

Topics Tentatively Scheduled for Study Session Discussion and

Topics Requested for Action at Future Business Meetings of the Twenty-Ninth Town Council of Highland

This meeting will be convened as an electronic meeting, pursuant to Governor Holcomb's Executive Orders 20-04, 20-09 and 20-25 and now extended by Executive Order 21-16 through July 31, 2021 allowing such meetings, pursuant to IC 5-14-1.5-3.7 for the duration of the emergency.

People may observe and record the meeting for live streaming by joining the meeting on the following link:

<https://us06web.zoom.us/j/86347979703?pwd=aGIRSm52bTE5WllwY2E4UnBhM2JjQT09.>

Further, persons wishing to offer comment in the meeting may access the electronic meeting by using the preceding and adding the password for Meeting ID: 863 4797 9703
password (code): 732732

Monday July 19, 2021

Study Session 6:30 p.m.

Virtual/Electronic meeting /Hybrid in person

Please note that the study session will begin immediately following a special meeting to consider proposed additional appropriations in the Special Non-reverting Fund.

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

- X. **Discussion:** Meet and Confer with the Fraternal Order of Police regarding cost of living and other matters.
- X. **Discussion:** The desirability of accepting the proposal from London Witte regarding group representation regarding a pending rate increase from NIPSCO before the IURC. (Proposal included. Ted Sommer will be available by Zoom to discuss)
- X. **Discussion:** Resolution to establish a ARP plan. (I suggest that the Town Council pass a resolution regarding the use of this money for the Sanitary District SSO compliance.)
- X. **Discussion:** Review the Main Street Joint Improvement Project Led by Munster as a Federal Aid Funded project.
- X. **Discussion:** Appointment request for Main Street.

II.

• **Plenary Business Meeting of Monday July 26, 2021 Likely matters**

- X. Accounts payable vouchers Docket for the period of July 13 2021 to July 26, 2021 in the amount \$ _____
- X. Payroll Dockets for the payday of June _____, 2021 in the amount of \$ _____.
- X. Minutes of the Meeting of Monday, July 12, 2021.
- X. Action on **Introduced Appropriation Enactment No. 2021-31**: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Special Economic Development Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq. *(At the meeting of July 12, 2021 a public hearing was conducted. The motion to pass at the same meeting of its introduction did not attain the needed unanimous consent, by a vote of four affirmatives and one negative. Now a majority vote is all that is needed to pass and adopt.)*

Wages in force in 2000

Metropolitan Police Department

Sworn Unit Employees		Starting Rate	Incumbent Rate
(1)	Chief of Police	\$2,050.94	\$2,050.94 bi-weekly (3)
	Lieutenant		\$1,970.12 bi-weekly
(6)	Sergeant		\$1,857.20 bi-weekly
(12)	Corporal		\$1,744.28 bi-weekly
	Lance Corporal***		\$1,701.80 bi-weekly
	Patrol Officer 1		\$1,657.97 bi-weekly
	Patrol Officer 2		\$1,443.76 bi-weekly
	Patrol Officer 3		\$1,341.92 bi-weekly
	Patrol Officer – probationary	\$1,109.60	\$1,109.60 bi-weekly

First Class annualized at \$43,107.22

Wages in Force In 2021

		Starting Rate	Incumbent Rate
(A)	Chief of the Department (1) (biweekly)	\$ 3,204.26	\$ 3,436.55
		Starting Rate	Incumbent Rate
	Assistant Chief	\$ 3,204.26	\$ 3,204.26
	Division Commander (2)	\$ 2,971.97	\$ 2,971.97
	Deputy Commander (1)	\$ 2,893.09	\$ 2,893.09
	Sergeants (5) Bi-weekly	\$ 2,814.22	\$ 2,814.22
	Corporals (8) (biweekly)	\$ 2,656.43	\$ 2,656.43
	Police Officer 1 (Special)	\$ 2,885.17	\$ 2,885.17
	Police Officer 1	\$ 2,511.93	\$ 2,511.93
	Police Officer 2	\$ 2,215.47	\$ 2,215.47
	Police Officer 3	\$ 2,074.51	\$ 2,074.51
	Police Officer 4 (no LEA certification)	\$ 1,879.14	\$ 1,879.14

First Class annualized at \$65,310.18



June 18, 2020

Mr. Michael Griffin
Clerk Treasurer
3333 Ridge Road
Highland, IN 46322

Re: Proposal to Perform Utility Energy Services for the Town of Highland

Dear Michael:

You have asked that I provide a proposal/engagement letter to the Town related to our representation of the Town with regard to matters rising out of actions by the Northern Indiana (NIPSCO) in front of the Indiana Utility Regulatory Commission (IURC) that will impact the rates that the Town and its citizens pay for its energy.

