

AGENDA
HIGHLAND SANITARY DISTRICT
BOARD OF SANITARY COMMISSIONERS
TUESDAY, APRIL 21, 2020
7:00 P.M.
PUBLIC MEETING

Pledge of Allegiance

Roll Call:

Commissioner Rex Burton
Commissioner Greg Cieslak
Commissioner Laura Corpus
Commissioner Richard Garcia
Commissioner David Jones

Minutes of

Previous Session: March 17, 2020 – Public Meeting

Special Orders:

Communications:

1. Letter dated 4/15/2020 from Insituform Technologies USA, LLC (ITUSA)
-

General Orders and Unfinished Business:

1. SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
RESOLUTION No. 2020-06

A Joint Enacting Instrument of the Highland Works Board, Highland Sanitary Board of Commissioners, and the Highland Water Works Board of Directors Accepting the Quote of Garber Chevrolet Highland for Two (2) 2020 Chevrolet Silverado 2500HD 4WS Regular Cab Work Trucks and One (1) 2020 Chevrolet Silverado 1500 4WD Crew Cab Work Truck, all Equipped with Snow Plow in the Total Amount of \$116,027.75 less Trade-in Equipment in the Total Amount of \$2,600 for a Net Purchase Amount of One Hundred Thirteen Thousand, Four Hundred Twenty-Seven Dollars and 75/100 Cents (\$113.427.00), as the Lowest Responsive and Responsible Quote

2. SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS

CAPITAL BUDGET RESOLUTION NO. 2020-07

A Resolution Amending the 2020 Capital Project Budget of the Sanitary District to be Paid from its Sewage Works Improvement Fund

3. SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
RESOLUTION NO. 2020-08

A Resolution, Offering, Authorizing and Approving an Extension to the Contract for the Annual Service Agreement 1 to Insituform Technologies USA, Inc. for Cured-In-Place Pipe Lining of Sanitary Sewers through December 31, 2020, under the same terms and conditions as the original Contract

New Business:

Reports:

1. Superintendent of the Sanitary District
2. Sanitary District Consulting Engineer
3. Attorney for the Sanitary District
4. Project Manager

Comments from the Commissioners:

Business from the Floor:

Claims:

\$ Per the docket in the amount of:

040	Sanitary District Operating	\$ 204,576.05
070	Sewage Works Operating	\$307,658.07
072	Sewage Works Improvement	\$15,729.63
	Total	\$527,963.75

Next Meeting:

The next meeting will be a study session to be held at 6:30 p.m. on Tuesday, May 5, 2020. The next regularly scheduled Public Meeting will be held Tuesday, May 18, 2020 at 7:00 p.m. following a study session at 6:30 p.m.

Adjournment:

**MINUTES OF THE REGULAR PUBLIC MEETING
BOARD OF SANITARY COMMISSIONERS
TUESDAY March 17, 2020**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, March 17, 2020 with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

Present at the study session on silent roll call were Commissioners Greg Cieslak, Laura Corpus, Richard Garcia. Also present were John Bach, PW Director; Robert Tweedle, Attorney and Mark Knesek, PW Operations Director.

In addition to agenda items, the Board discussed the following:

1. Mr. Knesek updated the Board that the residents at 9408-9410 Erie Street would be in agreement should the board adopt the plan discussed at the February meeting if the Board votes to continue with the plan.
2. Mr. Bach gave an update regarding the March 13, 2020 meeting between Highland and HSD technical teams pursuant to the HSD letter seeking reimbursement for Highland's share of improvements to the WWTP.
3. Mr. Bach gave an update regarding prior discussion of the Kennedy Avenue Bridge project.
4. Discussion of precautionary measure pertaining to resident's payment of their utility bills through mail, drop box and online. The Town Hall is closed to the public at this time.
5. Rex Burton's e-mail for March 13, 2020. Will go over next meeting when Commissioner is present.
6. Redzone 2: Mr. Knesek gave updates regarding receipt of complete and final 81st Street Basin.
7. Since Mr. Snyder of NIES is not present, items are skipped.
8. HSD negotiations. Updates from Mr. Tweedle. The RFQ is competed and will go out soon.

The study session ended at 7:03 p.m.

The Board of Sanitary Commissioners of the Sanitary District of Highland met on Tuesday, March 17, 2020, 7:00 p.m., in the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

Roll Call: Present on roll call were Commissioners Greg Cieslak, Laura Corpus and Richard Garcia. Also present were John Bach, PW Director; Robert Tweedle, Attorney; Mark Knesek, PW Operations Director; Michael Griffin, Clerk Treasurer. The minutes were recorded by Denise Beck, Recording Secretary.

Minutes of Previous Session:

Commissioner Garcia asked if there were any additions, deletions, or corrections to the February 18, 202 Regular Public meeting minutes. Hearing none, Commissioner Garcia declared that the minutes are approved as prepared and posted.

Special Order: None

Communications: None

General Orders and Unfinished Business:

1. SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2020-02

A RESOLUTION ACCEPTING AND APPROVING THE SSO REMEDIAL PROJECT- PRELIMINARY ENGINEERING REPORT (PER) PREPARED BY COMMONWEALTH ENGINEERS, INCORPORATED AND DIRECTING THE SANITARY DISTRICT SUPERINTENDENT TO FORWARD THE REPORT TO THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY AND THE INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT FOR REVIEW AND COMMENT

Commissioner Cieslak motioned to approved Resolution 2020-02. Commissioner Corpus seconded. Upon a roll-call vote, there were three (3) affirmatives and no (0) negatives. The motion passed.

SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2020-02

A RESOLUTION ACCEPTING AND APPROVING THE SSO REMEDIAL PROJECT – PRELIMINARY ENGINEERING REPORT (PER) PREPARED BY COMMONWEALTH ENGINEERS, INCORPORATED AND DIRECTING THE SANITARY DISTRICT SUPERINTENDENT TO FORWARD THE REPORT TO THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY AND THE INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT FOR REVIEW AND COMMENT

Whereas, The Sanitary District of Highland (District) is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners (Commissioners) shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Commissioners, in performing their duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, On November 19, 2019, the Commissioners accepted approved CEI Task Order No. 2019-01 and engaged Commonwealth Engineering, Inc. (CEI) to prepare the Highland Sanitary District – SSO Remedial Projects – Phase III Preliminary Engineering Report (PER), which involved system modeling for the North Fifth Street Lift Station (up to three (3) alternative analyses), using alternatives 5, 6, 7, and 10 from the Phase I and Phase II PER, all consistent with the draft consent decree negotiations between the Sanitary District, State of Indiana, and Federal Government, and

Whereas, CEI had submitted the Draft PER on February 17, 2020 for staff review, met with staff on February 24, 2020, and presented the report to the Sanitary Board of Commissioners at their March 3, 2020 study session for review and discussion; and

Whereas, The Commissioners, subsequent to the CEI presentation, had acknowledged the findings in the report, authorized CEI to make some minor modifications, and directed CEI to finalize the report to be presented at the March 17, 2020 Sanitary board meeting for formal acceptance and approval with direction that the report be submitted to the State of Indiana and Federal Government;

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to accept and approve SSO Remedial Project Preliminary Engineering Report (March 2020 – Final Report) and instruct the Sanitary District Superintendent to take the necessary steps to present the Report to the United States Environmental Protection Agency and the Indiana Department of Environmental Management for Review and Comment.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That the SSO Remedial Project Preliminary Engineering Report (March 2020 – Final Report) prepared by Commonwealth Engineers Incorporated (CEI Task Order No. 2019-01), is hereby accepted and approved, in each and every respect;

Section 2. That the Sanitary District Superintendent is hereby instructed to present the Report, to the United States Environmental Protection Agency and the Indiana Department of Environmental Management.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of March 2020. Having been passed by a vote of 3 for and 0 opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

/s/Richard Garcia, President

Attest:

/s/Laura Corpus, Secretary Pro Tempore

2. SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2020-03

A RESOLUTION AUTHORIZING AND APPROVING A BACKYARD DRAINAGE IMPORVEMENT PROJECT- 9408-10 ERIE STREET; APPROVING FUNDS FOR FIFTY PERCENT OF THE CONSTRUCTION COST; AND PROVIDING CONSTRUCTION MANAGEMENT SERVICES; ALL PURSUANT TO THE SANITARYCISTRIC BACKYARD DRAINAGE POLICY

Commissioner Corpus moved to approve Resolution 2020-03. Commissioner Cieslak seconded. Upon a roll call vote, there were three (3) affirmative, no (0) negatives. The motion passed.

BOARD OF SANITARY COMMISSIONERS
RESOLUTION NO. 2020-03

A RESOLUTION AUTHORIZING AND APPROVING A BACKYARD DRAINAGE IMPROVEMENT PROJECT – 9408-10 ERIE STREET; APPROVING FUNDS FOR FIFTY PERCENT OF THE CONSTRUCTION COST; AND AUTHORIZING ASSESSMENTS TO PROPERTY OWNERS SHARING IN THE COST; ALL PURSUANT THE SANITARY DISTRICT BACKYARD DRAINAGE POLICY

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, Ms. Haya Rimawi, 9408 Erie Street and Mr. Barrington Parker, 9410 Erie Street, (Property Owners) share the ownership of a two-family townhouse and have been experiencing severe flooding in the rear yard and along the sides of the property during heavy rainfall, which has caused settlement of the home; and

Whereas, The original developer of the property had installed a French drain in the rear yard, without an outlet to any storm drain, which has inadequate storage capacity during severe rain events and the current property owners are seeking consideration of the Sanitary District to make improvements, all pursuant to the District's Backyard Drainage Improvement Policy; and

Whereas, NIES Engineering, Incorporated had prepared plans, specifications, and cost estimate for a project (Backyard Drainage Improvement Project – 9408-10 Erie Street) that would provide outlet to the storm sewer at the corner of Erie Street and 42nd Street, with an engineer's estimate of \$25,485.00, which was presented to the former property owner of 9410 Erie Street and, subsequently, presented the plans to the current property owners, Ms. Haya Rimawi and Mr. Barrington Parker; and

Whereas, The current property owners met with the Commissioners at their February 18, 2020 session to discuss the project and the alternatives available to implement the project, including funding assistance and creating a Sewer Improvement District with other affected property owners in the immediate area in order to spread the cost of the project; and

Whereas, At the conclusion of the discussion, the property owners advised the Commissioners that they would discuss their options and advise the Commissioners of their decision as soon as possible; and

Whereas, The property owners have communicated with the Operations Director and advised him that they have determined and elected to proceed with the project, fund 50% of the construction cost by assessment, and seek the consideration of the District to fund the remaining 50% of the construction cost and manage and implement the project; and

Whereas, there are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, The Sanitary District now desires to provide financial assistance and project management services

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Highland Sanitary District, Lake County, Indiana, as follows:

1. That the Sanitary District Board of Commissioners hereby agrees to implement the Backyard Drainage Improvement Project – 9408-10 Erie Street, pursuant to its Backyard Drainage Improvement Policy; to fund fifty (50%) percent of the construction cost, all pursuant to the District's Backyard Drainage Policy; and
2. That the Sanitary District Superintendent or his designee is instructed to procure quotes for the work, from a minimum of three (3) contractors that are qualified to perform the work, and to present those quotes to the Commissioner for consideration and award;
3. That Ms. Haya Rimawi, 9408 Erie Street and Mr. Barrington Parker, 9410 Erie Street, subsequent to the receipt of quotes and upon acceptance, shall each be assessed, 25% of the construction cost, to be deposited into the Sewer Improvement and Extension Fund prior to any work commencing.

