

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, APRIL 28, 2022**

Study Session: The Highland Water Works Board of Directors convened in study session immediately before the Regular Plenary Meeting at 6:32 p.m. on Thursday, April 28, 2022 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

ROLL CALL: Present on roll call were Directors George A. Smith, Jason Tharp, Rick Volbrecht, Curt Schroeder, and Larry Kondrat. A quorum was present. Also present were Mark Knesek, Public Works Director; Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Tom Black, Town Council; Mark Herak, Clerk Treasurer; Tim Gembala, Operations Director; and Kim Webb, Recording Secretary.

1. Residents from 8406 Cottage Grove Ave were present to dispute an estimated water bill. The residents showed proof that they were out of town for the month in dispute, for the past 4 years, and asked for the estimated usage to be adjusted according to past usage in the same time period. The water meter had failed due to age and the residents followed proper procedure to replace the meter in a timely matter. The Directors authorized the Water Superintendent and the Clerk Treasurer to properly adjust the estimated usage.
2. Robert Tweedle, Board Attorney, discussed with the Board the status of the Water Rate Study and the Dyer water transmission fee.
3. Derek Snyder, NIES Engineering, discussed with the Board the River Drive Water Main Replacement Project. The project will be put out for bid prior to the May meeting and a Resolution will be submitted in May for Board consideration.

Derek Snyder also discussed with the Board a bulk water fill station proposal. President Smith inquired about how many years it would take to recapture the cost of the project with projected water revenue. The matter will be discussed further at the next meeting.

Regular Meeting: The Highland Water Works Board of Directors met in its Regular Plenary Session on Thursday, April 28, 2022 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana directly following the study session. President Smith opened the meeting at 7:18 p.m. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

ROLL CALL: Present on roll call were Directors George A. Smith, Jason Tharp, Rick Volbrecht, Curt Schroeder, and Larry Kondrat. Also present were Mark Knesek, Public Works Director; Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Tom Black, Town Council; Mark Herak, Clerk Treasurer; Tim Gembala, Operations Director; and Kim Webb, Recording Secretary.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Meeting of March 24, 2022 as prepared and posted. Director Volbrecht moved to approve the Minutes of the March 24, 2022 meeting. Director Tharp seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: Discuss and review quotes for a bulk water fill station from Flowpoint Environmental Systems, Inc. The matter was discussed during the Plenary portion of the meeting.

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Unfinished Business and General Orders:

New Business:

Reports:

1. Water Works Superintendent – none.
2. Water Works Attorney – none.
3. Water Works Engineer – none.
4. Fire Department – none.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors:

Claims:

Per the docket in the amount of:

061	Water Works District	\$0.00
062	Consumer Deposits	\$178.78
064	Water Works Operating	\$362,671.77
066	Water Improvements	\$17,065.51
068	Water Capital	\$0.00
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Total		\$379,916.06

Director Volbrecht moved to approve the claims per the April 28, 2022 docket in the amount of \$379,916.06. Director Schroeder seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

The next Plenary Meeting will be held in-person at Town Hall on Thursday, May 26, 2022 at 7:23 p.m.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:06 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary