board include any department that is not otherwise subject to another board of jurisdiction and the following:

- (1) Public works department (agency);
- (2) Metropolitan police department;
- (3) Fire department;
- (4) Information Communications Technology department**
- ~~(4)~~ (5) Office of the town council;
- ~~(5)~~ (6) Office of the clerk-treasurer.

Section 3. That Section 3.05.050 Subdivision (D) shall be repealed in its entirety and amended by the following replacement provisions to be numbered as Section 3.05.050 Subdivision (D) of the Highland Municipal Code, which shall read as follows:

3.05.050 Duties and responsibilities of purchasing agents.

(D) The following persons shall serve as purchasing agents for the department or office indicated:

- (1) The public works director or his/her designee for the public works department.
- (2) The police chief or his/her designee for the metropolitan police department.
- (3) The building commissioner/chief inspector or his/her designee for the building and inspection department.
- (4) The fire chief or his/her designee for the fire department.
- (5) The redevelopment director or his/her designee for the redevelopment department.
- (6) The public works director as waterworks superintendent or his/her designee for the waterworks department.
- (7) The public works director as wastewater (sewage works) superintendent or his/her designee for the public sanitation department.
- (8) The parks and recreation superintendent or his/her designee for the parks and recreation department.
- (9) The director of information technology or his/her designee for the information communications technology department.**
- ~~(9)~~ **(10)** The clerk-treasurer or his/her designee for the office of the clerk-treasurer, for any department or office for which an agent is not otherwise expressly provided, and for all executive departments of the municipality.

Section 4. That the provisions set forth in this ordinance shall become and remain in full force and effect thereafter, immediately following the date of its passage and adoption upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a).

Introduced and Filed on _____ day of _____ 20____.
Consideration on same day or at same meeting of introduction was not considered, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this _____ Day of _____ 20____ by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of _____ in favor and ____opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Roger Sheeman, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-43-4-1;IC 36-5-6-5)

**TOWN OF HIGHLAND
RESOLUTION NO. 2021-32**

**A RESOLUTION OF THE TOWN OF HIGHLAND, INDIANA
APPROVING THE ISSUANCE OF NOTES OF THE TOWN OF
HIGHLAND WATERWORKS DISTRICT, AND RELATED MATTERS**

WHEREAS, Pursuant to Indiana Code 8-1.5-4 and Indiana Code 36-9-41, the Board of Directors of the Department of Waterworks of the Town of Highland, Indiana (the "Board") has heretofore adopted a resolution (the "Note Resolution") determining to issue special taxing district notes, in one or more series, in an aggregate principal amount not to exceed Two Million Dollars (\$2,000,000) (the "Notes") to finance improvements to the waterworks, consisting of either or both or any part of either of the following improvements: (a) water tank rehabilitation and (b) Martha Street water main replacement project; and expenses incurred in connection with or on account of the issuance of the Notes (collectively, the "Project");

WHEREAS, In accordance with Indiana Code 6-1.1-17-20.5, the Notes may not be issued without the approval of the fiscal body of the Town of Highland, Indiana (the "Town"); and,

WHEREAS, The Highland Town Council (the "Town Council"), as the fiscal body of the Town, now desires to approve the issuance of the Notes as required in accordance with Indiana Code 6-1.1-17-20.5,

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
TOWN OF HIGHLAND, INDIANA, AS FOLLOWS:**

Section 1. Pursuant to Indiana Code 6-1.1-17-20.5, the Town Council hereby approves the issuance of the Notes, in an aggregate principal amount not to exceed Two Million Dollars (\$2,000,000), to finance the payment of all or any portion of the costs of the Project, all incidental expenses incurred in connection therewith, and the costs of issuance of the Notes, as set forth in the Note Resolution.

Section 2. Any member of the Town Council, and the Clerk-Treasurer of the Town, and any other officer, employee or agent of the Town is hereby authorized and directed, for and on behalf of the Town, to execute and deliver any contract, agreement, certificate, instrument or other document and to take any action as such person determines to be necessary or appropriate to accomplish the purposes of this Resolution, such determination to be conclusively evidenced by such person's execution of such contract, agreement, certificate, instrument or other document or such person's taking of such action.

Section 3. This Resolution shall be in full force and effect from and after its passage.

DULY RESOLVED and ADOPTED this 12th Day of July 2021 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of ____ in favor and ____ opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Roger Sheeman, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

DMS 20398031v1

TRAFFIC SAFETY MEETING
July 6, 2021

The Traffic Safety Commission met in person at 3315 Ridge Road, Highland Police Dept. Chief Hojnicky called the meeting to order at 8:00 A.M.

