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**Pledge of Allegiance**

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**Roll Call:**

Commissioner Kathy DeGuilio-Fox  
Commissioner Rex Burton  
Commissioner Greg Cieslak  
Commissioner David Jones  
Commissioner Richard Garcia

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**Minutes of**

**Previous Session:** Minutes from the July 18, 2023 and August 1, 2023 meetings.

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**Special Orders:**

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**Communications:**

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**General Orders and Unfinished Business:**

**PUBLIC HEARING**

**1. Consideration of PROPOSED MODIFYING AND ESTABLISHING USER FEES FOR THE MANAGEMENT OF STORMWATER, PURSUANT TO I.C. 36-9-25 ET SEQ.**

**(a) Public Hearing.**

**(b) Actions on Resolution 2023-17**

**A RESOLUTION MODIFYING AND ESTABLISHING USER FEES FOR THE MANAGEMENT OF STORMWATER, PURSUANT TO I.C. 36-9-25 ET SEQ.**

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**New Business:**

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**Reports:**

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**Comments from the Commissioners:**

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**Business from the Floor:**

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**Claims:**

\$ Per the docket in the amount of:		
3308	SAN DIST BD & INT	249,887.20
6201	SEWAGE OPERATING	196,828.80
6204	SEWAGE IMPROV	52,090.21
6601	SANITARY OPERATING	182,729.26
	Total	681,535.47

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**Next Meeting:**

The next meeting will be a study session to be held at 6:30 p.m. on Tuesday, September 5, 2023. The next regularly scheduled Public Meeting will be held Tuesday, September 19, 2023, immediately following a study session at 6:30 p.m.

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**Adjournment:**

Meeting adjourned at: \_\_\_\_\_



**MINUTES OF THE REGULAR PUBLIC MEETING  
BOARD OF SANITARY COMMISSIONERS  
TUESDAY July 18, 2023**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, July 18, 2023 with Commissioner Garcia presiding, in the first floor meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

**Silent Roll Call:** Commissioners Kathy DeGuilio-Fox, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney. Clerk Treasurer Mark Herak arrived at 7:25.

A long discussion took place regarding the category classifications in preparation of the Strom Water Utility user fee.

The commission discussed the SSO Remedial Project Phase 1 – Division A. A very long discussion took place.

Study Session ended at 7:40.

At 7:40 the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

**Roll Call:** Commissioners Kathy DeGuilio-Fox, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney.

The minutes from the June 20, 2022 public meeting are approved.

**Special Order:** None

**Communications:** Introduce Resolution 2023-16

A PROPOSED RESOLUTION of the SANITARY DISTRICT of HIGHLAND, LAKE COUNTY, INDIANA

A RESOLUTION MODIFYING AND ESTABLISHING USER FEES FOR THE COLLECTION, TREATMENT AND DISPOSAL OF WASTEWATER PURSUANT TO I.C. 36-9-25 ET SEQ.

**General Order and Unfinished Business:**

1. **Commissioner Burton motioned to approve Resolution 2023-18 Jones seconded. Upon a roll-call, there were five(5) affirmatives and no (0) negatives. The motion passes.**

**Town of Highland  
Department of Public Sanitation  
Resolution of the Board of Sanitary Commissioners  
Resolution No. 2023-18**

**A Resolution Authorizing and Approving an Agreement between London Witte Group, LLP and the Town of Highland Sanitary District to Perform Municipal Advisory Services and Bond Sale Support Services.**

Whereas, The Town of Highland Department of Public Sanitation, through its Board of Sanitary Commissioners, has heretofore determined that a need exists to finance certain capital and related expenses associated with an agreement between the Hammond Sanitary District and the Town of Highland Sanitary District;

Whereas, The Town of Highland Department of Public Sanitation and its Sanitary District has been reliably advised that a need exists to engage professional financial advisory services to assist with the sale of bonds Series 2023 and related financing analysis related to the financing of the capital and related expenses associated with an agreement between the Hammond Sanitary District and the Town of Highland Sanitary District;

Whereas, London Witte Group, LLP, has offered and presented an letter proposal to provide and furnish professional support and bond sale and financial advisory services in consideration for fees to be charged and billed periodically based upon a lump sum of the value of the services completed, excluding expenses, in a not-to-exceed amount of Forty-five thousand, dollars (\$45,000);

Whereas, There are anticipated to be sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e) and IC 36-1-12-3.5, provided four of five commissioners concur;