Duly Adopted, Resolved and Ordered by the Highland Sanitary District, Board of Commissioners, Lake County, Indiana, this 17th day of March, 2020. Having been passed by a vote of 3 in favor and 0 opposed.

HIGHLAND SANITARY DISTRICT
BY ITS BOARD OF COMMISSIONERS:

/s/Richard Garcia, President

Attest:

/s/Laura Corpus, Secretary Pro Tempore

3. SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2020-04

A RESOLUTION ACCEPTING THE RECOMMENDATION OF NIES ENGINEERING, INCORPORATED AND AUTHORIZE THE RELEASE OF RETAINAGE TO INSITUFORM TECHNOLOGIES USA, LLS FOR THE 2019 CIPP LINGING PROJECT

Commissioner Cieslak motioned to approved Resolution 2020-04. Commissioner Corpus seconded. Upon a roll-call vote, there were three (3) affirmatives and no (0) negatives. The motion passed.

SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Resolution No. 2020-04

A RESOLUTION ACCEPTING THE RECOMMENDATION OF NIES ENGINEERING, INCORPORATED AND AUTHORIZE
THE RELEASE OF RETAINAGE TO INSITUFORM TECHNOLOGIES USA, LLC FOR THE 2019 CIPP LINING PROJECT

Whereas, The Sanitary District of Highland (District) is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The District, through its Board of Sanitary Commissioners, had heretofore determined a need to rehabilitate the sanitary sewer system for the purpose of controlling inflow and infiltration of storm water into the sanitary sewer and that sanitary sewer lining, sanitary sewer point repairs and sanitary sewer manhole rehabilitation are "Trenchless Reconstruction" initiatives available to that purpose; and

Whereas, NIES Engineering, Incorporated (NIES) had prepared plans and specifications for the 2018 Annual Service Agreement for Trenchless Reconstruction of Sanitary Sewers that include Cure-in-Place Pipe Lining on behalf of the Sanitary District and the work was bid in accordance with IC 36-1-12 et seq. and notice was published in accordance with IC 5-3-1; and

Whereas, The District, through its Board of Sanitary Commissioners, had heretofore adopted Resolution No. 2018-08 on April 17, 2018 and awarded a contract to Insituform Technologies USA, LLC for Cure-in-Place Pipe Lining to line certain sewer lines in the District as a part of its inflow/Infiltration Abatement Program, and

Whereas, The District, through its Board of Sanitary Commissioners, had heretofore adopted Resolution No. 2019-11 on March 19, 2019 pursuant to IC 5-22-17-4, extended the contract with Insituform Technologies USA, Inc., through December 31, 2019, for CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS, under the original terms, conditions and prices as the original contract (1-year); and

Whereas, NIES had compiled a list of sewers, identified through video inspection and prioritized by condition, which required CIPP lining in order to correct minor structural deficiencies and/or were subject to aggressive storm water inflow and infiltration with a work order estimate of value of One Million Five Thousand One Hundred Thirty-eight Dollars and 10/100 Cents (\$1,005,138.10), amended by Change Order No. 1, approved on December 17, 2019, that increased the final cost to One Million Eighty-one Thousand One Hundred Sixty-five Dollars and 10/100 Cents (\$1,081,165.10); and

Whereas, NIES had also been engaged to perform professional engineering services during construction; and

Whereas, NIES has determined that the Project is complete pursuant to the terms of contract specifications and has recommended the release of the balance of retainage held in the amount of One Hundred Eight Thousand One Hundred Sixteen Dollars and 58/100 Cents (\$108,116.58); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires accept the recommendation of NIES and authorize and approve the release of retainage held in the amount of the One Hundred Eight Thousand One Hundred Sixteen Dollars and 58/100 Cents (\$108,116.58).

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners for the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That construction work performed by Insituform Technologies USA, LLC for 2019 Cure-in-Place Pipe Lining Project is hereby accepted and approved in each and every respect; and

Section 2. That the recommendation from NIES to release retainage held in the amount One Hundred Eight Thousand One Hundred Sixteen Dollars and 58/100 Cents (\$108,116.58) is hereby accepted; *and*

Section 3. That the Office of the Clerk Treasurer is authorized and instructed to release retainage held in the amount of One Hundred Eight Thousand One Hundred Sixteen Dollars and 58/100 Cents (\$108,116.58) to Insituform Technologies USA, LLC.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of March, 2020. Having been passed by a vote of 3 in favor and 0 opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

/s/Richard Garcia, President

Attest:

/s/Laura Corpus, Secretary *Pro Tempore*

4. SANITARY DISTRICT OF HIGHLAND
Board of Sanitary Commissioners
Capital Budget Resolution No. 2020-05

A RESOLITON ESTABLISHING THE 2020 CAPITAL PROJECT BUDGET OF THE SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND

Commissioner Cieslak motioned to approved Capital Budget Resolution 2020-05. Commissioner Corpus seconded. Upon a roll-call vote, there were three (3) affirmatives and no (0) negatives. The motion passed.

SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
CAPITAL BUDGET RESOLUTION NO. 2020-05

A RESOLUTION ESTABLISHING THE 2020 CAPITAL PROJECT BUDGET OF THE SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Board of Sanitary Commissioners in performing its duties, now determines that passage and adoption of a Capital Budget Resolution establishing a Capital Budget to be paid from funds of the Sanitary District to be necessary for the sound management and control of the sewage works and performing its duty to construct, reconstruct, operate, repair, and maintain all sewage works.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That for the Capital expenses as hereinafter identified of said District, the following allowances for the identified sums of money are hereby fixed and ordered set apart for the purposes herein specified to be paid from Sanitary District Sewage Works Improvement Fund:

30008	PW Truck Capital Lease	\$31,725.00
36850	Inflow/Infiltration Repair/Rehab	\$30,000.00
41010	Redzone YES Program (Ph2)	\$77,764.83
Total Allowances as fixed for this Fund		\$139,489.83

Section 2. That the Municipal Fiscal Officer is instructed and authorized to assign such accounts and establish such financial reporting methodology as to permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 3. That the Superintendent of the Sanitary District is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Sanitary Commissioners, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That any prior Capital Budget duly adopted by resolution and as amended from time to time is hereby repealed and replaced to include the Capital expenses identified herein.