Roll Call: Peter T. Hojnicky, Chief of Police
John E Banasiak, Commander Police Department
Robyn Pappenheim, Project Engineer of DVG Team, Inc.
Tom Black, Councilman
William Timmer, Fire Chief

Absent with notice: Mark Knesek, Public Works Director
Steve Jurczak, Police Commissioner

Guests present: Alex Brown, Superintendent Park Dept.
Carlos Arburto, Park Board President
Dennis Cobb, 1st Group Engineering
Jason Smola, Highland Resident

Mr. Smola spoke of his concerns for the traffic in the area of Ridgewood and Branton Ave. With recent extra patrols, no violations were seen and a Traffic Study done in 2018 with the speed sign was remarkably within an acceptable speed range. Robyn Pappenheim of DVG Team explained the INDOT regulations as was further discussed the negative impact of both stop signs and speed bumps. Having no problems this past year, Mr Smola was advised to continue to log any further concerns he may view and we would continue to do enforcements in the area.

The traffic concerns at Martha Street and Spring Street were reviewed with the a motion made by Commander Banasiak and seconded by Councilman Black and the Traffic Safety Commission concurring to relocate the current signage "No Outlet" sign on the south side of the street to be as close to Spring Street as possible. Also, add a second "No Outlet" sign on the north side of the street as close as possible to Spring Street, possibly utilizing the Nipsco poles that are there. Therefore, there will be "No Outlet" signs on both sides of Martha so cars traveling eastbound on Martha will see them before passing Spring Street to the dead end. Additional extra patrols will be assigned.

More discussion was had with all present regarding the Hawk Signal with many questions still asked. Mr. Cobb advised the Pedestrian Countdown to crosswalk would work with the Opticom and Hawk signal, but there would be no visual countdown for vehicles on Kennedy Ave. With more discussion, a motion was made by Fire Chief Timmer that a traffic signal at Kennedy/Jewett would still be the first choice should town funding be available, however if town funding of a traffic signal would not be attainable, then the choice would be to recommend the Hawk signal as originally presented. Commander Banasiak seconded it and with 3 in favor and 1 opposed the Commission approved the Hawk Signal with the contingency of approval of the Traffic Signal at Kennedy and Jewett. Further questions regarding the Hawk signal arose and, at 9:15am the Commission decided to reconvene to the location of Kennedy/Jewett to physically view what, if any, changes would need to be done to the newly renovated Municipal Parking lot. At 9:20am all were present and continued discussion. After further discussion, a motion by Fire Chief Timmer and seconded by Commander Banasiak, the Traffic Commission unanimously voted to vacate the previous vote on the Traffic Signal at Kennedy and Jewett as first choice with the Hawk as second choice. Then, a motion was made by Commander Banasiak and seconded by Councilman Black to no longer request the Traffic Signal at Kennedy and Jewett with a unanimous agreement by the Traffic Safety Commission (4 ayes) in favor of the Hawk Signal, as originally proposed at the Kennedy Ave/Bike Trail crossing. Councilman Black will advise the Town Council of the Traffic Safety Commissions vote.

With no further business the meeting was adjourned at 9:52 am.

Motion to Authorize and Call a Special Meeting for Monday, July 19, 2021.

*I move that that the Town Council call **a special meeting** on Monday, July 19, 2021 to consider proposed additional appropriations, with the special meeting to start at 6:30 p.m. and when the business of the special meeting is concluded, to convene the standing study, authorized pursuant to HMC Section 2.05.130 Subdivisions(A)(4) and (F).*

Section 2.05.130 MEETINGS of the TOWN COUNCIL.

(Taken from Highland Municipal Code)

(A) The types of meetings that may be convened by the town council include regular plenary meetings, special meetings, executive sessions, adjourned meetings, and regular study sessions.

- (1) What constitutes a meeting shall be governed by IC [5-14-1.5-2](#) and this code.
- (2) Plenary meetings shall be convened based upon an established standing day and time, at which matters are brought before the town council either by its specific action or by an agenda assembled according this chapter, for its consideration and possible dispositive action. These meetings will be conducted with the customary formality associated with such meetings according to the prevailing law and the selected parliamentary authority.
- (3) Study sessions shall be distinguished from plenary meetings as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq.
- (4) Special meetings shall be convened at a different time and date from the regular plenary meetings or study sessions to consider and act upon only one or more items as set forth in the notice and call of the meeting.**
- (5) An adjourned meeting is a meeting convened as a continuation of a meeting which preceded it and at which the items of business were not able to be completed. The adjourned meeting shall take up at the point where the previous meeting ended, addressing the business remaining from the prior meeting and be confined only to those matters, unless special notice is provided under IC [5-14-1.5](#) et seq.