Whereas, The Clerk-Treasurer, as purchasing agent in the associated matter, is prohibited from entering into a service agreement that exceeds \$15,000 without the express approval of the purchasing agency, which in this case, is the Board of Sanitary Commissioners, all pursuant to Section 3.05.040 (C) and Section 3.05.050 (B)(3) of the Highland Municipal Code; and,

Whereas, The Town of Highland Department of Public Sanitation and Sanitary District, through its Board of Sanitary Commissioners now desires to approve the agreement for services as herein described, authorize the desired not to exceed amount,

Now Therefore Be it Resolved by the Board of Sanitary Commissioners of the Town of Highland Department of Public Sanitation and Sanitary District, Lake County, Indiana:

Section 1. That the engagement letter proposal to provide and furnish professional support and bond sale and financial advisory services in consideration for fees to be charged and billed periodically based upon a lump sum of the value of the services completed, in a not-to-exceed amount of forty-five thousand, dollars (\$45,000) between London Witte Group, LLP, and the Town of Highland Department of Public Sanitation and Sanitary District, is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement to furnish professional support and bond sale and financial advisory services in consideration for fees to be charged and billed periodically based upon a lump sum of the value of the services completed, including expenses, in a not-to-exceed amount of forty-five thousand, dollars (\$45,000) are found to be reasonable and fair;

Section 3. That there are anticipated to be sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e) and IC 36-1-12-3.5, provided four of five commissioners concur;

Section 4. That the Clerk-Treasurer be hereby authorized to appropriately allocate the costs associated with the professional services agreement between and among governmental and utility funds and further to execute the agreement with his signature.

Duly, Passed and Adopted by the Board of Sanitary Commissioners of the Town of Highland Department of Public Sanitation and Sanitary District, Lake County, Indiana, this 18<sup>th</sup> day of July 2018 having passed by a vote of five (5) in favor and no (none) opposed.

BOARD of SANITARY COMMISSIONERS  
Department of Public Sanitation & Sanitary District  
of the TOWN of HIGHLAND, INDIANA

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Richard Garcia, President  
Attest:

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David Jones, Secretary

**2. Commissioner Cieslak motioned to approve Resolution 2023-19 Burton seconded. Upon a roll-call, there were five (5) affirmatives and no (0) negatives. The motion passes.**

**The Town of Highland Sanitary District  
Resolution No. 2023-19**

**An Order Affirming, Ratifying, Authorizing and Approving AGREEMENT (s) between Bond Counsel, Local Counsel and the Sanitary District to perform Professional Legal Services in support of the Issuance of the Sanitary District Bonds of 2023**

Whereas, The Town of Highland Department of Public Sanitation, through its Board of Sanitary Commissioners, organized pursuant to I.C. 36-9-25 et seq., has heretofore determined that a need exists to construct improvements comprising Phase I Division A of the SSO Remedial Measures Project as mandated by the 2022 Consent Decree entered into between the Town of Highland, Indiana and the United States of America, on behalf of the United States Environmental Protection Agency (EPA) and the State of Indiana, on behalf of the Commissioner of the Indiana Department of Environmental Management (IDEM).

Whereas, The Board of Sanitary Commissioners organized pursuant to I.C. 36-9-25 et seq., did authorize the issuance and sale of Sanitary District Bonds of 2023, the sale date of which is yet to be fixed; and

Whereas, The Town of Highland Department of Public Sanitation, through its Board of Sanitary Commissioners and its Sanitary District, organized pursuant to I.C. 36-9-25 et seq., has heretofore determined that a need exists to engage professional legal services associated with the sale of the Sanitary District Bonds; and

Whereas, BARNES & THORNBURG LLP, a law firm, has consented to provide professional services related to issuing the Sanitary District Bonds including providing an opinion letter for the buyer of the bonds, and other services related to service as Bond Counsel; and

Whereas, Law Offices of Robert F. Tweedle, a law firm, has consented to provide professional services related to issuing the Sanitary District Bonds including other services related to service as Local Counsel, which would be apart from and in addition to the terms for services for which it is already engaged by the Sanitary District; and

Whereas, As purchasing agency for the Department of Public Sanitation and the Sanitary District, the Board of Sanitary Commissioners may purchase services using any procedure it considers appropriate, pursuant to IC 5-22-6-1; and

Whereas, The Highland Municipal Code provides that, the Board of Sanitary Commissioners may make all contracts for professional services on the basis of competence and qualifications for the type of services to be performed, and negotiate compensation that the public agency determines to be reasonable, pursuant to Section §3.05.090; and

Whereas, There are sufficient and available appropriations balances on hand to support the payments for these services under the agreements, pursuant to IC 5-22-17-3(e); and

Whereas, The Department of Public Sanitation and the Sanitary District of the Town of Highland, through its Board of Sanitary Commissioners now desires to accept and approve the agreement for services as herein described.

