

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Twenty-Ninth Town Council of Highland**

This meeting will be convened as a Hybrid in person and electronic meeting and will start immediately after the Town Council Plenary Meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: Dec 5, 2022 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84660931332?pwd=YmJRQ1FscWd5UC9FdVpoc1dNaGFOUT09>

Meeting ID: 846 6093 1332

Passcode: 470104

One tap mobile

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+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

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The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

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This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council “as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq.” (Confer HMC Section 2.05.130(3))

x. **Discussion: Works Board Order No. 2022-39:** An Order Authorizing and Approving An Extension of the Agreement between The Idea Factory and the Town of Highland to perform Professional Communications and Media Design and Development services for the Municipality for a Term of One Month, with an Option to Renew and Extend.

(direction from the Council as to cancelling at the end of the year, extend for a month or renew for 2023)

x. **Discussion: Proposed Enactment No. 2022-25:** An Enactment appropriating additional monies in excess of the Annual Budget for the Redevelopment Capital Fund, all pursuant to I.C., 6-1.1-18, and I.C. 36-5-3-5.

X. **Discussion: Proposed Ordinance No. 1774:** An Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana.

(“ Employees choosing to utilize these benefits shall have the value of the discount included as imputed income stated on annual W-2 income tax forms, and when required by IRS regulation. “)

X. **Discussion: Proposed Ordinance No. 1775:** An Ordinance to Make a Technical Updating Amendment to the Current Code of Ordinances for the Town of Highland, Particularly Amending Section 9.65 Alarm Systems, All Pursuant to I.C. 36-5-6 ET SEQ.

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X. Discussion: Proposed Ordinance No. 1776: An Ordinance Amending certain Schedules in Chapter 9.65 of the Highland Municipal Code and increasing certain fines that are payable before a Clerk in the Ordinance Violation Bureau, all Pursuant to I.C. 33-36, I.C. 36-1-3, I.C. 36-1-4, I.C. 36-8 and I.C. 36-9 ET SEQ.

X. Discussion: Proposed Ordinance No. 1777: An Ordinance to Make a Technical Updating Amendment to the Current Code of Ordinances for the Town of Highland, Particularly Amending Section 5.02 Vacation Leave, All Pursuant to I.C. 36-5-6 ET SEQ.

X. Discussion: Proposed Ordinance No. 1778: An Ordinance to Make a Technical Updating Amendment to the Current Code of Ordinances for the Town of Highland, Particularly Amending Section 3.20 Bridging of Service, All Pursuant to I.C. 36-5-6 ET SEQ.

X. Discussion: Proposed Ordinance No. 1779: An Ordinance to Make a Technical Updating Amendment to the Current Code of Ordinances for the Town of Highland, Particularly Amending Section 4.00 Hours of Work and Compensation Policies, All Pursuant to I.C. 36-5-6 ET SEQ.

x. Discussion: Works Board No. 2022-37: AN ORDER for the TEMPORARY CLOSING OF MUNICIPAL OFFICES at the MUNICIPAL BUILDING 3333 RIDGE ROAD on FRIDAY, DECEMBER 30, 2022 FOR YEAR-END FISCAL AND RECORDS ADMINISTRATION TASKS

x. Discussion: The Redevelopment Commission is asking the Council to re-appropriate the \$36,000 which was removed from the Redevelopment Capital Fund for the Wayfinding Signs.

X. Discussion: Highland Neighbors for Sustainability Ordinance.

Attorney Reed and Councilor Schocke are revising the introduced Ordinance. preparing the Ordinance in conjunctions with representatives from the Neighbors for Sustainability.

- **Plenary Business Meeting of Monday December 12, 2022 Likely matters**
- Minutes of the Meeting of Monday, November 28, 2022.
- Swearing in of new police officer
- Public Hearing – Additional appropriation for the Redevelopment Capital Fund
- Public Hearing – Ordinance 1772 – Water Rate Increase
- Works Board Order 2022-39 – Idea Factory
- Introduction of Ordinance 1774 -the Wage and Salary Ordinance
- Introduction of Ordinance 1773 - the Redistricting Ordinance
- Introduction of Ordinance 1775 – amending Section 9.65 Alarm Systems
- Introduction of Ordinance 1776 – amending Section 9.65 Penalties
- Introduction of Ordinance 1777 – amending Section 5.02 Vacation Leave
- Introduction of Ordinance 1778 – amending Section 3.20 Bridging of Service
- Introduction of Ordinance 1779 – amending Section 4.00 Hours of Work and Compensation Policies
- Introduction of Ordinance 1780 – Sustainability Ordinance
- Accounts payable vouchers Docket
- Payroll Docket for the payday of December 2, 2022

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