

**Enrolled Minutes of the Fifty-fourth Regular or Special Meeting  
For the Twenty-Ninth Highland Town Council  
Regular Plenary Meeting (Electronic/Hybrid)  
Monday, November 08, 2021**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, November 08, 2021 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

This meeting was convened as an *electronic and in person meeting*, pursuant to Governor Holcomb's Executive Order 20-04 and 20-09 allowing such meetings pursuant to IC 5-14-1.5-3.7 for the duration of the COVID-19 public health emergency, extended by Executive Order No. 21-28. Some persons were participating remotely on a Zoom® platform that allowed for real time interaction between and among all the Town Council and supported the public's ability to observe and record the proceedings. People were able to participate in person and remotely. When an agenda item provided for public comment, this was supported as well. Councilors Bernie Zemen, Mark Herak, Mark Schocke, Tom Black and Roger Sheeman were present in person. The Town Clerk-Treasurer was participating remotely via the Zoom® platform, owing to being in Evansville for the annual State Board of Accounts Fiscal Officers Training.

The Town Council President, Roger Sheeman, presided. The Town Clerk-Treasurer, Michael W. Griffin, was present via Zoom® to memorialize the proceedings. The meeting was opened with Councilor Mark J. Schocke reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, Thomas Black and Roger Sheeman. The Clerk-Treasurer, Michael W. Griffin was present remotely to memorialize the proceedings. A quorum was attained. Councilors Zemen, Herak, Schocke, Black, and Sheeman all participated in person.

**Additional Officials Present:** John Reed, Town Attorney (via Zoom®), Mark Knesek, Public Works Director (via Zoom®); Peter Hojnicky, Metropolitan Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Superintendent of Parks and Recreation (via Zoom®); Kathy DeGuilio-Fox, Redevelopment Director; Edward Dabrowski, Director of Information Technology and Kenneth J. Mika, Building Commissioner, were present.

*Also present:* Robin Carlascio, Idea Factory (via Zoom®) was present.

**Minutes of the Previous Meeting:** The minutes of the regular meeting of **October 25, 2021** were approved by general consent.

**Comments from Visitors (regarding matters on the agenda)**

There were no comments.

The public comment period was closed.

**Staff Reports:** The following staff reports were received and filed.

- **Building & Inspection Report for October 2021**

Permit Type	Number	Residentia	Commercial	Est. Cost	Fees
Commercial Buildings:	0	0	0	\$0.00	\$0.00



<b>Parks</b>	0	0	2	0	0	0	0
<b>Fire</b>	0	1	0	0	0	0	0
<b>Police</b>	0	2	2	0	0	0	0
<b>Street</b>	0	0	1	0	0	0	0
<b>Water &amp; Sewer</b>	0	2	2	32	0	93	81
<b>Maint.</b>	0	0	0	0	0	0	0
<b>Other</b>	0	0	0	0	0	0	0
<b>TOTALS</b>	0	5	7	32	0	93	81

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

**Appointments:**

*Legislative Appointments*

**1. Community Events Commission**

Single year positions: (2) appointments to be made by the Town Council.

**Term: 1 year.**

Councilor Zemen moved that *Sandra McKnight* of Highland be appointed to a vacant annual position on the Community Events Commission. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Ms. McKnight was appointed to the Community Events Commission.

**Unfinished Business and General Orders:**

**1. Proposed Ordinance No. 1756.1726-E:** An Ordinance To Amend Ordinance No. 1726 To Establish The Wage And Salary Rates Of The Elected Officers, The Non-Elected Officers, And The Employees Of The Town Of Highland, Indiana Particularly Amending To Authorize Changes To The Compensation Associated With Utility Worker/Equipment Operator B In The Public Works Department (Agency). *(The Public Works Director seeks the change in the pay for the Worker/Equipment Operator B.)*

Councilor Herak introduced and moved for consideration of Ordinance No. 1756.1726-E at the same meeting of its introduction. Councilor Black seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of its introduction.

Councilor Herak moved for the passage and adoption of Ordinance No. 1756.1726-E at the same meeting of its introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The was passed and adopted upon the signature of the municipal executive at the same meeting of its introduction.

ORDINANCE No. 1756.1726-E  
 of the  
 TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1726 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AMENDING TO AUTHORIZE CHANGES TO THE COMPENSATION ASSOCIATED WITH UTILITY WORKER/EQUIPMENT OPERATOR B in the PUBLIC WORKS DEPARTMENT (AGENCY)

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the

several units of government in Indiana;

**WHEREAS**, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees; and

**WHEREAS**, I.C. 36-5-3-2 provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

**WHEREAS**, I.C. 36-5-3-2(b), further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

**WHEREAS**, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

**WHEREAS**, The Town Council of the Town of Highland, as the town legislative body, now desires to further amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2021 and thereafter as amended;

**WHEREAS**, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is necessary and desirable to fix the salary for the position of utility worker/equipment operator (b); and,

**WHEREAS**, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the wage and salary ordinance as requested by the public works director,

**NOW, THEREFORE, BE IT HEREBY ORDAINED** by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established and fixed, pursuant to the provisions indicated herein and as follows:

**Section 1.** That Section 9 Subdivision (B) of Ordinance No. 1726 be further amended, which shall read as follows:

**Section 9. Public Works Department (Agency).** That subject to the provisions of this ordinance, the salary and hourly wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its **Public Works Department** as follows:

**(B) Associate Staff and Employees**

		<b>Starting Rate</b>		<b>Incumbent Rate</b>
(1) Administrative Assistant	( 1 )	\$ 23.56		\$ 23.56
(2) Public Works Secretary*	( 1 )	\$19.22		\$19.22
(3) Dispatch Clerk	( 1 )	\$17.38		\$17.38
<i>* If position of administrative assistant is filled, the position of public works secretary must be vacant.</i>				
(4) Senior Utility Technician	( 1 )	\$23.56		\$23.56
(5) Utility Technician	( 2 )	\$18.90		\$18.90
<i>This position subject to base modification as outlined in subdivision E</i>				
(6) Utility Worker /Equipment Operator A	( 3 )	\$23.56		\$23.56
(7) Utility Worker /Equipment Operator B	( 2 )	<del>\$22.55</del>	<b>\$23.05</b>	<del>\$22.55</del> <b>\$23.05</b>

**Section 2.** That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

**Section 3. (A)** This ordinance, which subject to its provisions, shall become and be in full force and effect from and after the date of its passage and adoption without promulgation, upon its signature by the executive in the manner prescribed by IC 36-5-2-10(a), pursuant to any effective dates herein described and until its repeal or amendment by subsequent enactment;

**(B)** That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

Introduced and Filed on the 8<sup>th</sup> Day of November 2021. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this 8<sup>th</sup> Day of November 2021, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
 HIGHLAND, INDIANA**

/s/ Roger Sheeman, President (IC 36-5-2-10)

**ATTEST:**

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO

Clerk-Treasurer (IC 33-42-4-1; IC 36-5-2-10.2; IC 36-5-6-5)

2. **Resolution No. 2021-52:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications In The Police Department Of The General Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.

Councilor Herak moved the passage and adoption of Resolution No. 2021-52. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was adopted upon the signature of the municipal executive.

TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2021-52

AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the POLICE DEPARTMENT of the GENERAL FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO I.C. 6-1.1-18-6.

WHEREAS, It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Police Department of the Corporation General Fund**;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Police Department of the Corporation General Fund**, which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

CORPORATION GENERAL FUND

**Metropolitan Police Department**

Reduce Account:		
001-0009-11118 LANCE CORPORALS SALARIES		\$ 29,321.00
<i>Total 100 Series Reductions:</i>		\$ 29,321.00
Increase Accounts:		
001-0009-21002 TIRES	\$	3,000.00
001-0009-22004 VEH. PARTS & SUPPLIES	\$	2,000.00
001-0009-23004 Other Supplies	\$	24,321.00
<i>Total 200 Series Increases:</i>	\$	29,321.00
<b>Total of Fund Decreases:</b>		\$ 29,321.00
<b>Total of Fund Increases:</b>		\$ 29,321.00

DULY RESOLVED and ADOPTED this 8<sup>th</sup> Day of November 2021 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/ Roger Sheeman, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

3. **Works Board Order No. 2021-37:** A Joint Resolution of the Board of Works and the Water Works Board of Directors Accepting and Approving a Proposal from NIES Engineering, Inc. for Professional Engineering Design Services for the River Drive

Water Main And Street Improvement Project in the Total Amount not-to-exceed \$54,000.00.

