

# HCCE MINUTES

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**Meeting Date** –8/2/23    **Time** – 6:05 pm

**Meeting Location:** *Upper Town Hall*

**Type of Meeting**    Regularly Scheduled

**Members Present:** Rachael Carter, Jacqui Herrera

Michelle Coon, Erica Ketsepas

**President**            Linda Carter    (Board Present)

**Liaisons Present:** Alex Brown- Parks

**Vice President**     Sandy McKnight

**Additional Attendees:** Kathy Burke, Leroy and Lidia Flores

**Financial Secretary** Jack Rowe

**Secretary**            Carol Parker

## **Pledge of Allegiance**

**Minutes to review** – Minutes from special meeting 7/27/2023. Sandy motioned, Rachael 2nd, approved

**Financial Report** – Request line item event income and total cumulative funds in Events account, from Treasurer Herak.

**Liaison Reports** – Concern about price increase doubling for fireworks, exhaust other forms of entertainment

**Old Business** –     All events are at Main Square Park

**Community Yard Sales** - Aug - 26/27 Fall @ 8:00 am – 3:00 pm

**Backyard BBQ** – Aug 18 – 19<sup>th</sup>. Friday 5-10:30 pm; Saturday 2-10:30.

## **Committee Reports -**

**Dunk Tank** - Linda -Schedule of people in tank - all approved. Parks to transport, Fire Dept. will fill.

**Food Vendors** - Jacqui- Several applications, 2 paid , rest require follow-up, due, Aug. 4. Order \$400 Grease tank, if needed -all approved

**Beer Garden** - Michele - Leroy to provide Keg for ‘Make a Wish’ orange tickets. Leon beer, yellow tickets. 1 ticket/ sm. \$6 beer, 2 tickets/ lg. \$12 beer.. Volunteer sign-up sheet for beer ticket sale and ID check. All approved.

**Games/Etc.** - Linda and Jacqui - Parks to transport ‘All in One Rentals’

**Information Stand** - Carol and Victoria Nieland

**Grounds** - Sandy -Coordinate end time of tailgate on Aug. 17 with BBQ set-up, trial rearrange tent location

**Sponsors’ Banner/Signs** - Carol -Research printing prices. Email results. Continue to distribute sponsor applications.

**Trunk Or Treat** – Oct 21 – 10:00 to Noon. Rain date 10/22. Inventory treats and games

**Santa Parade/Tree Lighting Ceremony** – November 25<sup>th</sup> @ 4:30 pm

**NYE** – December 31 – Midnight

**PUBLICITY/MARKETING** - Jacqui and Linda - Post BBQ on Facebook, Town Website, all display around Town and businesses

**New Business** – Chamber of Commerce liaison Erica, distribute event posters to businesses for posting, input from businesses

- Safety protocol for lost child and other emergency from police

**Next meeting** - Next meeting Sept. 6, 2023, 6:00 pm

**Adjournment** - 7:16 pm

Respectfully, Carol Parker