Section 6. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Sanitary Commissioners and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 17th day of March 2019. Having been passed by a vote of 3 for and 0 opposed.

THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:

/s/Richard Garcia, President

Attest:

/s/Laura Corpus, Secretary *Pro Tempore*

New Business: None

Reports: None

Comments from the Commissioners: None

Business from the floor: None

Claims:

Fund 040	Sanitary Operating	\$194,390.08
Fund 044	SD Capital Fund	\$108,116.58
Fund 070	Sewage Operating	\$349,498.50
Fund 072	Sewage Works Improvement Fund	\$0.00
Total		\$652,005.16

Commissioner Cieslak moved to approve payment of the claims in the amount of \$652,005.16. Commissioner Corpus seconded. Upon roll-call vote, there were three (3) affirmative and no (0) negatives. The motion passed.

Next Meeting: The next regularly scheduled Public Meeting Session will be held, Tuesday, April 21, 2020 at 7:00 p.m., following a study session at 6:30 p.m.

Commissioner Garcia inquired about bringing the STOH about the football field. Mr. Bach said he will get in touch with them and see when they can come in. He stated it may take time with the catastrophic incident (referring to the COVID-19 emergency) at the moment.

Adjournment: There being no other business to come before the Board of Sanitation Commissioners, Commissioner Cieslak moved to adjourn. Commissioner Corpus seconded. Upon a voice vote, the meeting was adjourned at 7:20.

Respectfully Submitted,
Denise Beck, Recording Secretary



TOWN OF HIGHLAND

Highland Municipal Building • 3333 Ridge Road

Highland, Indiana 46322

219-838-1080 • Fax 219-972-5097



Population 23,546

Incorporated in
1910

April 17, 2020

To: Sanitary Board of Commissioners
 Waterworks Board of Directors
 Town Council
 From: John M Bach
 Re: Equipment Purchase

The Public Works Department has determined to replace three pickup trucks this year to replace four units that have more than exceeded their expected useful life. Owing to their condition, we are not expecting to get much more than scrap value in trade-in. The new trucks will be equipped with snow plows and assigned to the department supervisors. Their trucks will be placed into the public works fleet pool.

The Fleet Supervisor (FS) had procured quotes, pursuant to §3.05.060 (F) for the purchase of two (2), ¾-Ton Pickup Trucks with Snow Plows and one (1), ½-Ton Pickup Truck with Snow Plow (Crew Cab). The FS had solicited quotes from Garber Chevrolet, Webb Ford, Smith Chevrolet, and Schepel Buick-GMC; however, he did not receive a response from any of the vendors, citing the inability to obtain order pricing or the quotes did not meet specifications.

Pursuant to IC 5-22-10-10, the FS contacted Webb Ford and Garber Chevrolet directly to inquire about in-stock inventory to determine if they had units readily available to meet our needs. Webb Ford had units; however, they did not meet our specifications. Garber Chevrolet did have trucks in stock and provided the following quote:

Amount	Equipment	Unit Cost	Total
2	Chevrolet 2500 Silverado (4x4) Reg Cab	\$ 32,361.25	\$ 62,722.50
1	Chevrolet 1500 Silverado (4x4) Crew Cab	\$ 32,618.25	\$ 32,618.25
3	Boss Snow Plow	\$ 6,229.00	\$ 18,687.00
	Total Purchase Price		\$ 114,027.75
	Trade-In Equipment		
	2004 Chevrolet Colorado		\$ 800.00
	2006 Chevrolet Silverado		\$ 500.00
	2002 Ford F-150		\$ 300.00
	1980 GMC Sierra		\$ 1,000.00
	Trade-In		\$ 2,600.00
	Amount to Be Financed		\$ 111,427.75

One unit will be assigned to the water utility, one to the street department, and one to the sewer utility, with each funding their respective shares of the annual payment.

The purchase will be funded through lease-purchase financing over four (4) years. We've solicited quotes from Huntington Bank, US Bankcorp, First Financial Equipment Finance, and public-finance.com, Inc. The estimated annual cost is \$30,000 divided between the water, sewer, and street department.

Please accept my recommendation to accept the quote from Garber Chevrolet and authorize the purchase of the three units listed above as the lowest responsive and responsible quotes. Attached is a copy of the joint resolution prepared for your consideration. Please consider the matter at your next opportunity.



Insituform Technologies USA, LLC
2130 Stout Field West Drive
Indianapolis, IN 46241
Tel: (317) 408-7136
Fax: (317) 663-0923
www.insituform.com

April 15, 2020

To: John Bach, Director
Town of Highland Public Works
8001 Kennedy Avenue
Highland, IN 46322
219-972-5069
jbach@highland.in.gov

Project Name: **Town of Highland, Indiana**
(2018) Annual Service Agreement 1 - CIPP Lining of Sanitary Sewers

Dear John:

It is the intent of **Insituform Technologies USA, LLC (ITUSA)** to continue to service the **Town of Highland, In (OWNER)**, under the same contract listed above, through 2020. **ITUSA** proposes that this contract be extended with its current pricing for an additional year as allowed under the contract.

At the end of this 1 year extension, **ITUSA** and **OWNER** reserve the right to further extend the existing contract as agreed to by both parties.