Now Therefore be it Ordered by the Board of Sanitary Commissioners of the Department of Public Sanitation and the Sanitary District of the Town of Highland, Lake County, Indiana;

Section 1. That the Agreement (incorporated by reference and made a part of this Order) between BARNES & THORNBURG, LLP, and the Department of Public Sanitation and the Sanitary District of the Town of Highland, to provide professional services related to issuing the Sanitary District Bonds of 2023 including providing an opinion letter for the buyer of the bonds, and other services related to service as Bond Counsel is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for the services, which are to be a fixed fee of \$50,000.00 are not based upon a percentage of cost of the capital project, and are found and determined to be related to the services rendered as well as appropriate, reasonable and fair, all pursuant to IC 5-22-6-1 and Section § 3.05.090 of the municipal code;

Section 3. That the Agreement (incorporated by reference and made a part of this Order) between Robert F. Tweedle, Attorney at law, and the Department of Public Sanitation and the Sanitary District of the Town of Highland to provide professional services related to issuing the Sanitary District Bonds of 2023 including other services related to service as Local Counsel, which would be apart from and in addition to the terms for services for which he is already engaged by the Sanitary District is hereby approved, adopted and ratified in each and every respect;

Section 4. That the terms and charges under the agreement for the services, which are to be a fixed fee of \$25,000.00, are not based upon a percentage of cost of the capital project, and are found and determined to be related to the services rendered as well as appropriate, reasonable and fair, all pursuant to IC 5-22-6-1 and Section § 3.05.090 of the municipal code;

Section 5. That the President of the Board of Sanitary Commissioners be authorized to execute any agreement under the terms of this order with his signature as attested thereto by the Board Secretary.

Be it so Ordered.

Duly, Passed, Adopted and Ordered by Board of Sanitary Commissioners of the Department of Public Sanitation and the Sanitary District of the Town of Highland, Lake County, Indiana, this 18th day of July, 2023 having passed by a vote of 5(five) in favor and none (0) opposed.

3. Commissioner Burton motioned to approve Resolution 2023-20 DeGuilio-Fox seconded. Upon a roll-call, there were five (5) affirmatives and no (0) negatives. The motion passes.

**RESOLUTION NO. 2023-20**

**DECLARATORY RESOLUTION APPROVING A PROJECT  
OF THE SANITARY DISTRICT OF THE TOWN OF HIGHLAND, INDIANA**

WHEREAS, pursuant to IC 36-9-25, as amended (the "Act"), the Board of Sanitary Commissioners (the "Board") of the Sanitary District of the Town of Highland, Indiana (the "District") has determined to issue special taxing district bonds, in one or more series, in an aggregate principal amount not to exceed Nine Million Dollars (\$9,000,000) (the "Bonds") to finance all or a portion of the cost of a sewage works improvement project for use by the District, consisting of sanitary district sewer improvements, and all costs related thereto, including expenses in connection with or on account of the issuance of the Bonds (collectively, the "Project"); and

WHEREAS, the Board has reviewed the general plans for the Project previously prepared on behalf of the District and has determined the estimated cost of the Project;

WHEREAS, the Board has upon previous investigation found that there are streams and watercourses within the District that are being polluted by the discharge therein of sewage, drainage or other harmful matter and that it is necessary for the public health and welfare and of public utility and benefit to construct and maintain sewage works to prevent the pollution of such streams and watercourses, and now determines that undertaking the Project and providing for the costs thereof will further these purposes;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SANITARY COMMISSIONERS OF THE HIGHLAND SANITARY DISTRICT, AS FOLLOWS:

Section 1. The Board hereby finds that it is necessary for the public health and welfare and will be of public utility and benefit to proceed with the Project.

Section 2. The Board hereby approves the general plans for the Project previously prepared on behalf of the District and the estimated cost of the Project, including costs of issuing the Bonds to finance the Project, in the amount of not to exceed Nine Million Dollars (\$9,000,000), all of which shall be open to public inspection by all persons interested in or affected by the acquisition of the Project.