(6) An executive session is a meeting from which the public is barred from attending to record and observe and may only be convened according to the provisions and purposes set forth in IC [5-14-1.5-6.1](#).

(B) Except as otherwise provided herein, the town council shall hold regular plenary meetings on the second and fourth Monday of each month, which shall begin at 7:00 p.m.

(C) Except as otherwise provided herein, the town council shall hold study sessions on the first and third Monday of each month, which shall begin at 6:30 p.m. In addition, the town council shall hold brief study sessions before each regular plenary meeting of the town council, beginning at 6:30 p.m.

(D) Town council plenary meetings or study sessions may be cancelled by a majority vote of the town council or by direction of the town council president.

(E) Town council plenary meetings may be rescheduled by a two-thirds vote of the elected members of the town council.

(F) The town council shall have the authority to hold such other meetings, as described in this section as it may deem necessary or desirable provided such meetings be held pursuant to IC [5-14-1.5](#) et seq.

(G) The town council, when necessary or desirable, shall hold executive sessions pursuant to IC [5-14-1.5-6.1](#) and HMC [2.05.170](#) only for the purposes authorized therein.

(H) The town clerk-treasurer shall memorialize the proceedings of all meetings pursuant to IC [5-14-1.5](#) et seq., HMC [2.05.100](#), and HMC [2.10.030\(C\)\(9\)](#).

**TOWN OF HIGHLAND
NOTICE TO TAXPAYERS
OF PROPOSED ADDITIONAL APPROPRIATIONS**

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at **6:30 p.m.** on the **19th day of July 2021**, will consider the following additional appropriations in excess of the budget for the current year:

SPECIAL EVENTS NON REVERTING FUND

Increase

Acct. No. 036-0000-38611 Beverage Services:	<u>\$ 37,000.00</u>
<i>Total 300 Series:</i>	\$ 37,000.00

Fund Total:	\$ 37,000.00
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Funds to support these additional appropriations, in the **Special Events Non Reverting Fund** shall be supported by fees raised under the authority of Chapters 11.15 and 11.20 of the Highland Municipal Code, proceeds collected pursuant to service agreements, as well as unreserved, undesignated fund balance on deposit to the credit of the *Special Events Non Reverting Fund*.

Taxpayers appearing at such meeting shall have a right to be heard thereon. Taxpayers may also write to the Office of the Clerk-Treasurer if a taxpayer desires to communicate a concern. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its information and file. Once filed, the additional appropriation as approved will be available for the use of the municipality.

**TOWN COUNCIL of HIGHLAND
Roger Sheeman, President**

**By: Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer**

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF HIGHLAND, INDIANA

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC-5-11-10-1.6

DATED THIS 9th DAY OF July, 2021 [Signature]
FISCAL OFFICER

ALLOWANCE OF VOUCHERS

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 6 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 670,825.88.

