

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the Twenty-Ninth
Town Council of Highland**

This meeting will be convened as a Hybrid in person and electronic meeting, pursuant to Governor Holcomb's Executive Orders, 20-04, 20-09, 20-25 and extended by Executive Order 21-33 allowing such meetings, pursuant to IC 5-14-1.5-3.6 for the duration of the emergency, through to February 1, 2022.

People may observe and record the meeting for live streaming by joining the meeting on the Zoom platform:

<https://us06web.zoom.us/j/87211042263?pwd=WVdKaVJTSXduNmFFYVRHRjjQk5Idz09>

Further, persons wishing to offer comment in the meeting may access the electronic meeting by using the preceding and adding the password for Meeting ID: : 872 1104 2263 • password (code): 815722

**Monday January 17, 2022
Study Session 6:30 p.m.
Martin Luther King Holiday**

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

- X. **Discussion:** Review the ways and means to allow for the monthly publications and the annual water quality report to be delivered to residents who would not receive utility mailings.
- X. **Discussion:** Ways and means for local match to support Community Crossings Grant Applications for road resurfacing.
- X. **Discussion:** A draft ordinance to expand the size of the town council from five to seven.
- X. **Discussion:** Continue discussion regarding an appropriate memorial for Dr. Greg Kendra, late of Highland, service on the Plan Commission.
- X. **Discussion:** An Ordinance to amend the Compensation and Benefits Ordinance regarding longevity, the 1 year longevity rate owing to the excel rounding convention needs to change the bi-weekly amount from \$7.12 to \$7.20.
- X. **Discussion:** Authorizing the Fire Department to convert its position of departmental secretary from a part-time position to a full time position. This would involve amending the wage and salary ordinance.

- X. **Discussion:** Appointments to boards and commissions generally, and what remains.
- X. **Discussion:** Sense of the Town Council resolution regarding the “replace don’t erase” effort regarding the potential elimination of business personal property from the tax base.
- X. **Discussion:** Note the likely matters to be on the agenda for Monday, January 24 the next plenary meeting.

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

II.

• Plenary Business Meeting of Monday January 24, 2022 Likely matters

- X. **PUBLIC HEARING:** Proposed Additional Appropriations in the several standing funds as authorized for publication at your January 10, 2022 meeting.
- X. **Encomium;** Past President Plaque for Roger Sheeman for service as the 70th president of the legislative body.
- X. Appointments of Boards and Commissions.
- X. Accounts payable vouchers Docket for the period of January 11, 2022 to January 24, 2022 in the amount \$ _____.
- X. Payroll Docket for the payday of December 31, 2021 in the amount \$ 297,703.86.
- X. Minutes of the Meeting of Monday, January 10, 2022.
- X. TEMP LOANS for DEBT SERVICE
- X. Correcting amendment to Compensation and Benefits Ordinance. Fixing the longevity for one year, salaried. From 7.12 bi-weekly to 7.20 biweekly (Section 4.04)
- X. Jay Lieser, 1st Metropolitan Builders to the January 24th town council agenda for his presentation at 8:00 p.m.

Ordinance No. ^^^^
of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE AMENDING SECTION 2.05.050 OF THE HIGHLAND MUNICIPAL CODE CONCERNING THE NUMBER OF MEMBERS OF THE TOWN COUNCIL AND CREATION OF ALL AT LARGE DISTRICTS

WHEREAS, the Town of Highland wishes to increase the number of members to the Town Council;

WHEREAS, under its broad Home Rule powers, the Highland Town Council may adopt ordinances and resolutions to the extent not inconsistent with general or special law; and

WHEREAS, the Highland Town Council finds that increasing the number of Town Council Seats and making all districts at large is in the best interests of the Town and its residents and promotes the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED by the Highland Town Council as follows:

Section 1. Amendment of Section 2.05.050 of the Code. Section 2.05.050 of the current Highland Municipal Code shall be stricken entirely and replaced with the following:

2.05.050 Election Districts and the Town Council

- (A) The town shall not be divided into election districts.
- (B) The town council shall be comprised of seven at large members.
- (C) The members of the Highland town council shall be elected at large by the voters of the whole town.

Section 2. Conflict and severability. In the event this ordinance conflicts with any other ordinance of the Town of Highland or other applicable law, the more restrictive shall apply. If any phrase or portion of this ordinance is held invalid or unconstitutional by any court or competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion.

Section 3. Effective Date. This ordinance shall be in full force and effect for the election cycle beginning with the November 2023 election and thereafter.

DULY RESOLVED and ADOPTED, this ___ day of _____, 2022 by the Town Council of Highland, Lake County, Indiana, having been passed by a vote of _____ in favor and _____ opposed.