Section 3. The Board hereby authorizes publication of a notice of the adoption of this resolution and the fact that general plans and estimates have been prepared and may be inspected. The notice shall state that the Board will conduct a public hearing on September 5, 2023, at 7:00 p.m. (local time), at the Highland Town Hall, located at 3333 Ridge Road, Highland, Indiana, at which the Board will receive or hear remonstrances from persons interested in or affected by the proceedings, and after which the Board will take final action determining the public utility and benefit of the Project and confirming, modifying and confirming, or rescinding this resolution.

Section 4. The Board hereby further authorizes publication of a notice of a public hearing on the appropriation of the proceeds of the Bonds.

Section 5. The officers and representatives of the District and any member of the Board are hereby authorized, empowered and directed, on behalf of the District, to take any other action as such individual deems necessary or desirable to effectuate the foregoing resolutions, and any actions heretofore made or taken be, and hereby are, ratified and approved.

Section 6. This resolution shall be in full force and effect from and after its adoption.

Passed and

adopted by the Board on the 18 day of July, 2023.

BOARD OF SANITARY COMMISSIONERS OF THE HIGHLAND SANITARY DISTRICT

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

**Member**

**New Business:** None.

**Reports:** None

**Comments from the Commissioners:** None

**Business from the floor:** None

**Claims:**

3308	SAN DIST BD & INT	654,612.50
6201	SEWAGE OPERATING	236,327.13
6204	SEWAGE IMPOV	127,245.00
6601	SANITARY OPERATION	188,289.50
	Total	1,206,474.13

Commissioner Jones motioned to approve the docket. Commissioner Burton seconded. Upon a roll call, there were five (5) affirmatives and no (0) negatives. The motion passes.

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**Next Meeting:** The next meeting will be a study session to be held at 6:30 p.m. on Tuesday August 1, 2023 . The next regularly scheduled Public Meeting will be held Tuesday, August 15, 2023 immediately following a study session at 6:30 p.m.

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**Adjournment:** There being no other business to come before the Board of Sanitation Commissioners, Commissioner Burton moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:45 pm.

The Board of Sanitary Commissioners of the Sanitary District of Highland reconvened in study session immediately after the Public Meeting.

**Silent Roll Call:** Commissioners Kathy DeGuilio-Fox, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc. and Robert Tweedle, Attorney.

Mr. Knesek informed the commission on fees to be collected for maintenance of the pump station. A discussion took place.

Mr. Snyder stated there are no SSOs to report. He also gave an update on the pumps.

Meeting adjourned at 7:55.

Respectfully Submitted, Denise Beck, Recording Secretary





**MINUTES OF THE REGULAR PUBLIC MEETING  
BOARD OF SANITARY COMMISSIONERS  
TUESDAY AUGUST 1, 2023**

The Board of Sanitary Commissioners of the Sanitary District of Highland convened in a study session immediately before the Regular Public Meeting at 6:30 p.m. on Tuesday, August 1, 2023 with Commissioner Garcia presiding, in the first floor meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in order to discuss the final agenda of the regular meeting.

**Silent Roll Call:** Commissioners Kathy DeGuilio-Fox, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney. Bob Reynold from London Witte Group attended via Zoom.

There were no questions regarding Resolution 2023-17.

Mr. Tweedle discussed preferred funding source now that IDEM has issued construction permit for the SSO Remedial Project Phase 1.

Mr. Knesek stated there was nothing to report for Public Works/Sanitary District.

Mr. Snyder updated the commission on the lining project. Also, there was no SSO to report.

Study Session ended at 6:48.

At 6:49 the Regular Meeting of the Board of Sanitary Commissioners of the Sanitary District of Highland convened with Commissioner Garcia presiding, in the meeting room of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana. The Regular Public meeting was opened with the Pledge of Allegiance to the United States of America.

**Roll Call:** Commissioners Kathy DeGuilio-Fox, Rex Burton, Greg Cieslak, Dave Jones and Richard Garcia. Also present were Mark Knesek, Public Works Director, Derek Snyder of NIES Engineering, Inc., Robert Tweedle, Attorney. Bob Reynold from London Witte Group attended via Zoom.

**Special Order:** None

**Communications:** Introduce Resolution 2023-17

A PROPOSED RESOLUTION of the SANITARY DISTRICT of HIGHLAND, LAKE COUNTY, INDIANA

A RESOLUTION MODIFYING AND ESTABLISHING USER FEES FOR THE MANAGEMENT OF STORMWATER, PURSUANT TO I.C. 36-9-25 ET SEQ.

