

**Agenda**  
**Eighty-First Regular or Special Meeting**  
**of the Twenty-Ninth Town Council of Highland**  
**Regular Plenary Meeting of Monday, November 28, 2022 at 6:30 p.m.**  
**Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code**

**This meeting will be broadcast as an electronic meeting pursuant to**  
**Town of Highland Ordinance 1765**

Topic: Town of Highland, IN - Town Council Plenary Meeting

Time: Nov 28, 2022 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84853451720?pwd=U2NXNjdxNExnUE1aDjIjQlZ2Zkpidz09>

Meeting ID: 848 5345 1720

Passcode: 290661

One tap mobile

+13092053325,,84853451720#,,,,\*290661# US

+13126266799,,84853451720#,,,,\*290661# US (Chicago)

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 669 444 9171 US

+1 689 278 1000 US

+1 719 359 4580 US

+1 720 707 2699 US (Denver)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

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Find your local number: <https://us06web.zoom.us/j/84853451720?pwd=U2NXNjdxNExnUE1aDjIjQlZ2Zkpidz09>

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**Prayer:**

Roger Sheeman

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*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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**Pledge of  
Allegiance:**

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Roger Sheeman

**Roll Call:**

Bernie Zemen



Toya Smith

**A GREAT PLACE  
TO CALL HOME**

Mark J. Schocke

Thomas (Tom) Black

Roger Sheeman

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**Minutes of  
Previous  
Session:**

Minutes of the Regular Meeting of November 21, 2022.

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**Special Orders:**

**COMMENTS  
FROM THE PUBLIC  
or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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**Communications:**

There will be a Town Council study session immediately after the plenary meeting.

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**Staff Reports:**

- Building & Inspection Report
  - Fire Department Report
  - Workplace Safety Report
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**Appointments:**

- Home Rule Boards and Commissions  
(Appointments have been placed on agenda in case there is readiness to act)

*Executive Appointments*

1. **Economic Development Commission** (1) appointment to be made by the Town Council President. Term expires 01.30.2022. (Note: Currently held by Matthew Reardon.)
  2. **NIRPC** (1) appointment to be made by the Town Council President. In accordance with Indiana Code Title 36, Article 7, Chapter 7.6. Term expires either at the end of the appointed person term of office or recalled by the Council President. ( Note: the position was held by former Clerk-Treasurer Michael Griffin.)
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*Legislative Appointments*  
Home Rule Commissions

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**1. Community Events Commission**

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**Unfinished  
Business &  
General Orders:**

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**NEW  
BUSINESS:**

1. **Works Board Order No. 2022-38:** An ORDER of the WORKS BOARD APPROVING and AUTHORIZING the IT Director to Enter into a Lease Rental- Maintenance Agreement for ONE PITNEY BOWES POSTAGE METERING DEVICE, pursuant to IC 5-22 and §31.18(C) of the Municipal Code. *(This new agreement is for 60 months and at a monthly amount of \$149.94. U.S. Postal Regulations prohibit outright ownership of a U.S. Postal Meter Machine.)*
2. Authorize the proper officer to publish legal notice of a public hearing. Public hearing to considering additional appropriations in the amount of \$69,422.00 in the Redevelopment Capital Fund to be held on December 12, 2022, at 6:30 P.M. O'clock in the Municipal Building, 3333 Road Highland.
3. **Resolution No. 2022-26:** A Resolution of the Highland Town Council authorizing a approving the recommendation by the Highland Public Works Director for the disposal of the fall mums.

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**Comments or  
Remarks from the  
Town Council:  
(Good of the Order)**

Councilor Bernie Zemen  
Councilor Toya Smith  
Councilor Mark Schocke  
Councilor Thomas Black  
Councilor Roger Sheeman

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**COMMENTS  
FROM THE PUBLIC  
or VISITORS**

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

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**ACTION TO PAY  
Accounts Payable  
Vouchers**

Accounts payable vouchers November 16, 2022 to November 29, 2022 in the amount of \$1,308,947.82.

Payroll Docket for the payday of November 18, 2022 in the amount of \$243,454.31

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**ADJOURNMENT**

The Town Council will meet in study session immediately following the Regular Meeting.  
*Posted pursuant to IC 5-14-1.5-4(a)*

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