Councilor Herak moved the passage and adoption of Works Board Order No. 2021-37. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted upon the signature of the municipal executive.

TOWN OF HIGHLAND  
BOARD OF WORKS  
ORDER OF THE WORKS BOARD NO. 2021-37

WATER WORKS DISTRICT OF HIGHLAND  
BOARD OF WATER WORKS DIRECTORS  
RESOLUTION NO. 2021-25

A JOINT RESOLUTION OF THE BOARD OF WORKS AND THE WATER WORKS BOARD OF DIRECTORS  
ACCEPTING AND APPROVING A PROPOSAL FROM NIES ENGINEERING, INC. FOR PROFESSIONAL  
ENGINEERING DESIGN SERVICES FOR THE RIVER DRIVE WATER MAIN AND STREET IMPROVEMENT  
PROJECT IN THE TOTAL AMOUNT NOT-TO-EXCEED \$54,000.00

**Whereas**, The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has determined that a need exists to make certain public improvements and repairs to roadway infrastructure on River Drive, including the replacement of defective curb and sidewalk, pavement, and tree removal and replacement; and

**Whereas**, The Town of Highland has filed an application for Community Development Block Grant funding (FY 2021), with the Lake County Community Development Department, which will offset the costs for the improvements in the amount of \$102,130.00; and

**Whereas**, the Water Works District of Highland (District) is governed by its Board of Water Works Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

**Whereas**, IC 8-1.5-4-4 specifically provides that the Board of Directors shall manage and control all works of the water works and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

**Whereas**, The Water Works District of Highland (District), through its Board of Directors, has determine the need to replace and upsize the existing water main within the project boundaries, as described herein, in order to improve water flow and water quality and has determined that it would be in the best interest of the utility to coordinate the work with the street improvement project; and

**Whereas**, The Works Board and Water Works District Board of Directors has heretofore determined a need to engage the professional engineering design services in order to implement the Project, and

**Whereas**, NIES Engineering, Incorporated, (Consultant) has offered and presented an agreement to provide and furnish Professional Engineering Design Services in consideration for fees to be charged and billed monthly based upon a lump sum of the value of the services completed, in an amount not to exceed Fifty-four Thousand Dollars (\$54,000.00) allocated in the amounts of Twenty-five Thousand Dollars and no Cents (\$25,000.00) to the Board of Works and Twenty-nine Thousand Dollars and no Cents (\$29,000.00) to the Water Works District; and

**Whereas**, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

**Whereas**, The Town of Highland, through its Board of Works, now desires to accept and approve the agreement for services as herein described; and

**Whereas**, The Water Works District of Highland, through its Board of Directors, now desires to accept and approve the agreement for services as herein described,

**Now, Therefore Be it Resolved** by the Board of Works for the Town of Highland and the Board of Directors of the Highland Water Works, Lake County, Indiana, as follows:

**Section 1.** That the Professional Engineering Design Services Proposal (incorporated by reference and made a part of this resolution) from NIES Engineering, Inc. for the River Drive Water Main and Street Improvement Project is hereby approved, adopted and ratified in each and every respect;

**Section 2.** That the terms and charges under the agreement for Design Engineering services in the not to exceed amount of Fifty-four Thousand (\$54,000.00), allocated in the amounts of Twenty-five Thousand Dollars and no Cents (\$25,000.00) to the Board of Works and Twenty-nine Thousand Dollars and no Cents (\$29,000.00) to the Water Works District, is found to be reasonable and fair;

**Section 3.** That the Town Council, which is the Works Board of the municipality, and the Water Works District of Highland, through its Board of Directors, believes that NIES Engineering, Inc. has demonstrated professional

competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

**Section 4.** That the Public Works Director /Water Works District Superintendent is authorized to execute the agreement and all documents necessary to implement the Project.