Dated this _____ day of _____,

TOWN COUNCIL

MARK A. HERAK

ROGER SHEEMAN

BERNIE ZEMEN

MARK SCHOCKE

TOM BLACK

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 001 GENERAL						
Dept 0000						
001-0000-45200	GEN FUND TRANSFERS GROSS	92768	PAYROLL ACCOUNT	7/2PRL D/S TRANSFER GENERAL	183,425.95	45892
			Total For Dept 0000		183,425.95	
Dept 0001 TOWN COUNCIL						
001-0001-31001	RECIPT OF WEBB HYUNDAI TAX AB	92841	ABRAHAMSON, REED & BILSE	TOWN COUNCIL LEGAL FEES FOR MARCH	475.00	
001-0001-31001	SOLICITOR LEGAL FEES FOR MARC	92794	ABRAHAMSON, REED & BILSE	SOLICITOR LEGAL FEES FOR MARCH-JU	2,188.00	
001-0001-31001	LEGAL FEES FOR MARCH 2021	92795	ABRAHAMSON, REED & BILSE	TOWN COUNCIL LEGAL FEES FOR MARCH	11,856.00	
001-0001-38004	ORDINANCE	92806	CODE PUBLISHING COMPANY INC	HIGHLAND MUNICIPAL CODE WEB UPDAT	700.00	
001-0001-39044	NHM NURSE CONSULTATION 4-23-2	92760	COMMUNITY FOUNDATION OF NWI	APRIL NURSE CONSULTATION/MAY HEAL	175.00	
			Total For Dept 0001 TOWN COUNCIL		15,394.00	
Dept 0002 BOARD OF ZONING APPEALS						
001-0002-31001	BZA LEGAL FEES JUNE 2021	92847	ABRAHAMSON, REED & BILSE	BZA LEGAL FEES JUNE 2021	1,729.00	
001-0002-31001	BZA LEGAL INV APRIL 2021	92848	ABRAHAMSON, REED & BILSE	BZA LEGAL INV APRIL 2021	817.00	
001-0002-31001	BZA LEGAL INV MARCH 2021	92849	ABRAHAMSON, REED & BILSE	BZA LEGAL INV MARCH 2021	437.00	
001-0002-31001	BZA LEGAL INV MAY 2021	92850	ABRAHAMSON, REED & BILSE	BZA LEGAL INV MAY 2021	893.00	
			Total For Dept 0002 BOARD OF ZONING APPEALS		3,876.00	
Dept 0004 CLERK-TREASURER						
001-0004-20003	D/S CRTDG/LTR OPNR/CORR TAPE/	92752	PULSE TECHNOLOGY OF INDIANA	D/S CRTDGS/LTR OPNR, CORR TAPE/FNG	170.10	
001-0004-34023	HEALTH INS	92797	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM CT	5,706.17	
001-0004-34043	LIFE INS	92797	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM CT	38.54	
			Total For Dept 0004 CLERK-TREASURER		5,914.81	
Dept 0006 BUILDING & INSPECTION						
001-0006-21001	213.5 UNLEADED	92808	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - INSPECTIONS	458.85	
001-0006-34023	HEALTH INS	92796	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM BL	4,355.00	
001-0006-34043	LIFE INS	92796	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM BL	29.94	
			Total For Dept 0006 BUILDING & INSPECTION		4,843.79	
Dept 0007 FIRE DEPARTMENT						
001-0007-21001	127.9 UNLEADED	92807	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - FIRE DEPT	547.86	
001-0007-22004	INV # 337-380464	92871	AUTO-WARES	AUTOMOTIVE SUPPLIES	2.78	
001-0007-32005	FIRE ALARM MONITORING - CENTR	92873	STANLEY CONVERGENT SECURITY	FIRE ALARM MONITORING BOTH STATIO	186.63	
001-0007-32006	BROADBAND AIR CARDS FOR RIGS	92870	VERIZON WIRELESS	AIR CARDS FOR RIGS	300.36	45905
001-0007-34023	HEALTH INS	92798	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM FI	2,159.83	
001-0007-34043	LIFE INS	92798	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM FI	7.12	
001-0007-35001	ELECTRIC - SOUTH STATION	92867	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION	275.64	45904
001-0007-35001	ELECTRIC - CENTRAL FIRE STATI	92868	NISOURCE INC.	ELECTRIC - CENTRAL FIRE STATION	766.08	45904
001-0007-35003	GAS - CENTRAL STATION	92866	NISOURCE INC.	GAS - CENTRAL FIRE STATION	71.06	45904
001-0007-35003	GAS - SOUTH STATION	92867	NISOURCE INC.	GAS & ELECTRIC SOUTH STATION	55.29	45904
001-0007-36001	FD WATER 1 BOAT MOTOR	92872	TERPSTRA'S BLUE MARINE, INC	FD WATER 1 BOAT MOTOR	331.50	
			Total For Dept 0007 FIRE DEPARTMENT		4,704.15	
Dept 0008 PLAN COMMISSION						
001-0008-31001	PC LEGAL INV APRIL 2021	92843	ABRAHAMSON, REED & BILSE	PC LEGAL INV APRIL 2021	532.00	
001-0008-31001	PC LEGAL FEES MAY 2021	92844	ABRAHAMSON, REED & BILSE	PC LEGAL FEES MAY 2021	247.00	
001-0008-31001	PC LEGAL FEES MARCH 2021	92845	ABRAHAMSON, REED & BILSE	PC LEGAL FEES MARCH 2021	95.00	
001-0008-31001	PC LEGAL FEES JUNE 2021	92846	ABRAHAMSON, REED & BILSE	PC LEGAL FEES JUNE 2021	418.00	
			Total For Dept 0008 PLAN COMMISSION		1,292.00	
Dept 0009 POLICE DEPARTMENT						
001-0009-11204	DRUG TESTING	92823	COMPREHENSIVE CARE	DRUG TEST SCREENING FOR PT AW APP	40.00	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 001 GENERAL						