We look forward to continuing our working relationship with the Town of Highland. Please do not hesitate to contact me at your convenience to discuss this matter in greater detail – Jay - (317) 408-7136.

Sincerely,

INSITUFORM TECHNOLOGIES USA, LLC

Jay B. Ferguson
Business Development Manager

Town of Highland
Order of the Works Board 2020-25
Waterworks Board Resolution No. 2020-06
Board of Sanitary Commissioners Resolution No. 2020-06

A Joint Enacting Instrument of the Highland Works Board, Highland Sanitary Board of Commissioners, and Highland Water Works Board of Directors Accepting the Quote of Garber Chevrolet Highland for Two (2) 2020 Chevrolet Silverado 2500HD 4WD Regular Cab Work Trucks and One (1) 2020 Chevrolet Silverado 1500 4WD Crew Cab Work Truck, all Equipped with Snow Plows in the Total Amount of \$114,027.75 less Trade-in Equipment in the Total Amount of \$2,600.00 for a Net Purchase Amount of One Hundred Thirteen Thousand, Four Hundred Twenty-seven Dollars and 75/100 Cents (\$111,427.00), as the Lowest Responsive and Responsible Quote

Whereas, The Town of Highland, Department of Public Works, has determined a need to replace three (3) pickup-up trucks that have reached their cost effective life expectancy; and

Whereas, the Public Works Director, pursuant to §3.05.050(D) of the HMC, serves as the Purchasing Agent for the Public Works Department, Highland Sanitary District and Highland Water Works District; and

Whereas, the Purchasing Agent, pursuant to §3.05.060(F)(1) of the HMC, expected that the purchase would be between \$50,000 and \$150,000 and invited quotes in accordance with §3.05.060(H) of the HMC from the following vendors known to deal in the lines or classes of and supplies to be purchased:

Smith Chevrolet	Hammond, Indiana
Garber Chevrolet Highland	Highland, Indiana
Webb Ford	Highland, Indiana
Schepel GMC	Schererville, Indiana

; and

Whereas, Smith Chevrolet, Garber Chevrolet, and Schepel GMC were unresponsive to the invitation citing that pricing was unavailable at the time of the invitation and Webb Ford's quote was rejected as it did not meet the specifications; and

Whereas, Pursuant to §3.05.060(F)(5) of the HMC, if he purchasing agent does not receive a responsible or responsive offeror, the purchasing agent may purchase the supplies under the provisions of IC 5-22-10-10; and

Whereas, the purchasing agent, pursuant to IC 5-22-10-10, procured quotes in the open market from Garber Chevrolet as follows:

Amount	Equipment	Unit Cost	Total
2	Chevrolet 2500 Silverado (4x4) Reg Cab	\$ 32,361.25	\$ 62,722.50
1	Chevrolet 1500 Silverado (4x4) Crew Cab	\$ 32,618.25	\$ 32,618.25
3	Boss Snow Plow	\$ 6,229.00	\$ 18,687.00
	Total Purchase Price		\$ 114,027.75
	Trade-In Equipment		
	2004 Chevrolet Colorado		\$ 800.00
	2006 Chevrolet Silverado		\$ 500.00
	2002 Ford F-150		\$ 300.00
	1980 GMC Sierra		\$ 1,000.00
	Trade-In		\$ 2,600.00
	Amount to Be Financed		\$ 111,427.75

Whereas, it is prudent and in the best interest of the Highland Works Board, Highland Sanitary Board of Commissioners, and Highland Water Works Board of Directors to support and share the purchase of the equipment, in equal amounts, and

Whereas, the Town Council as the Works Board of the Municipality, pursuant to §3.05.030(A) of the HMC serves as purchasing agency for the Public Works Department; and

Whereas, the Board of Sanitary Commissioners, pursuant to §3.05.030(E) of the HMC serves as purchasing agency for the Public Sanitation Department; and

Whereas, the Board of Waterworks Directors, pursuant to §3.05.030(D) of the HMC serves as purchasing agency for the Highland Waterworks; and

Whereas, the purchase price exceeds \$15,000.00 and, pursuant to §3.05.050(B) of the HMC requires the express approval of the purchasing agencies; and

Whereas, It has been determined that some or all of the units to be purchased shall be financed through a Lease Purchase Agreement, executed between the respective agencies and a public finance company not yet selected, pending the award of said vehicles and the determination of an expected delivery date; and

Whereas, the Town Council, acting as the Works Board for the Town of Highland, the Board of Sanitary Commissioners, and the Highland Waterworks Board of Directors now desire to approve and authorize the Public Works Director to complete the purchase pursuant to the terms stated herein.

Now Therefore Be it Hereby:

Ordered by the Town Council, acting as the Works Board of the Town of Highland, Lake County, Indiana; and

Resolved by the Board of Waterworks Directors of the Town of Highland, Lake County, Indiana; and

Resolved by the Board of Sanitary Commissioners of the Town of Highland, Lake County, Indiana;

Section 1. That the quote of Garber Chevrolet Highland in the gross amount of One Hundred fourteen Thousand Twenty-seven Dollars and No Cents (\$114,027.75), less the trade-in four (4) units currently in the Public Works Department fleet, identified herein, with a total trade-in value of Two Thousand Six Hundred dollars and No Cents (\$2,600.00), for a net purchase amount of One Hundred Eleven Thousand, Four Hundred Twenty-seven Dollars and 75/100 Cents (\$111,427.00) for the purchase of Two (2) 2020 Chevrolet Silverado 2500HD 4WD Regular Cab Work Truck, One (1) 2020 Chevrolet Silverado 1500 4WD Crew Cab Work Truck, all Equipped with Snow Plows is hereby accepted as the lowest responsive and responsible quote;

Section 2. That the purchase shall be funded in appropriate shares by the Highland Board of Works through the Motor Vehicle Highway fund (2), Highland Sanitary Board of Commissioners through the Sanitary District Capital Fund (44) the Highland Water Works Board of Directors through the Water Works Improvement Fund (66);

Section 3. That, upon the approval of the Highland Board of Works, Highland Sanitary Board of Commissioners and the Highland Water Works Board of Directors, the Public Works Director is hereby authorized to issue a purchase order to Garber Chevrolet Highland and to execute all documents necessary to implement the purchase thereof.