**BE IT SO ORDERED**

**Duly Adopted, Resolved and Ordered** by the Highland Town Council, Lake County, Indiana, this 8<sup>th</sup> day of November, 2021. Having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

**Roger Sheeman, President (IC 36-5-2-10)**

**Attest:**

**Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1(6);IC 36-5-6-5)**

**Duly Adopted, Resolved and Ordered** by the Water Works Board of Directors of Highland, Lake County, Indiana, this 28<sup>th</sup> day of October, 2021. Having been passed by a vote of 4 in favor and 0 opposed.

**Highland Water Works  
By Its Board of Directors:**

/s/ George A. Smith, President

*Attest:*

/s/ Richard E. Volbrecht Jr., Secretary

4. Action to approve pay for employee at higher than starting pay for the range of the position, pursuant to Section 2 (a) of Ordinance No. 1511 the Wage and Salary Ordinance, as amended.

*4.1 The Metropolitan Police Chief requests to increase pay for Vanessa Kincaid, a part-time Animal Warden from current starting pay of \$12.00 to \$14.00 per hour.*

Councilor Herak moved to authorize and approve the hourly wage for Ms. Kincaid as Animal Warden to be paid at the hourly rate of \$14 per hour, which is higher than the current starting rate. Councilor Black seconded. Upon a roll call vote, there five affirmatives and no negatives. The motion passed. The higher pay was authorized and approved.

5. **Action to approve appointment or employment of full-time employee, pursuant to Section §3.03 of the Compensation and Benefits Ordinance.** *The Public Works Director recommends the following:*

*(A) The hiring of Kyle Foster, to the full-time position of Utility Worker B in Public Works Department (Agency) at a rate of pay of \$13.18 per hour. This will not increase the full-time workforce greater than the authorized work force strength*

Councilor Black moved to appoint and hire Kyle Foster to the full-time position of Utility Worker B. Councilor Schocke seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Kyle Foster was appointed and hired as indicated.

**Remarks from the Town Council:**  
*(For the Good of the Order)*

- **Councilor Bernie Zemen:** *Park and Recreation Board Liaison • Fire Department, Liaison*

Councilor Zemen acknowledged the Building Commissioner who reported on plan commission matters.

Councilor Zemen acknowledged Superintendent of Parks and Recreation, (remotely) who offered a survey of programs and events under the aegis of the parks and recreation department.

Councilor Zemen acknowledged the Fire Chief who noted the change of from daylight savings time to standard time and encouraged the battery change out for smoke and Co2 detectors.

- **Councilor Mark Herak:** •*Budget and Finance Chair* • *Town Board of Metropolitan Police Commissioners, Liaison* • *Public Works Liaison* • *Economic Development Commission Liaison* • *Board of Sanitary Commissioners Liaison and* • *Liaison to the Advisory Board of Zoning Appeals.*

Councilor Herak acknowledged the Building Commissioner, who offered a brief report on matters before the Advisory Board of Zoning Appeals. Further the Building Commissioner reported on the activities of the Building and Inspection Department.

Councilor Herak acknowledged the Public Works Director who (remotely) offered a survey of activities of the public works agency.

Councilor Herak acknowledged the Police Chief who offered a brief report regarding Halloween incidents and the planned ceremony to commemorate the fiftieth anniversary of the line of duty murder of Police Officer Donald Sheppard, November 12, 1971.

With leave from the Town Council, Councilor Herak offered extended remarks regarding a recent published news account reporting the appointment of the first full-time Director of Information Technology. Councilor Herak expressed his disappointment with and disapproval of the manner in which the position was filled and the Town Council President's handling of the matter.

Councilor Herak dilated upon several incidents or episodes about which Councilor Herak expressed his disapproval of the Town Council President and his role in them.

Councilor Herak requested that the matter of seeking proposals for the municipal property and casualty insurance and related lines be discussed at the next study session.

The Town Council President assented.

- **Councilor Mark Schocke:** *Liaison to the Tree Board* • *Liaison to the Community Events Commission*

Councilor Schocke noted that the Tree Board continued its activities associated with adding to the tree inventory of the town.

**Councilor Tom Black:** *Liaison to the Board of Waterworks Directors.*

Councilor Black reported that the Solid Waste Management District board of directors would meet on Tuesday November 9. The meeting would deal with the relocation of its administrative offices owing to the current building in Hammond being slated for imminent demolition as part of a new capital initiative of the City.