Dept 0009 POLICE DEPARTMENT						
001-0009-11302	INVOICE 22789-1 EW	92832	STAR UNIFORM	ACADEMY UNIFORMS FOR 4 NEW APPL	2,054.65	
001-0009-21001	1075 GAL OF GAS	92835	WARREN OIL COMPANY	1075 GAL OF GAS DELV ON 6/24	2,959.80	
001-0009-21002	INV246827 4 NEW TIRES FOR CAR	92826	HELLMANS AUTO APPLY CO.	4 NEW TIRES FOR CAR 14 AND 4 STOC	1,085.76	
001-0009-21004	CLEANING SUPPLIES FOR PD	92819	ABLE PAPER & JANITORIAL	CLEANING SUPPLIES FOR PD	700.58	
001-0009-22004	PARTS FOR CAR 5 AC REPAIRS	92825	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR AC REPAIRS TO	161.70	
001-0009-31001	LEGAL MATTERS PD- MAR-APR-MAY	92820	ABRAHAMSON, REED & BILISE	LEGAL MATTERS FOR PD MAR-APR-MAY-	2,280.00	
001-0009-32004	IDACS INTERNET 6/28-7/27	92822	COMCAST CABLE	IDACS INTERNET 6/28-7/27	126.85	
001-0009-32004	CID INTERNET SEARCHES FOR JUNE	92833	TLO, LLC	CID INTERNET SEARCHES FOR JUNE	75.00	
001-0009-34023	REIMBURSE FOR COVID TEST	90608	JOEL L SULLIVAN (R)	REIMBURSEMENT FOR COVID TESTING	60.00	
001-0009-34023	REIMBURSE FOR COVID TEST	92743	LUANN STIRLING (R)	REIMBURSE FOR COVID TESTING	75.00	
001-0009-34042	HEALTH INS	92800	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM PD	92,704.31	
001-0009-34042	SURVIVORS ADJ	92800	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM PD	2,086.96	
001-0009-34043	LIFE RETIREE	92800	TOWN OF HIGHLAND INS FUND (JULY 2021 HEALTH/LIFE INS PREM PD	21.94	
001-0009-35001	LPR CAMERA AT 3949 HIGHWAY RE	92828	NISOURCE INC.	LPR CAMERA AT 3949 HIGHWAY READ O	39.45	
001-0009-35001	LPR CAMERA 10221 INDY READ ON	92829	NISOURCE INC.	LPR CAMERA AT 10221 INDY READ ON	29.85	
001-0009-35001	ELEC SERV 3315 RIDGE READ ON	92830	NISOURCE INC.	ELEC SE4RVICE FOR 3315 RIDGE RD R	5,533.51	
001-0009-35001	LPR CAMERA FOR 8200 INDY READ	92831	NISOURCE INC.	LPR CAMERA FOR 8200 INDY READ ON	45.33	
001-0009-36001	LABOR TO REPAIR CAR 5 AC	92825	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR AC REPAIRS TO	235.00	
001-0009-36001	INV NIGHT SERVICE CALL	92827	MTS CHICAGO INC	SERVICE CALL AND SETUP/RECORD AUT	1,349.72	
001-0009-36003	4 NEW DOME CAMERAS FOR BLDG	92834	VERMILLION SYSTEMS, INC	4 NEW DOME CAMERAS FOR BLDG	2,666.66	
001-0009-36004	GEN OFC CLEANING FOR JUNE	92824	GAYLE THARP	GEN OFFICE CLEANING FOR JUNE	37.10	
001-0009-38006	MAT CHANGE AT PD ON 6/29	92821	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 6/29		
			Total For Dept 0009 POLICE DEPARTMENT		114,594.17	
Dept 0011 SERVICES & WORKS						
001-0011-21005	PLANTINGS FOR LC	92740	HOME DEPOT CORPORATION	LC PLANTINGS/TOOLS	155.90	
001-0011-35001	000-901-005-4 9217 LIABLE	92766	NISOURCE INC.	MISC TH,VIP 198-801-002-1,000-901	124.97	999421
001-0011-35001	558-300-0064, SE CONOR 6&1	92764	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	106.89	999422
001-0011-35001	7502010024,8001 KENNEDY-ELECT	92767	NISOURCE INC.	MISC (TH,GARAGE)-CT	31.34	999424
001-0011-35002	0514000055, 2705HIGHWAY AVE	92762	NISOURCE INC.	STREET/TRAFFIC LIGHTS- JUNE 2021	13,746.02	999423
001-0011-35003	198-801-002-1 9201 LIABLE	92766	NISOURCE INC.	MISC TH,VIP 198-801-002-1,000-901	1,662.94	999421
001-0011-35003	7502010024,8001 KENNEDY-GAS	92767	NISOURCE INC.	MISC (TH,GARAGE)-CT	285.75	999424
			Total For Dept 0011 SERVICES & WORKS		16,113.81	
Dept 0012 TOWN HALL						
001-0012-21004	BOTTLE WATER 6/23/21	92761	HINCKLEY SPRINGS	BOTTLE WATER 6/23/21	79.33	
001-0012-35002	3074860092, 8201 INDIANAPOLIS	92764	NISOURCE INC.	MISC (HIGHWAY OF FLAGS)	45.13	
001-0012-36003	TOWN HALL MATS 6/22/21	92748	CINTAS CORPORATION #319	TOWN HALL MATS ACT 16459440 6/2	57.91	999422
001-0012-36004	GENERAL CLEANING SERVICE	92890	GLOBAL MAINTENANCE & CO.	GENERAL CLEANING SERVICES FOR JUN	1,540.00	
			Total For Dept 0012 TOWN HALL		1,722.37	
			Total For Fund 001 GENERAL		351,881.05	
Fund 002 MVH						
Dept 0000						
002-0000-45200	MVH TRANSFERS GROSS	92769	PAYROLL ACCOUNT	7/2PRL D/S TRANSFER MVH	16,350.69	45893
			Total For Dept 0000		16,350.69	
Dept 0016 MVH ADMIN						
002-0016-11306	CDL PHYSICAL REIMB.	92858	KEVIN HIGGINS	REIMBURSE CDL PHYSICAL 2021	72.45	
			Total For Dept 0016 MVH ADMIN		72.45	
Dept 0017 MVH RECONSTRUCTION/MAINTENANCE						