SCOPE:

The Scope of this representation is proposed to be as follows:

On June 1st NIPSCO filed a new Transmission, Distribution, and Storage Improvement Charge (TDSIC) with the IURC. This charge allows electric utilities to increase their costs and reflect in rates through a “tracker” an increase of up to 1.8% per year. These costs are spread over all rate classes in a manner that can hurt or help municipal customers. I recommend that the City be a party to that case in front of the Indiana Utility Regulatory Commission (IURC) in order to receive all filings and to be privy to any settlement negotiations. Expense allocations are set in the first year of the TDSIC and stay in place for the following 7 annual increases. In terms of negotiations if you are not at the table you are very likely on the table. Sometimes it is not about aggressively pursuing issues either, but playing defense.

NIPSCO is expected to file a base rate case in 2021 for revised Natural Gas tariffs. I don’t know what will be in that filing but it is also be a good idea to be a party to that proceeding for the same reasons I outlined above.

NIPSCO is expected next year to file a base rate case for its Electric tariffs. I don’t know what will be in that filing but it would also be a good idea to be a party to that proceeding for the same reasons I outlined above.

PROCEDURE:

The proceedings above will be massive for those who fully participate in the base rate cases. It is my hope that we need not do that. The Town has participated in these cases and TDSIC matters in the past through

the Indiana Municipal Utility Group (IMUG). This model was and continues to be the most cost efficient manner in which to be involved in proceedings in front of the Indiana Utility Regulatory Commission. To that end:

- We will read the filings, and provide a summary of their filings to you.
- We will recommend whether to pursue anything through testimonial participation or not.
- We will recommend what to pursue in settlement, if that occurs.
- I will hire the attorney who files for the intervention. The attorney I have in mind is Bob Glennon. He worked with me and the members of IMUG in the past. He knows streetlights and electric tariffs for NIPSCO. Bob has an added benefit of charging \$275 per hour, considerably less than the other experienced lawyers who specialize in rate work.
- If we need to hire anyone else I will get your approval prior to doing so.
- City of East Chicago, Town of Dyer and Town of Schererville have expressed that they too would like a proposal/engagement letter and I have or will be contacting them on basically the same basis as this proposal to you.
- I will work to expand our group as best I can to dilute the costs to each participant.
- I will also look to settlement funds and/or funds from the Ratepayer Trust Fund to help offset your investment.

ENDING DATE:

It is quite difficult to estimate an ending date. It is more practicable to establish as an ending date when we run out of funding or the Town indicates that it is desirous of withdrawing its participation in the group.

REMUNERATION:

The partner rate for this work is \$275 per hour. I will provide detail of activity related to each hour billed, and will require the same for anyone billed to the group. We will begin and cease working for you on matters listed in the engagement letter upon your statement to do so.

I will be doing the preponderance of the work for our Firm under this engagement, but may find it necessary to bring other members of the Firm on board for analytical work. They will be charged out at their billable rate, but none as high as mine.

I would like a starting budget of \$100,000. So far the Town of Schererville and the City of East Chicago have each committed \$20,000 apiece. With these commitments further participants will be admitted on the basis of a similar commitment.

I have attached my resume.

I will happily come and speak with your Board if that would be helpful.

If you find this proposal acceptable please indicate so by signature below.

Sincerely,



Ted Sommer

ACKNOWLEDGED and AGREED to
This _____ day of _____ 2021

Town of Highland, Indiana

Title: _____

LWG CPAs & Advisors

TED SOMMER, CPA

GENERAL

Ted joined London Witte in 1988 and became a partner in 1993. He holds a Master of Business Administration degree, as well as an undergraduate degree from the University of Missouri, Columbia. Ted has 40 years of experience in the field of utility, municipal and energy accounting and consulting.

EXPERIENCE

Ted has testified numerous times in front of regulatory bodies in Missouri, Indiana, Ohio, Arizona, Illinois and Pennsylvania.