BE IT SO ORDERED

DULY, PASSED, ADOPTED, AND ORDERED by the Town Council of the Town of Highland, Lake County, Indiana this 27th day of April, 2020 having passed by a vote of ____ in favor and ____ opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark Schocke, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

DULY ADOPTED AND RESOLVED by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 21st day of April, 2020. Having been passed by a vote of ____ in favor and ____ opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary

DULY ADOPTED AND RESOLVED +by the Board of Waterworks Directors of Highland, Lake County, Indiana, this 23rd day of April, 2020. Having been passed by a vote of ____ in favor and ____ opposed.

**THE WATERWORKS DISTRICT OF HIGHLAND
BY ITS BOARD OF DIRECTORS:**

George A. Smith, President

Attest:

Richard Volbrecht, Secretary

**SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
CAPITAL BUDGET RESOLUTION NO. 2020-07**

A RESOLUTION AMENDING THE 2020 CAPITAL PROJECT BUDGET OF THE SANITARY DISTRICT TO BE PAID FROM ITS SEWAGE WORKS IMPROVEMENT FUND

Whereas, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Board of Sanitary Commissioners in performing its duties, now determines that passage and adoption of a Capital Budget Resolution establishing a Capital Budget to be paid from funds of the Sanitary District to be necessary for the sound management and control of the sewage works and performing its duty to construct, reconstruct, operate, repair, and maintain all sewage works.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Sanitary District of Highland, Lake County, Indiana, as follows:

Section 1. That for the Capital expenses as hereinafter identified of said District, the following allowances for the identified sums of money are hereby fixed and ordered set apart for the purposes herein specified to be paid from Sanitary District Sewage Works Improvement Fund:

9408-10 Erie Street Drainage Project	\$18,500.00
<u>Capital Lease Payment – Equipment</u>	<u>\$10,000.00</u>
Total Allowances as fixed for this Fund	\$28,000.00

Section 2. That the Municipal Fiscal Officer is instructed and authorized to assign such accounts and establish such financial reporting methodology as to permit the regular review of the Capital expenses herein identified as compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 3. That the Superintendent of the Sanitary District is instructed and authorized to prepare accounts payable for projects identified herein in such a manner as to support and permit the regular review of the Capital expenses herein identified as

compared to the budgeted amounts and to otherwise carry out the objects and purposes of this resolution;

Section 4. That there shall be no capital expenditure for the identified projects in excess of the amounts fixed by this resolution without express action by the Board of Sanitary Commissioners, revising the amount fixed and authorizing the additional allowance amount;

Section 5. That any prior Capital Budget duly adopted by resolution and as amended from time to time is hereby repealed and replaced to include the Capital expenses identified herein.

Section 6. That this Resolution shall be effective immediately upon its passage and adoption by the Board of Sanitary Commissioners and may be amended or repealed by subsequent resolution duly passed and adopted.

Duly Adopted, Resolved and Ordered by the Board of Sanitary Commissioners of Highland, Lake County, Indiana, this 21st day of April 2020. Having been passed by a vote of _____ for and _____ opposed.

**THE SANITARY DISTRICT OF HIGHLAND
BY ITS BOARD OF COMMISSIONERS:**

Richard Garcia, President

Attest:

David Jones, Secretary of the Board of Sanitary Commissioners

SANITARY DISTRICT OF HIGHLAND
BOARD OF SANITARY COMMISSIONERS
RESOLUTION NO. 2020-08

A RESOLUTION, OFFERING, AUTHORIZING AND APPROVING AN EXTENSION TO THE CONTRACT FOR THE ANNUAL SERVICE AGREEMENT 1 TO INSITUFORM TECHNOLOGIES USA, INC. FOR CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS THROUGH DECEMBER 31, 2020, UNDER THE SAME TERMS AND CONDITIONS AS THE ORIGINAL CONTRACT

Whereas, The Sanitary District of Highland (District) is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq.; and

Whereas, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

Whereas, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing or amending them consistent with the Sanitary District Law; and

Whereas, The Sanitary District of Highland (District), through its Board of Sanitary Commissioners, has heretofore determined a need to rehabilitate the sanitary sewer system for the purpose of controlling inflow and infiltration of storm water into the sanitary sewer and that sanitary sewer lining is a "Trenchless Reconstruction" initiatives available to that purpose; and

Whereas, The District did award a contract on April 17, 2018 to Insituform Technologies USA, Inc. for ANNUAL SERVICE AGREEMENT 1 FOR CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS, as the lowest responsible and responsive bid; and

Whereas, On February 18, 2019, Insituform Technologies USA, Inc. offered an extension to the 2018 contract and on March 19, 2019, the District did accept the offer and approved an extension to the contract on March 19, 2019, through December 31, 2019;; and

Whereas, Insituform Technologies USA, Inc. has again expressed interest, through a letter dated April 15, 2020, attached hereto, to extend the current contract for an additional year at the same terms and conditions for CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS; and

Whereas, Insituform Technologies USA, Inc. has demonstrated professional competence and qualifications to perform the particular concrete work for the District and it has been determined that extending the current contract will realize a cost and time savings for mutual benefit of both parties; and

Whereas, The District, pursuant to IC 5-22-17-4, now wishes to offer a contract extension to Insituform Technologies USA, Inc., through December 31, 2020, for CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS, under the original terms, conditions and prices as the original contract (1-year).