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 002 MVH						
Dept 0017 MVH RECONSTRUCTION/MAINTENANCE						
002-0017-21001	203.4 UNLEADED	92813	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE - MVH	3,643.72	
002-0017-22004	337-377336 STREET DEPT	92856	AUTO-WARES	JUNE 2021 INVOICES FOR STREET DEP	246.44	
002-0017-22004	G5324797 DIRT SHOES	92888	BEC ENTERPRISES, LLC	DIRT SHOES/PIVOT ROD/BRACKET/#21	1,296.57	
002-0017-22005	SH85580 5# PICK MATTOCK W/WOO	92855	AAA SUPPLY CORPORATION	PICK MATTOCK W/WOOD HANDLE - STRE	25.32	
002-0017-22005	LANDSCAPING SUPPLIES	92892	HOME DEPOT CORPORATION	LANDSCAPING SUPPLIES -- STREET DE	136.79	
002-0017-22005	165260 PINS/SEED/STRAW	92859	KROOSWYK MATERIALS, INC	RESTORATION - SEED/STRAW/KILLZALL	474.83	
002-0017-23003	US FLAGS	92864	THE COLLINS GROUP	US AND INDIANA FLAGS FOR KENNEDY	190.50	
002-0017-23004	2604066 TIRE FOAM	92860	MENARDS CORP - SCHERERVILLE	SUPPLIES - STREET DEPT	112.17	
002-0017-23004	6404-13340 GAL RES EXT FL EXT	92863	SHERWIN WILLIAMS CORP	PAINT FOR GRAFFITI - STREET DEPT	20.00	
002-0017-23006	HDX 27 GAL TOUGH TOTE	92891	HOME DEPOT CORPORATION	27 GAL TOUGH TOTE FOR PARADE - ST	139.80	
002-0017-23006	2511081 GORILLA GLUE	92861	MENARDS CORP - SCHERERVILLE	MISC SUPPLIES - STREET DEPT	63.63	
002-0017-36001	SPD-SBC50309 CUP PLATE/APPLCT	92889	BEC ENTERPRISES, LLC	CUP SHOE PLATE/APPLICATOR/CRACK S	642.67	
002-0017-36001	CLASS A 121212-76	92865	HOSE CONNECTIONS INC	HOSES / ORING - STREET DEPT	291.05	
002-0017-36007	MAY TRAFFIC SIGNAL MAINT	92862	MIDWESTERN ELECTRIC INC	TRAFFIC SIGNAL MAINT FOR THE MONT	477.25	
			Total For Dept 0017 MVH RECONSTRUCTION/MAINTENANCE		7,760.74	
Fund 004 LR&S						
Dept 0000						
004-0000-31002	3500 BLOCK OF JEWETT (PE)	92851	NIES ENGINEERING, INC.	PROFESSIONAL DESIGN ENGINEERING F	4,659.50	
			Total For Dept 0000		4,659.50	
Fund 018 LAW ENFORCE CON'T ED						
Dept 0000						
018-0000-20003	REIMBURSE FOR BATTERY PURCHAS	92842	RALPH J POTESA JR (R)	REIMBURSE FOR BATTERY PURCHASE	59.96	
018-0000-31004	BLS/CPR TRAINING FOR PD	92836	RED LINE PREPAREDNESS	BLS TRAINING/CPR FOR 42 AT PD	1,050.00	
			Total For Dept 0000		1,109.96	
Fund 027 INSURANCE PREMIUM						
Dept 0000						
027-0000-34002	INSURANCE PREMIUM HEALTH FEB	92792	AIM MEDICAL TRUST	JULY 2021 MEDICAL AND LIFE INSURA	208,852.81	45902
027-0000-34002	INSURANCE PREMIUM HEALTH/DENT	92793	METLIFE GROUP BENEFITS	JULY 2021 DENTAL PREMIUMS	8,135.44	45903
			Total For Dept 0000		216,988.25	
Fund 028 GASOLINE FUND						
Dept 0000						
028-0000-21001	4000 GALS DIESEL	92815	WARREN OIL COMPANY	DIESEL FUEL	11,309.20	
028-0000-21001	4000 GALS UNLEADS LESS PD	92816	WARREN OIL COMPANY	UNLEADED FUEL	7,320.70	
			Total For Dept 0000		18,629.90	
Fund 030 ICT FUND						
Dept 0000						
030-0000-31006	MONTHLY IT PER WBO 2020-47	92777	CBL CONSULTING, INC	MONTHLY IT SUPPORT PER WBO 2020-	4,150.00	
030-0000-32001	POSTAGE FOR METER	92759	US POSTMASTER	POSTAGE FOR METER	1,500.00	
030-0000-32003	PUMP STATION 877140025029637	92749	COMCAST CABLE	PUMP STATION 8771400250296375 06	231.27	45894