During his professional career, Ted has provided financial advisory and consulting services to not-for-profit, municipally owned, and investor owned utilities and consulting services to the State of Indiana, Universities and the United States Postal Service. These services include bond issuance matters, revenue requirement studies, and cost of service analyses, energy savings proposals, rate design, economic analysis, budget preparation, capital requirements, management efficiency analyses and acquisition studies. He has assisted the State of Indiana, the Indianapolis Airport Authority and municipal communities in RFP preparation, project management and contract negotiations. Since 1993, Ted has assisted the agencies of the State of Indiana with regard to evaluating alternative energy proposals and in acquiring natural gas for transportation to its facilities across the state. Ted has also helped the State of Indiana to establish a system to purchase grains and biomass for boilers employing alternative energy sources. For 8 years Ted was the Director of the Indiana Municipal Utility Group that explored and implemented energy saving technologies for the benefit of its members. The group came into existence in approximately October of 2009.

Ted has worked on financial analyses of water, sewer, storm water, natural gas, electric, and steam and telephone utilities. He works closely with and is part of the financing team of LWG working to meet the needs of the clients of the firm.

Prior to joining the firm in 1988, Ted was the first Technical Director of the Indiana Office of Utility Counselor, managing all cases on its behalf. Prior to that, Ted worked for the Missouri Public Service Commission in testimonial capacity.

PROFESSIONAL CERTIFICATION

Certified Public Accountant

Public Practice Permit-State of Indiana

Chartered Global Management Accountant

Registered Municipal Financial Advisor having passed both the Series 50 and 54 tests given by the SEC.

LWG CPAs & Advisors

TED SOMMER, CPA

ORGANIZATIONS

- Honorary member of the Indiana League of Municipal Clerks and Treasurers
- Associate member of the Indiana Rural Water Association
- Member of the American Institute of Certified Public Accountants
- Member of the Indiana Institute of Certified Public Accountants
- Associate member of the American Water Works Association
- Officer of various not-for-profit boards
- Associate member of the Government Finance Officers Association

During his career, he has presented testimony within the following proceedings of significance.

<u>NAME</u>	<u>CAUSE NO.</u>
United Telephone Company	TO 790227
Kansas City Power & Light	ER 80-48
Gas Service Company	GR 80-173
United Telephone Company	TR 80-235
St. Joseph Light & Power	ER 81-43
Gas Service Company	GR 82-155
United Telephone Company	TR 81-302
Union Electric Company	ER 82-52
Gas Service Company	GR 82-151
Missouri Public Service Company	GR 81-194
Missouri Public Service Company	ER 83-40
Gas Service Company	GR 83-225
Missouri Public Service Company	GR 83-186
Hoosier Energy Rec, Inc.	37924
Hoosier Energy Rec, Inc. (FCA)	37866

LWG CPAs & Advisors

TED SOMMER, CPA

<u>NAME</u>	<u>CAUSE NO.</u>
Indiana Bell Telephone Company	37686
Indiana Gas Company	38080
Kokomo Gas & Fuel Company	38060
The Commission's investigation into customer-owned coin-operated telephones	37619
The Commission's investigation into WVPA's rate mechanism	
The Commission's investigation into NIPSCO's request for economic development rates	37938
The Commission's investigation of the implementation of intrastate access charges	37905
The Commission's investigation of the Tax Reform Act of 1986	38194
Indianapolis Power & Light Company	37837
Telephone Company of Indiana	37927
Southern Indiana Gas & Electric Company	37365
Gary-Hobart Water Corporation (Depreciation Only)	
Indiana-American Water Company	38347
Davisess-Martin County REMC	38712
Schererville Municipal Water Works	38806
Elkhart Municipal Water Works	38892
Lawrenceburg Gas Company	37368-GCA22
Indiana Gas Company, Inc.	37394-GCA22
Indiana Gas Company, Inc.	37394-GCA22S
Indiana Gas Company, Inc	37394-GCA23
Indiana Gas Company, Inc	37394-GCA24
Indiana Gas Company, Inc	37394-GCA25
Peoples Gas, Light & Coke Company	90-0007
Cincinnati Gas & Electric	91-410-EL-AIR
Indiana American Water Company	39215
Clark County REMC	39170

LWG CPAs & Advisors

TED SOMMER, CPA

<u>NAME</u>	<u>CAUSE NO.</u>
Town of Troy Municipal Waterworks	39027
Citizens Gas & Coke Utility	37399
Arizona Electric Power	U-1773-92-214
South Haven Water and Sewer	39667
Town of Schererville Water	39729
Indiana American Water Company	40703
Indiana American Water Company	42520
Indiana American Water Company	43187
Indiana American Water Company	43649
Indiana American Water Company	43680
Indiana American Water Company	44450
Northern Indiana Public Service Company	43526
Vectren South Energy Company	43839
LMH Utilities – Water and Sewer	43022
LMH Utilities - Water and Sewer	43431
LMH Utilities - Water and Sewer	43798
Northern Indiana Public Service Company	44370
Northern Indiana Public Service Company	44371
Duke Energy	44526
Indianapolis Power & Light	44576
Northern Indiana Public Service Company	44688
Northern Indiana Public Service Company	44733
City of East Chicago Water Rates	44826
Indiana American Water Company Tax Act	45032
Indiana American Water Company – Purchase of Lake Station water Utility	45041
Northern Indiana Public Service Company	45194
Northern Indiana Public Service Company	45159
South Bend -Indiana & Michigan	45235
South Bend - Indiana & Michigan	45285
Town of Chesterton	45306
Town of Munster vs. City of Hammond	45DO2-2011-PL-
Town of Highland - same	000802
Town of Griffith- same	
City of Whiting- same	
Town of Dyer- same	

NEU Receipt Number	Name	Population Estimate	DLGF CERTIFIED 2020		ESTIMATED FINAL	ESTIMATED 2021
		2019	INITIAL ALLOCATION	BUDGET	ALLOCATION	DISTRIBUTION
IN0183	Greendale city	4,341	980,078.58	6,000,353.00	980,078.58	490,039.29
IN0184	Greenfield city	23,006	5,194,122.96	21,571,407.00	5,194,122.96	2,597,061.48
IN0185	Greens Fork town	387	87,373.97	120,380.00	87,373.97	43,686.99
IN0186	Greensboro town	137	30,930.84	27,246.00	20,434.50	10,217.25
IN0187	Greensburg city	11,891	2,684,661.23	9,726,272.00	2,684,661.23	1,342,330.61
IN0188	Greentown town	2,374	535,984.00	959,743.00	535,984.00	267,992.00
IN0189	Greenville town	1,051	237,286.94	151,068.00	113,301.00	56,650.50
IN0190	Griffin town	169	38,155.56	121,007.00	38,155.56	19,077.78
IN0191	Griffith town	16,060	3,625,906.93	11,687,608.00	3,625,906.93	1,812,953.46
IN0192	Hagerstown town	1,673	377,717.45	1,485,919.00	377,717.45	188,858.73
IN0193	Hamilton town	1,580	356,720.61	2,318,622.00	356,720.61	178,360.30
IN0194	Hamlet town	761	171,812.90	393,234.00	171,812.90	85,906.45
IN0195	Hanover town	3,502	790,655.42	863,664.00	647,748.00	323,874.00
IN0196	Hardinsburg town	239	53,959.64	44,610.00	33,457.50	16,728.75
IN0197	Harmony town	641	144,720.20	238,094.00	144,720.20	72,360.10
IN0198	Hartford City city	5,660	1,277,872.55	3,469,922.00	1,277,872.55	638,936.28
IN0199	Hartsville town	400	90,309.01	83,460.00	62,595.00	31,297.50
IN0200	Haubstadt town	1,697	383,135.99	1,202,577.00	383,135.99	191,568.00
IN0201	Hazleton town	268	60,507.04	42,440.00	31,830.00	15,915.00
IN0202	Hebron town	3,670	828,585.21	1,097,154.00	822,865.50	411,432.75
IN0203	Highland town	22,316	5,038,339.91	16,292,803.00	5,038,339.91	2,519,169.96
IN0204	Hillsboro town	501	113,112.04	165,416.00	113,112.04	56,556.02
IN0205	Hobart city	27,939	6,307,858.88	28,068,235.00	6,307,858.88	3,153,929.44
IN0206	Holland town	650	146,752.15	355,442.00	146,752.15	73,376.07
IN0207	Holton town	450	101,597.64	122,800.00	92,100.00	46,050.00
IN0208	Homecroft town	763	172,264.44	184,895.00	138,671.25	69,335.63
IN0209	Hope town	2,228	503,021.21	980,291.00	503,021.21	251,510.61
IN0210	Hudson town	516	116,498.63	236,736.00	116,498.63	58,249.31
IN0211	Huntertown town	6,824	1,540,671.79	1,193,182.00	894,886.50	447,443.25
IN0212	Huntingburg city	6,170	1,393,016.55	6,909,920.00	1,393,016.55	696,508.27
IN0213	Huntington city	17,138	3,869,289.72	15,016,887.00	3,869,289.72	1,934,644.86
IN0214	Hymera town	761	171,812.90	142,180.00	106,635.00	53,317.50
IN0215	Indian Village town	135	30,479.29	35,850.00	26,887.50	13,443.75
IN0216	Ingalls town	2,424	547,272.63	848,139.00	547,272.63	273,636.31
IN0217	Jamestown town	924	208,613.82	398,249.00	208,613.82	104,306.91
IN0218	Jasonville city	2,122	479,089.32	795,780.00	479,089.32	239,544.66
IN0219	Jasper city	15,724	3,550,047.36	17,649,730.00	3,550,047.36	1,775,023.68
IN0220	Jeffersonville city	48,126	10,865,529.07	44,875,675.00	10,865,529.07	5,432,764.53
IN0221	Jonesboro city	1,643	370,944.28	757,000.00	370,944.28	185,472.14
IN0222	Jonesville town	194	43,799.87	52,865.00	39,648.75	19,824.38
IN0223	Kempton town	309	69,763.71	161,341.00	69,763.71	34,881.86

Coronavirus Local Fiscal Recovery Fund - Request For Payment

1. General Information								
Participant Name:			Tax ID Number (9-digits):					
DUNS Number:			Federal Congressional District (1-9):					
NEU Recipient Number ¹ :			Registered on SAM.gov:		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Mailing Address:								
City:		State:	IN	ZIP Code:				
Contact Person:		Contact Phone Number:		Contact Email Address:				
Authorized Representative Name and Title (Chief Executive of Participant):			Authorized Representative Email:					
Please provide the following bank information if you want funds directed to an account other than what is currently used for transfers to your community from the State Auditor								
Bank Name:			Bank Routing Number:					
Account Name:			Account Number:					
2. Verification of Allocation ¹								
a. Top Line 2020 Budget:		\$						
b. 75% of Top Line 2020 Budget:		\$						
c. US Treasury Allocation:		\$						
The US Treasury Allocation cannot exceed 75% of the Top Line 2020 Budget. Your Top Line Budget on the IFA Web Site was provided by the State's Department of Local Government Finance (DLGF) based upon your Form 4 - Budget Ordinance submitted to the DLGF. If line b above exceeds line c, attach your Form 4-Budget Ordinance that was submitted to the DLGF as <u>Exhibit A</u> to this Request Form. If line b above does not exceed Line c, then please use your calculations to complete lines a and b and provide documentation of that calculation as <u>Exhibit A</u> to this Request for Payment.								
3. Certification/ Signature								
a. I have read and signed the attached <u>Exhibit B</u> hereto - the US Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions.					<input type="checkbox"/> Yes <input type="checkbox"/> No			
b. I have read and signed the attached <u>Exhibit C</u> hereto - the US Treasury Coronavirus Local Fiscal Recovery Fund Assurances of Compliance with Civil Rights Requirements.					<input type="checkbox"/> Yes <input type="checkbox"/> No			
c. Our Community has determined to <u>DECLINE</u> our US Treasury funding allocation, thereby cancelling the award in order for our community not to be responsible for their appropriate use and / or repayment.					<input type="checkbox"/> Yes <input type="checkbox"/> No			
The undersigned hereby certifies under penalties of perjury that the above answers are true and accurate and I have been duly authorized to execute this Request for Payment.								
By:								
Printed:		Title:			Date:			
Attested By (Chief Financial Officer-e.g. Clerk Treasurer)								
By:								
Printed:		Title:			Date:			
For Internal Use Only:								
Approved By:		Date:		\$		\$		

Please return this Request and all supporting documentation to the Indiana Finance Authority
 Via E-mail: COVID-19@ifa.in.gov; or
 Via Regular Mail: Indiana Finance Authority, One North Capitol, STE 900 Indianapolis, IN

¹ This information can be obtained from the IFA Website



**Town of Highland Board or Commission
Candidate Information and Application**

Please return completed form to Office of the Clerk-Treasurer

Name: Benjamin Reinhart

Home address: 3626 38th St., Highland, IN, 46322

Telephone Number (Home): 219-381-9579 (If unlisted, please leave blank)

Alternative Number: _____

Home-mail address: 3626 38th St., Highland, IN, 46322

Work e-mail address: reinhart@anl.gov

Vocation: Physicist

Business Name: Argonne National Laboratory

Business Address: 9700 South Cass Ave.

City: Lemont State: IL Zip: 60439

If applicable, please indicate who referred you: Renee Reinhart

Indicate the Board or Commission in which you are interested in serving:
(You may indicate more than one)

- Advisory Board of Zoning Appeals**
Members of a BZA may not hold other elective or appointive office in municipal, county or state government, except as permitted by I.C. 36-7-4-902. Member must be a resident
- Board of Sanitary Commissioners**
Silent on qualifications