

**Agenda**  
**Eightieth Regular or Special Meeting**  
**of the Twenty-Ninth Town Council of Highland**  
**Regular Plenary Meeting of Monday, November 14, 2022 at 6:30 p.m.**  
**Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code**

**This meeting will be broadcast as an electronic meeting pursuant to**  
**Town of Highland Ordinance 1765**

Topic: Town of Highland, IN - Town Council Plenary Meeting  
Time: Nov 14, 2022 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82047334487?pwd=M0Nib1ZrVVBLa0FTeGZxYW15K1JtUT09>

Meeting ID: 820 4733 4487

Passcode: 272100

One tap mobile

+16465588656,,82047334487#,,,,\*272100# US (New York)

+16469313860,,82047334487#,,,,\*272100# US

Dial by your location

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 689 278 1000 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

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**Prayer:**

Tom Black

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*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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**Pledge of  
Allegiance:**

Tom Black

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**Roll Call:**

Bernie Zemen



Toya Smith

**A GREAT PLACE  
TO CALL HOME**

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

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**Minutes of  
Previous  
Session:**

Minutes of the Regular Meeting of October 24, 2022.

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**Special Orders:**

**COMMENTS  
FROM THE PUBLIC  
or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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**Communications:**

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**Staff Reports:**

- Building & Inspection Report
- Fire Department Report
- Workplace Safety Report

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**Appointments:**

- Home Rule Boards and Commissions  
(Appointments have been placed on agenda in case there is readiness to act)

*Executive Appointments*

1. **Economic Development Commission** (1) appointment to be made by the Town Council President. Term expires 01.30.2022. (Note: Currently held by Matthew Reardon.)

*Legislative Appointments*

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1. Community Events Commission

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**Unfinished  
Business &  
General Orders:**

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NEW  
BUSINESS:

1. **Advisory Board of Zoning Appeals Extension:** The Advisory Board of Zoning Appeals met in regular session on Wednesday, October 26, 2022. As part of their agenda, by a vote of two (2) in favor and one (1) opposed, the Board voted to send a **No Vote Recommendation** to the Town Council in granting the petitioner's request, Highland Osborn Partners, LLC a 180-day (6 month) extension for a use variance that the Highland Town Council granted the petitioner on December 13, 2021 for an outdoor climate-controlled storage facility, to be located at 8621 Osborn Street. This request is being made for relief from HMC Sec. 18.115.050 Use Variances G. A use variance approved under subsection (B) of this section or authorized under subsection (E) of this section ceases to be authorized and is void if that use is not established within a twelve (12 month) period.
  
2. **Proposed Ordinance No. 1772:** An Ordinance to Amend Chapter 12 of the Highland Municipal Code Regarding the Department of Water Works by Amending Section §12.05.120 (B) regarding Rates and Charges, all pursuant to I.C. 36-1-4, IC 36-1-5, IC 8-1.5-3-8.1 and IC 8-1.5-4 et sequitor. *(Cannot be acted upon before a public hearing)*

*Waterworks Board of Directors recommends to the Town Council these reasonable, just, non-discriminatory and redesigned rates and charges for the operation of the water utility. At its meeting of Thursday, October 27, 2022, the Board approved these rates and charges contained in the ordinance as proposed. These were determined following a rate and cost of service study. The last general rate increase was approved November 1990.*

3. Authorize the proper officer to publish a notice for proposed changes to certain rates and charges of the Waterworks Utility to be held on December 12, 2022, at 6:30 P.M. O'clock in the Municipal Building, 3333 Road Highland.
  
4. Action to approve appointment or employment of full-time employee, pursuant to Section §3.03 of the Compensation and Benefits Ordinance. *Operations Director recommends the following:*

*(A) The hiring of **Ronald Bellamy, Jr.** to the full-time position of Utility Worker/Driver C in Public Works Department (Agency) at a rate of pay of*

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*\$18.45 per hour. This will not increase the full-time workforce greater than the authorized work force strength.*

5. **Works Board Order No. 2022-34:** A Joint Order/ Resolution of the Board of Works and the Water Works Board of Directors Approving and Authorizing Change Order No. 1 to the Construction Contract between the Highland Water Works Board of Directors and Gatlin Plumbing & Heating & Plumbing, Inc. for the River Drive Water Main Replacement & Street Improvement Project.
6. **Works Board Order No. 2022-35:** A Joint Order/ Resolution of the Board of Works and the Water Works Board of Directors Approving and Authorizing Change Order No. 1 to the Construction Contract between the Highland Water Works Board of Directors and Milestone Contractors, Inc. for the pavement resurfacing work for the 2600-2700 Blocks of Martha Street.
7. **Works Board Order No. 2022-36:** An Order of the Works Board Accepting and Approving the Proposal of Nies Engineering, Inc. for Professional Engineering Design Services for the Parkway Drive Water Main Replacement and Street Improvement Project in the total amount not to exceed \$99,500.

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<b>Comments or Remarks from the Town Council: (Good of the Order)</b>	<b>Councilor Bernie Zemen</b>
	<b>Councilor Toya Smith</b>
	<b>Councilor Mark Schocke</b>
	<b>Councilor Thomas Black</b>
	<b>Councilor Roger Sheeman</b>

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<b>COMMENTS FROM THE PUBLIC or VISITORS</b>	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to <b>two (2) minutes</b> and encouraged to avoid repetitious comments.
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<b>ACTION TO PAY Accounts Payable Vouchers</b>	Accounts payable vouchers October 26, 2022 to November 15, 2022 in the amount of \$1,087,053.48.  Payroll Docket for the payday of November 4, 2022 in the amount of \$220,908.88
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**ADJOURNMENT**

The Town Council will meet in study session immediately following the Regular Meeting.

*Posted pursuant to IC 5-14-1.5-4(a)*

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