**TOWN COUNCIL of the TOWN OF
HIGHLAND, INDIANA**

Roger Sheeman, President (Ind. Code 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO
Clerk-Treasurer (Ind. Code 33-42-4-1; 36-5-6-5)

**APPOINTMENTS REMAINING
AFTER 01.10.2022**

- **Municipal Plan Commission** (1) (vacancy) appointment to be made by Town Council President. *(Note: Unexpired term of the Late Dr. Mark Kendra, term ending 1st Monday January 2024)) No more than two of any party. Current composition is 2 Republicans, 1 Democrat.*
- **Redevelopment Commission Non-voting School Town Advisor.** (1) appointment to be made by the Town Council President. Must be a member of the School Board or a representative of the School town but is appointed by the Town Council President. **Term does not expire until 06.30.2022.** *(See IC 36-7-14-6.1(a)(d)). (Note: Currently held by Patrick Krull.)*
- **Redevelopment Commission** (2) appointments to be made by Town Council. *(Note: Currently held by Cyril Huerter and Robyn Radford. Both do not seek reappointment)*
- **Lake County Convention and Visitors Bureau Board of Directors** (1) appointment to be made by the Town Council President. Must be a involved in hotel or hospitality industry. **Term does not expire until 06.30.2022.** *(See IC 6-9-2-3) (Note: Currently held by Christine Cash.)*
- **Economic Development Commission** (1) appointment to be made by the Town Council President. **Term does not expire until 01.30.2022.** *(Note: Currently held by Matthew Reardon.)*
- **Tree Board** (1) appointments to be made by the Town Council president BUT nominated by the Town Council. See HMC Section 8.25.030 (B). *(Note: Currently serving Michael Burns, Jr.)*
- **Community Events Commission**
 - **Multi-year terms** (2) appointments to be made by the Town Council President terms expiring 01.01.2022 and 01.01.2023.
 - **Multi-year terms** (4) appointments to be made by the Town Council with 2 terms expiring 10.01.2022 and 2 terms expiring 01.01.2025.
 - **Annual terms** (9) appointments to be made by the Town Council terms ending on 01.01.2022. *(Note: Currently serving Allencia Ballard, Stan Allen, Deborah Trevino, Christine Gonzalez, Linda Carter, Jeffery Pena, Sandra McKnight, Elizabeth Alakel (who does not wish to be reappointed) and a vacancy.)*

Subject: Replace Don't Erase Podcast & Resolutions

Date: Tuesday, January 11, 2022 at 3:57:28 PM Central Standard Time

From: Aim

To:



As we announced yesterday, Aim has gathered leaders from statewide organizations and associations and re-launched [Replace Don't Erase](#). For those active in local government in 2014, you will recall that Replace Don't Erase was first introduced at that time to successfully combat the complete elimination of the business personal property tax. Once again, the Indiana General Assembly is considering several provisions that would eliminate a significant portion of the business personal property tax, acts that would eliminate millions of dollars from local governments and hinder their ability to provide services, infrastructure, public safety, and other improvements. For more information on Replace Don't Erase, please visit aimindina.org/bppt.

Replace Don't Erase Podcast

In addition to the materials released yesterday, we are hosting a special [Replace Don't Erase Podcast Series](#). On the first episode, Matt Greller is joined by Sullivan Mayor Clint Lamb, Goshen Mayor Jeremy Stutsman, and Warsaw Mayor Joe Thallemer. The mayors discuss the bills proposed at the General Assembly, the importance of business personal property tax in their communities, and what a reduction in revenue would mean to citizens and services.

What can you do this week?

Please share what the business personal property tax means to your community and why replacement revenue for every dollar that is being eliminated is vital to your community's ability to provide public services. At this point, **the best way to do so is by having your fiscal body consider a resolution**. A [sample resolution for cities, towns, and counties](#) is available to help you create one to consider at your next meeting. If a resolution is passed, please send it to Aim and we will post it to our Replace Don't Erase website.

Aim Legislative Dinner, February 8

Join us on Tuesday, February 8, in Indianapolis for the [Aim Legislative Dinner](#) at the Marriott Downtown and speak with lawmakers in person. The event is an effort to connect and strengthen relationships between local leaders and lawmakers. Thanks to our committed sponsors, this event is free of charge for Aim municipal members. Registration and hotel information is available [online](#). Hotel reservations at the Marriott Downtown must be made by Tuesday, January 18 to receive the group rate.



Copyright © 2022 Accelerate Indiana Municipalities. All Rights Reserved.

Our mailing address is:

125 W. Market St., Suite 100, Indianapolis, IN 46204

Want to change how you receive these emails?

E-mail Aim at aim@aimindiana.org