Whereas, there are sufficient and available appropriations balances on hand to support the payments under the agreements, pursuant to IC 5-22-17-3(e); and

Whereas, The Sanitary District of Highland, through its Board of Sanitary Commissioners, now desires to accept the bid and award the contracts, respectively.

Now, Therefore Be it Resolved by the Board of Sanitary Commissioners of the Highland Sanitary District, Lake County, Indiana, as follows:

1. That the Contract Extension between the Sanitary District of Highland and INSITUFORM TECHNOLOGIES USA, INC. in the amount of the various classes of work described in the original bid for ANNUAL SERVICE AGREEMENT 1, CURED-IN-PLACE PIPE LINING OF SANITARY SEWERS, is authorized and approved, at the same terms, conditions and prices as the original contract (1-year), through December 31, 2020.
2. That the Sanitary District Superintendent is authorized to execute any and all documents and all documents necessary to implement the Contract extension.

Duly Adopted, Resolved and Ordered by the Highland Sanitary District, Board of Commissioners, Lake County, Indiana, this 21st day of April, 2020. Having been passed by a vote of ____ in favor and ____ opposed.

HIGHLAND SANITARY DISTRICT
BY ITS BOARD OF COMMISSIONERS:

Richard Garcia, President

Attest:

David Jones, Secretary

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund 040 Sanitary Operating					
Dept 0000					
040-0000-45200	SAN DIST TRANSFERS GROSS	85857			16970
040-0000-45200	SAN DIST TRANSFERS GROSS	86035			16977
	Total For Dept 0000			35,778.22	

Dept 0015 SOLID WASTE					
040-0015-21001	390.6 GALLONS DIESEL FUEL	85878	TOWN OF HIGHLAND GASOLINE FUND/DIESEL FUEL BY USAGE	787.21	16973
040-0015-21003	337-339020	86071	VAN SENDS AUTO VALUE	367.08	
040-0015-34023	HEALTH INS	85923	MARCH INVOICES FOR SANITATION	21,447.24	16975
040-0015-34043	LIFE INS	85923	TOWN OF HIGHLAND INS FUND (V APRIL 2020 HEALTH/LIFE INS PREM S:	129.78	16975
040-0015-38001	MARCH TRASH SERVICE	86070	REPUBLIC SERVS OF IN,LP/DBA TRASH SERVICE FOR MARCH 2020	146,066.52	
	Total For Dept 0015 SOLID WASTE			168,797.83	

Total For Fund 040 Sanitary Operating 204,576.05

Fund 070 Sewage Operating					
Dept 0000					
070-0000-00100	STEEL TOE BOOT SIZE 11	85879	AMAZON	72.98	16972
070-0000-00100	911.3 GALLONS UNLEADED FUEL	85877	TOWN OF HIGHLAND GASOLINE FUND/UNLEADED AND DIESEL FUEL BY USAGE	3,233.90	16973
070-0000-00100	APRIL POSTAGE FOR 8837. BILLS85886	85968	LITHOGRAPHIC COMMUNICATIONS APRIL 2020 UTILITY BILL MAILINGS	3,440.95	16974
070-0000-00100	SEWAGE OPERATING EXPENDITURES	85968	NORTHERN IN PUBLIC SERVICE C/TH GARAGE	578.14	16976
070-0000-00100	042-801-003-8	86041	NORTHERN IN PUBLIC SERVICE C/SEWAGE-MULTI	12,819.06	999363
070-0000-00100	ADS FLOW SENSOR BATTERY	86073	ADS LLC	117.78	
070-0000-00100	PROFESSIONAL SERVICE HIGHLAND	86092	LAMSON-FISHER ASSOCIATES PC	179.24	
070-0000-00100	FINANCIAL CAPABILITY ASSESSEMR	86112	BARNES & THORNBERG, LLP	1,588.50	
070-0000-00100	6VOLT (6BK) BATTERIES	86074	BATTERIES PLUS	291.80	
070-0000-00100	BROOM STRIPS AND GUTTER	86075	BEC ENTERPRISES, LLC	1,653.70	
070-0000-00100	D/S ANNUAL SERVICE MISC RECEIV	85840	BELLEFEUIL, SZUR & ASSOC/DBA D/S ANNUAL SERVICE MISC RECEIVABLE	710.00	
070-0000-00100	5/PAIL MEGAFLOW AW32	86076	CO-ALLIANCE LLP	79.50	
070-0000-00100	GLOVES FOR SEWER DEPT	86077	CODE RED SAFETY & RENTAL LLC GLOVES FOR SEWER DEPT	96.00	
070-0000-00100	COVERALLS,BOOTS, GOGGLES,HEAD	86079	CODE RED SAFETY & RENTAL LLC SAFETY GEAR FOR JET TRUCK FOR SEWE	1,007.49	
070-0000-00100	S18140/CMOM PROJECT	86080	COMMONWEALTH ENGINEERS, INC	1,160.88	
070-0000-00100	SSO REMEDIAL PROJECT PHASE III	86081	COMMONWEALTH ENGINEERS, INC	30,243.00	
070-0000-00100	PROFESSIONAL FEES	86078	COMMONWEALTH ENGINEERS, INC	238.52	
070-0000-00100	130-4780 HOSE-RDTR OUTLET	86082	COMMINS NPOMER LLC	201.66	
070-0000-00100	TOW #14 FROM HHS TO PW	86083	DALE MAHONEY'S AUTO SERV INC TOWING FOR TRUCK #14 SEWER	125.00	
070-0000-00100	8230241BKNB 26" MANHOLE PRO	86084	ENNIS-FLINT, INC	679.15	
070-0000-00100	DEL 1151	86085	FACTORY MOTOR PARTS	121.93	
070-0000-00100	REPLACING COOLING FANS IN DANF	86086	GASVODA & ASSOC INC/DBA	620.00	
070-0000-00100	ANNUAL CALIBRATIONS	86087	GASVODA & ASSOC INC/DBA	484.60	
070-0000-00100	REPLACE 2 6" CHECK VALVES AT	86088	GASVODA & ASSOC INC/DBA	2,690.52	
070-0000-00100	215/85R16 T-STARHT 10 PLY TIR	86089	HELLMANS AUTO SUPPLY CO.	219.70	
070-0000-00100	0-5000 PSI GAUGE HOSE	86090	HELLMANS AUTO SUPPLY CO.	40.23	
070-0000-00100	CDL PHYSICAL REIMBURSE	86091	HOSE CONNECTIONS INC	65.00	
070-0000-00100	ZOLLER FLOAT SWITCH AND CORD	86093	JAMES HAMILTON (R)	61.60	
070-0000-00100	DRILL BITS AND WIRE	86094	LENDY'S SUPPLY COMPANY INC	19.75	
070-0000-00100	MAILING	85706	LINDY'S ACE HARDWARE, INC	1,244.62	
070-0000-00100	2019 SANITARY RATE & RATE DESI	86046	LITHOGRAPHIC COMMUNICATIONS	2,656.25	
070-0000-00100	FINANCIAL SVC FOR FINANCIAL	86047	LONDON WITTE GROUP, LLC	12,157.50	
070-0000-00100	2019 SANITARY RATE & RATE DESI	86048	LONDON WITTE GROUP, LLC	7,448.75	
070-0000-00100	MARCH CARBONACEOUS SAMPLING	86095	LONDON WITTE GROUP, LLC	774.00	
070-0000-00100	DEREK SNYDER	86096	MICROBAC LABORATORIES, INC	3,855.77	
070-0000-00100	JAN/FEB/MAR MEETING RETAINER	86097	NETS ENGINEERING, INC.	1,020.00	
070-0000-00100	DEREK SNYDER	86098	NETS ENGINEERING, INC.	269.70	