- **Council President Roger Sheeman:** *Town Executive • Chair of the Board of Police Pension Trustees • Chamber of Commerce Liaison • Information Technology Liaison • Redevelopment Commission Liaison.*

The Town Council President acknowledged the Redevelopment Director who reported on the status of the installation of the Electronic Vehicle charging stations to be located in the downtown parking lot at the intersection of Kennedy Avenue and Highway Avenue, as well reporting on other activities of the department.

With leave from the Town Council, Councilor Schocke inquired about the matter of the downtown promotional brochure. The Redevelopment Director noted that in light of the reluctance of the Town Council to take up an additional appropriation of the Innkeeper Fund, resources were identified in yet unused existing resources to support the promotional initiative, which would include an electronic version and would be part of a larger promotions approach not limited to a brochure. It was further noted that the concept was advanced in part as some downtown business operators had inquired about such a resource that could be available in their businesses.

The Town Council President, with leave from the Town Council, offered an extended rejoinder to the remarks made by Councilor Herak.

Councilor Herak wished to offer countering remarks to the Town Council President's rejoinder. The Town Council President indicated that the matter would not be further considered.

Councilor Schocke moved to appeal the decision or ruling of the Town Council President. The motion did not attain a second. The motion could not be considered.

#### **Comments from Visitors or Residents**

1. Larry Kondrat, Highland, offered remarks regarding the uniform that would be provided to the newly appointed Code Enforcement Officer.

Mr. Kondrat acknowledged a recent newspaper account regarding actions taken by the Economic Development Commission. Mr. Kondrat asked about the status of the Griffland and Russell Developers Senior Living facility.

Councilor Schocke referenced his earlier appeal from the decision of the chair, renewing the motion. There was no second. Councilor Schocke withdrew the motion.

**Payment of Accounts Payable Vouchers.** There being no further comments from the public, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period October 26, 2021, through November 08, 2021 and the payroll dockets for payday of October 08, 2021, October 22, 2021 and the COVID Stipends Payroll October 8, 2021. Councilor Black seconded. Upon a roll call vote, there were five affirmatives, no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance, including the payroll docket, were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

#### **Vendors Accounts Payable Docket:**

**General Fund, \$259,353.77; Motor Vehicle Highway and Street (MVH) Fund, \$27,024.04; Local Road and Street Fund, \$13,379.28; Law Enforcement Continuing Education and Training and Supply Fund, \$1,005.71; Insurance Premium Agency Fund, \$8,671.21; Information Communications Technology Fund, \$7,716.63; Solid**

**Waste District Grant Fund, \$155,200.00; Civil Donation Fund, \$188.84; Special Events Non Reverting Fund, \$871.91; Municipal Cumulative Capital Development Fund, \$1,014.51; Traffic and Law Violations Agency Fund, \$3,000.00; Municipal Cumulative Street Fund, \$9,195.90; and Public Safety Local Income Tax Fund, \$5,107.03: \$478,349.55.**

**Payroll Docket for payday of October 08,2021:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$15,211.06; Building and Inspection Department, \$6,350.28; Metropolitan Police Department, \$129,079.09; Public Works Department (Agency), \$68,634.60; Fire Department, \$3,796.26; and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$223,071.29.**

**Payroll Docket for payday of October 22, 2021:**

**Council, Boards and Commissions, \$8,415.27; Office of Clerk-Treasurer, \$15,129.33; Building and Inspection Department, \$8,139.68; Metropolitan Police Department, \$115,718.77; Public Works Department (Agency), \$65,575.37; Information Technology Communications Department, \$3,538.47; Fire Department, \$33,474.36; and 1925 Police Pension Plan Pension Fund, \$68,421.79; Total Payroll: \$318,413.04.**

**Payroll Docket for payday of October 8, 2021 Special COVID STIPENDS:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$19,104.00; Building and Inspection Department, \$12,064.00; Metropolitan Police Department, \$134,912.00; Public Works Department (Agency), \$87,000.00; Fire Department, \$65,552.00; and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$318,632.00.**

**Adjournment of Plenary Meeting.** There being no further business on the agenda, the Town Council President declared the regular plenary meeting of the Town Council of Monday, November 08, 2021, adjourned at 7:41 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

Approved by the Town Council at its meeting of \_\_\_\_\_, 2021.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer