

**ENROLLED MINUTES OF THE
HIGHLAND WATER WORKS BOARD OF DIRECTORS
THURSDAY, AUGUST 25, 2022**

Regular Meeting: The Highland Water Works Board of Directors met in its Regular Plenary Session on Thursday, August 25, 2022 in the lower meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. President Smith opened the regular plenary meeting at 6:30 p.m. with no study session. The meeting was opened with the Pledge of Allegiance. The minutes were recorded by Kim Webb, Recording Secretary.

ROLL CALL: Present on roll call were Directors George A. Smith, Jason Tharp, Rick Volbrecht, Curt Schroeder, and Larry Kondrat. A quorum was present. Also present were Mark Knesek, Public Works Director; Derek Snyder, NIES Engineering; Robert F. Tweedle, Board Attorney; Tom Black, Town Council; and Kim Webb, Recording Secretary.

President Smith requested a motion be made to amend the Agenda to include discussion of the draft water rate study under New Business. Director Tharp moved to amend the Agenda. Director Volbrecht seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

MINUTES: President Smith asked if there were any corrections to the Minutes of the Regular Meeting of July 28, 2022 as prepared and posted. Director Tharp moved to approve the Minutes of the July 28, 2022 meeting. Director Volbrecht seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Special Orders: None.

Communications: None.

Comments from the Public or Visitors (Limited to Matters on the Agenda): None.

Unfinished Business and General Orders:

1. An action to approve Pay Request No. 1 for the River Dr. Water Main Replacement and Street Improvement Project in the amount of \$179,586.62 (\$191,056.50 less \$11,469.88 retainage) to Gatlin Plumbing & Heating, Inc. Director Tharp moved to approve the action. Director Volbrecht seconded. Upon a roll call vote, there were (5) affirmations and no negatives. The motion passed.

New Business: Robert Reynolds of LWG presented a summary of the draft water rate study and calculation of the Dyer Transport Fee. The Board discussed the findings and requested that several placeholder amounts be finalized before the next meeting.

Reports:

1. Water Works Superintendent – Discussed a proposal for blasting and repainting all of the Town’s fire hydrants over a 3-year period. Director Kondrat requested more information on the type of abrasive blast material proposed to be used.
2. Water Works Attorney – none additional.
3. Water Works Engineer – Discussed progress on the River Drive water main project. The water main and all water services are completely installed and active. Concrete replacement is expected to take place in September.
4. Fire Department – none.

Business from the Floor: None.

Comments from the Directors on any Item of Interest to the Directors: Director Kondrat offered questions about the income statement prepared by the Clerk-Treasurer’s office. Director Kondrat was concerned about transfers into the Cash Reserve account.

Claims:

Per the docket in the amount of:

6101	Water Works Operating	\$394,216.09
6102	Water Works District	\$183,208.62
6104	Consumer Deposits	\$120.15
6105	Water Improvements	\$208,229.26
6108	Water Capital	\$0.00
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Total		\$602,565.50

Director Tharp moved to approve the claims per the August 25, 2022 docket in the amount of \$602,565.50. Director Kondrat seconded. Upon a voice vote, there were (5) affirmations and no negatives. The motion passed.

Next Meeting:

~~The next Study Session Meeting~~ A Special Public Meeting will be held in-person at Town Hall on Thursday, September 8, 2022 at 6:30 p.m. The next Plenary Meeting will be held in-person at Town Hall on Thursday, September 22, 2022 at 6:30 p.m.

ADJOURNMENT: With no other business to come before the Board of Water Works Directors, the meeting was adjourned.

Meeting Adjourned at 7:25 p.m.

Respectfully Submitted,

Kim Webb, Recording Secretary