**General Order and Unfinished Business:**

The Public Hearing was opened at 7:00 p.m. Mr. Tweedle, Board Attorney, confirmed proof of publication. Mr. Jones introduced Resolution 2023-16. Consideration of Proposed Modifying and Establishing User Fees For The Collection, Treatment And Disposal Of Wastewater Pursuant To I.C. 36-9-25 Et Seq. Introduced at the July 18, 2023 meeting, Resolution 2023-16 and ordered for public meeting. Commissioner Garcia called three times for any statements or comments from the public. There were no statements or comments. The Public Hearing was closed at 7:02.

Commissioner Jones motioned to approve Resolution 2023-16 Burton seconded. Upon a roll-call, there were five (5) affirmatives and no (0) negatives. The motion passes.

**RESOLUTION NO. 2023-16**

**A PROPOSED RESOLUTION of the SANITARY DISTRICT of HIGHLAND, LAKE COUNTY, INDIANA**

**A RESOLUTION MODIFYING AND ESTABLISHING USER FEES FOR THE COLLECTION, TREATMENT AND DISPOSAL OF WASTEWATER PURSUANT TO I.C. 36-9-25 ET SEQ.**

**WHEREAS,** The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq; and

**WHEREAS,** IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

WHEREAS, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing and amending them consistent with the Sanitary District Law; and

WHEREAS, IC 36-9-25-11 and Section 12.10.050 of the Highland Municipal Code, specifically provides that the Board of Sanitary Commissioners may fix fees for disposal of sewage and other waste discharged into the sewerage system, which includes structures necessary or useful for the collection, treatment, purification, and sanitary disposal of the liquid waste, solid waste, sewage, storm drainage, and other drainage of a municipality, and may change fees from time to time in order to produce revenues sufficient to pay operation, maintenance and Administrative expenses; and

WHEREAS, Pursuant to HMC Section 12.20.360 *Annual Review*, the Board of Sanitary Commissioners has studied the current rates and charges of the district and has determined that the revenues are insufficient to provide reasonable funds for operation, maintenance, and replacements to the sewerage systems or that the rates need to better consistently recover fixed costs associated with the operation, maintenance and replacements to systems; and

WHEREAS, The Board has determined that changing rates and charges over all classes of users over the next four (4) years beginning on **September 1, 2023**, is necessary to provide sufficient revenues for operation, maintenance, and replacements to the sewerage systems; and

WHEREAS, The Board now desires to change the currently established sewer use rates for all classes of users,

NOW, THEREFORE, BE IT RESOLVED by the Board of Sanitary Commissioners of the Sanitary District of the Town of Highland, Indiana, and the Department of Public Sanitation that the following provisions and associated rates and charges for the disposal of sewage and other waste discharged into the sewerage system be changed subject to IC 36-9-25-11(c):

**Section 1.** That Section 12.20.350 (C) of the Highland Municipal Code be hereby repealed in its entirety and amended to add a new section to be numbered Section 12.20.350 (C), which shall read as follows:

**12.20.350 Wastewater Rates and Charges; Collection and Billing.**

(C) Rates and charges for wastewater treatment and management services are hereby fixed and shall be comprised of the following metered rates and base charges to be effective beginning **September 1, 2023 for year 2023 and beginning January 1 for years 2024, 2025 and 2026:**

(1) A Monthly Base rate as set forth in this schedule, which shall be charged unrelated to metered usage:

Meter Size	Base Rate Total
5/8"	\$8.42
3/4"	\$12.62
1"	\$21.43
1 1/4"	\$33.52
1 1/2"	\$47.40
2"	\$82.15
3"	\$186.49
4"	\$331.37

(2) A monthly rate based upon metered usage:

<u>Year</u>	<u>Metered Rate</u>
2023	\$7.27 per 1,000 metered gallons
2024	\$7.56 per 1,000 metered gallons
2025	\$7.86 per 1,000 metered gallons
2026	\$8.16 per 1,000 metered gallons

(3) For users of the sewage works that are unmetered users of the municipal water works, the monthly charge shall be determined by equivalent single-family residential units, except as otherwise herein provided. Sewage service bills shall be rendered pursuant to Section 12.20.350 (A). The schedule on which said rates shall be determined is as follows:

<u>Year</u>	<u>Unmetered monthly User Charge:</u>
2023	\$56.01 per unit.
2024	\$57.17 per unit.
2025	\$58.37 per unit.
2026	\$59.57 per unit.

