Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the Twenty-Ninth Town Council of Highland

This meeting will be convened as a Hybrid in person and electronic meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: Sep 19, 2022 starts immediately after the Special Plenary Meeting All times are Central Time (US and Canada)

Join Zoom Meeting

https://us06web.zoom.us/j/85481995859?pwd=L2I4MGtTL2xQc0RITTNwem8yblpldz09

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This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC 5-14-1.5 et seq." (Confer HMC Section 2.05.130(3))

X. Discussion: Redistricting. Councilor Schocke asked NIES Engineering to appear at the 19th Meeting to discuss redistricting. The Lake County Council used NIES Engineering to complete their redistricting.

This email is being sent to the City/Town Council President and the council attorney.

Cities and Towns have until December 31, 2022 to redistrict the election districts from the 2020 decennial census. A copy of the ordinance must be filed with the Lake County Board of Elections and Registration. I have listed a few code sites that will be helpful during this process and I have included information from Stephanie Davidsen, the State Election Division GIS coordinator. She outlines how to obtain and populate your census data. Her contact information is listed below if you need additional help.

IC 3-5-10 (Drawing Election Districts for Local and School board offices). This is a new chapter in the Indiana Election code, Title 3 that contains standard rules and deadlines that apply to redistricting efforts by local government bodies and school boards. IC 36-4-6 (City common Council Districts) and IC 36-5-2 (Town Council Districts) might also be helpful when you review your districts/wards.

If you need a map or shapefile of your current boundaries please let me know and we will be sure to get those to you ASAP.

Michelle R. Fajman

Director Lake County Board of Elections and Registration

You can obtain the shapefile of census blocks from https://www2.census.gov/geo/tiger/TIGER2020PL/STATE/18_INDIANA/18089/. The file you'll want is named "tl_2020_18089_tabblock20.zip". This file does need GIS software to be opened and manipulated, but if you have limited access to GIS software you could make a paper map with it to use more long-term. Just make sure the map displays the block GEOID, as this is the unique identifier you'll need to match it up with population data.

The simplest way I can tell you to get total population by census block is by following these steps:

1.   Go to https://data.census.gov/cedsci/all?y=2020&d=DEC%20Redistricting%20Data%20%28PL%2094-171%29

2.   Click on "RACE" (theoretically, any table will work but race is at the top)

3.   At the top of the menu on the left side, click "FILTER"

4.   Click "Geography"

5.   Click "Block"

6.   Click "Indiana"

7.   Find and click on your county

8.   Click "All Blocks within [X] County, Indiana"

9.   In the upper right hand corner, click the double down arrow that says "Done"

10.   Click "DOWNLOAD TABLE"

11.   Click "DOWNLOAD"

12.   When the progress bar reaches 100%, click "DOWNLOAD NOW"

• **Plenary Business Meeting of Monday September 26, 2022 Likely matters**

- Minutes of the Meeting of Monday, September 12th & 19th , 2022.
- Accounts payable vouchers Docket
- Payroll Docket for the payday of September 23, 2022 in the amount