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

Fund	Dept	070 Sewage Operating	070 Sewage Operating
070-0000-00100	070-0000-00100	DERK SNYDER	NIES ENGINEERING, INC.
070-0000-00100	070-0000-00100	SSO PROJECT SUSAN FRANZETTI	SSO PROJECT SERVICES THROUGH 3/24/20
070-0000-00100	070-0000-00100	SERVICES BY FRANZETTI	SSO PROJECT SERVICES THROUGH 3/31/20
070-0000-00100	070-0000-00100	QTRLY PAYMENTS 2020 SERVICE AK86102	SSO PROJECT SERVICES THROUGH 2/29/20
070-0000-00100	070-0000-00100	QTRLY SERVICE AND LOADBANK	2020 CONTRACT FOR 81ST ST GENERATOR
070-0000-00100	070-0000-00100	D/S TNR-BLK&TRI CLR, LEAD PNCI85833	2020 CONTRACT FOR 5TH ST GENERATOR
070-0000-00100	070-0000-00100	D/S TONER CARTRIDGES	D/S TNR/BLK&TRI COLOR, LEAD PENCIL
070-0000-00100	070-0000-00100	LEGAL SERVICES/EPA HAMMOND AG586104	D/S TONER CARTRIDGES-2
070-0000-00100	070-0000-00100	FEBRUARY FLOW CHARGES	SERVICES RENDERED THROUGH 3/30/20
070-0000-00100	070-0000-00100	24V STARTER FOR UNIT 36	SANITARY DISTRICT OF HAMMOND SANITARY FLOW CHARGES FOR FEB 2020
070-0000-00100	070-0000-00100	MONITORING FEES FOR MAY 2020	STARTER FOR SEWER UNIT 36
070-0000-00100	070-0000-00100	50% ELECTRIC CHARGE HARTSDALE	MONITORING FEES FOR PW FOR MAY 2020
070-0000-00100	070-0000-00100	MILEAGE TO COURT HOUSE 14X2X5785841	50% ELECTRIC CHARGE AT HARTSDALE P
070-0000-00100	070-0000-00100	MAHOLE COVER CUSHION TAPE	14 X 2 MILEAGE TO COURT HOUSE FOR
070-0000-00100	070-0000-00100	337-338127	MANHOLE COVER CUSHIONS TAPE FOR SE
070-0000-34023	070-0000-34023	HEALTH INS	USA BLUE BOOK
070-0000-34043	070-0000-34043	LIFE INS	VAN SENUS AUTO VALDE
070-0000-45200	070-0000-45200	SEWAGE TRANSFERS GROSS	TOWN OF HIGHLAND INS FUND (V APRIL 2020 HEALTH/LIFE INS PREM SE
070-0000-45200	070-0000-45200	SEWAGE TRANSFERS GROSS	TOWN OF HIGHLAND INS FUND (V APRIL 2020 HEALTH/LIFE INS PREM SE
			PAYROLL ACCOUNT
			PAYROLL ACCOUNT
			4/10PRL D/S TRANSFER SEWAGE
			Total For Dept 0000
			307,658.07
			Total For Fund 070 Sewage Operating
			307,658.07

Fund	Dept	072 Sewage Improv	072 Sewage Improv
072-0000-36850	072-0000-36850	SANITARY REPAIR CLOUGH AVE	SANITARY REPAIR CLOUGH AVE GCI#190
			GRIMMER CONSTRUCTION
			Total For Dept 0000
			15,729.63
			Total For Fund 072 Sewage Improv
			15,729.63

INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND

POST DATES 03/19/2020 - 04/22/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

GL Number Invoice Line Desc Ref # Vendor Invoice Description Amount Check #

BANK CODE: 11

Fund Totals:

Fund 040 Sanitary Operating 204,576.05
Fund 070 Sewage Operating 307,658.07
Fund 072 Sewage Improv 15,729.63

527,963.75