			Total For Fund 028 GASOLINE FUND		18,629.90	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 030 ICT FUND						
Dept 0000						
030-0000-32003	PARK INTERNET ACCT 8771400250	92750	COMCAST CABLE	PARK INTERNET ACCT 87714002502083	248.05	45894
030-0000-32003	3001 RIDGE MAIN SQUARE 877140	92754	COMCAST CABLE	3001 RIDGE MAIN SQUARE 8771400250	134.69	45895
030-0000-32003	ACCT #510375025	92758	SPRINT	BI/FD MO WIRELESS SVC 510375025 -	101.65	45899
030-0000-32003	642004646-00002 BROADBAND-J K	92869	VERIZON WIRELESS	642004646-00002 D/S BROADBAND-J K	30.01	45906
030-0000-32003	MO INTERNET SVC 8771400250188	92817	COMCAST CABLE	TOWN HALL ACCT 8771400250188267	235.72	45908
030-0000-32003	MONTHLY CELL PHONE 642004646-	92893	VERIZON WIRELESS	PD CELL PHONE USE PD- 642004646-0	1,400.92	45909
030-0000-32003	SIP TRUNKING CHARGES @ \$.020	92781	CBL CONSULTING, INC	SIP TRUNKING CHARGES 6/21	420.96	
030-0000-39007	EMAIL ARCHIVING SERVICES 7/1/	92818	CBL CONSULTING, INC	EMAIL ARCHIVING SERVICES 6/1/21-6/	658.90	
			Total For Dept 0000		9,112.17	
			Total For Fund 030 ICT FUND		9,112.17	
Fund 033 DONATION						
Dept 0009						
033-0009-00200	VIPS MTG 6/22 REFRSHMNTS	92838	AMICI GRILL AND PIZZERIA	VIPS MTG 6/22 REFRESHMNTS	169.97	
033-0009-00200	REFRSMT NEW APPLICANT MTG 6/	92839	AMICI GRILL AND PIZZERIA	REFRESHMNTS NEW APPLICANT MTG 6/1	79.16	
			Total For Dept 0009	POLICE DEPARTMENT	249.13	
			Total For Fund 033 DONATION		249.13	
Fund 036 SPECIAL EVENTS						
Dept 0000						
036-0000-09000	SPECIAL EVENTS-NO APPROP	92744	PETTY CASH - GENERAL FUND	ORDINANCE NO. 1737 CASH CHANGE FU	200.00	45891
036-0000-33012	TSHIRTS PARADE	92765	CRIPPLE CREEK DESIGNS INC	T SHIRTS FOR PARADE	435.10	45896
036-0000-38608	TAPE, FINGER MOSIST,FINGER PA	92756	ELIZABETH BRESLIN (R)	PARADE EXPENSES	38.16	45897
036-0000-38608	BEANIE BABIES ASSORTMENT	92757	JOHN BRESLIN (R)	KIDDIE PARADE EXPENSES	148.72	45898
036-0000-38608	4TH OF JULY HONOR	92790	BISHOP NOLL INSTITUTE BAND	4TH OF JULY HONOR	600.00	45900
036-0000-38608	4TH OF JULY HONOR	92789	HIGHLAND HIGH SCHOOL BAND	4TH OF JULY HONOR	600.00	45901
			Total For Dept 0000		2,021.98	
			Total For Fund 036 SPECIAL EVENTS		2,021.98	
Fund 054 CCI FUND						
Dept 0000						
054-0000-31002	2021 CCMG (PE)	92852	NIES ENGINEERING, INC.	CCMG 2021 (PE)	14,883.00	
054-0000-31002	2021 CCMG (PE)	92853	NIES ENGINEERING, INC.	CCMG 2021 (PE)	2,950.62	
			Total For Dept 0000		17,833.62	
			Total For Fund 054 CCI FUND		17,833.62	
Fund 055 MCCD						
Dept 0000						
055-0000-39004	BUILDING DEPT SOFTWARE MODULE	92805	BELLEFEUIL, SZUR & ASSOC/DB	BUILDING DEPT SOFTWARE MODULE-WOB	21,025.00	
055-0000-43010	2 SCANNERS FOR CARS	92840	EMP TECHNICAL GROUP LLC	2 SCANNERS FOR CARS	764.00	
			Total For Dept 0000		21,789.00	
			Total For Fund 055 MCCD		21,789.00	
Fund 083 GENERAL IMPROVEMENT						
Dept 0000						
083-0000-34003	LN REL'S 9924 KNDY//,2841&2915	92753	LAKE COUNTY RECORDER	LIEN REL'S 9924 KENNEDY/2841&2915	175.00	
			Total For Dept 0000		175.00	

BOTH OPEN AND PAID
 Vendor Invoice Description

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 083 GENERAL IMPROVEMENT

Total For Fund 083 GENERAL IMPROVEMENT 175.00

Fund 085 TRAFFIC VIOLATIONS
 Dept 0001 TOWN COUNCIL
 085-0001-00400

CASH BOND FEES 92874 LAKE COUNTY CLERK CASH BOND FEES 1,500.00 45907
 Total For Dept 0001 TOWN COUNCIL 1,500.00

Total For Fund 085 TRAFFIC VIOLATIONS 1,500.00

Fund 091 GAMING REVENUE
 Dept 0000
 091-0000-31002

2020 COMMUNITY CROSSING CONST 92854 NIES ENGINEERING, INC. PROFESSIONAL ENGINEERING SERVICES 692.44
 Total For Dept 0000 692.44

Total For Fund 091 GAMING REVENUE 692.44

BOTH OPEN AND PAID Vendor Invoice Description

GL Number Ref # Invoice Line Desc Amount Check #

Fund Totals:

Fund 001 GENERAL	351,881.05
Fund 002 MVH	24,183.88
Fund 004 LR&S	4,659.50
Fund 018 LAW ENFORCE CON'T ED	1,109.96
Fund 027 INSURANCE PREMIUM	216,988.25
Fund 028 GASOLINE FUND	18,629.90
Fund 030 ICT FUND	9,112.17
Fund 033 DONATION	249.13
Fund 036 SPECIAL EVENTS	2,021.98
Fund 054 CCI FUND	17,833.62
Fund 055 MCCD	21,789.00
Fund 083 GENERAL IMPROVEMENT	175.00
Fund 085 TRAFFIC VIOLATIONS	1,500.00
Fund 091 GAMING REVENUE	692.44

670,825.88