(4) An additional surcharge for each dwelling unit over one serviced through a single water meter shall be added to the above rates and charged according to the following schedule:

<u>Year</u>	<u>Monthly surcharge:</u>
2023	\$8.49 per unit.
2024	\$8.49 per unit.
2025	\$8.49 per unit.
2026	\$8.49 per unit.

**Section 2.** That pursuant to IC 36-9-25-11(c), the fees and charges imposed by the passage and adoption of this resolution shall become and be effective upon all users whose property is within the district, upon approval by ordinance passed and approved by the municipal legislative body, which is the Highland Town Council;

**Section 3.** That the Secretary of the Board of Sanitary Commissioners is hereby directed to forward a copy of this resolution to the Office of the Clerk-Treasurer as clerk of the legislative body, with a request that the Town Council of the Town of Highland, take up the matter for consideration and action at its earliest opportunity.

*Introduced on July 18, 2023. Ordered for a public hearing on August 1, 2023, all, pursuant to IC 36-9-25-11.*

**Duly Adopted** and approved this 1 Day of August 2023, by the Board of Sanitary Commissioners of the Town of Highland Sanitary District, Lake County, Indiana by a vote of 5 (five) in favor and 0 (none) opposed.

**SANITARY DISTRICT of HIGHLAND  
By Its BOARD of COMMISSIONERS:**

Richard Garcia, President

**Attest:**

\_\_\_\_\_  
David Jones, Secretary

**Next Meeting:** The next regularly scheduled Public Meeting will be held Tuesday, August 15, 2023 immediately following a study session at 6:30 p.m.

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**Adjournment:** There being no other business to come before the Board of Sanitation Commissioners, Commissioner Burton moved to adjourn. Upon a voice vote, the meeting was adjourned at 7:04 pm.

Respectfully Submitted, Denise Beck, Recording Secretary



**RESOLUTION NO. 2023-17**  
**A PROPOSED RESOLUTION of the SANITARY DISTRICT of**  
**HIGHLAND, LAKE COUNTY, INDIANA**

**A RESOLUTION MODIFYING AND ESTABLISHING USER FEES FOR THE**  
**MANAGEMENT OF STORMWATER, PURSUANT TO I.C. 36-9-25 ET SEQ.**

**WHEREAS**, The Sanitary District of Highland is governed by its Board of Sanitary Commissioners, pursuant to the provisions of IC 36-9-25 et seq; and

**WHEREAS**, IC 36-9-25-9 specifically provides that the Board of Sanitary Commissioners shall manage and control all works of the district and may purchase, acquire, construct, reconstruct, operate, repair and maintain all sewage works; and

**WHEREAS**, The Board of Sanitary Commissioners in performing its duties, may adopt resolutions, rules and by-laws that are necessary to carry out the provisions of IC 36-9-25 including repealing and amending them consistent with the Sanitary District Law; and

**WHEREAS**, IC 36-9-25-11 and Section 12.10.050 of the Highland Municipal Code, specifically provides that the Board of Sanitary Commissioners may fix fees for disposal of sewage and other waste discharged into the sewerage system, which includes structures necessary or useful for the collection, treatment, purification, and sanitary disposal of the liquid waste, solid waste, sewage, storm drainage, and other drainage of a municipality, and may change fees from time to time in order to produce revenues sufficient to pay operation, maintenance and Administrative expenses; and

**WHEREAS**, Pursuant to HMC Section 12.20.360 *Annual Review*, the Board of Sanitary Commissioners has studied the current rates and charges of the district and has determined that the revenues are insufficient to provide reasonable funds for operation, maintenance, and replacements to the sewerage systems or that the rates need to better consistently recover fixed costs associated with the operation, maintenance and replacements to systems; and

**WHEREAS**, The Board has determined that changing rates and charges over all classes of users, for storm water charges, beginning on a date stated herein, is necessary to provide sufficient revenues for operation, maintenance, and replacements to the sewerage systems; and

**WHEREAS**, The Board has determined it to be in the interest of administrative efficiency to amend its billing procedure to transfer charging and collecting storm water fees to the Lake County Treasurer's office to be charged and

collected by means of the Lake County Treasurer's property tax bill and distributed to the Sanitary District as such.

**WHEREAS**, The Board now desires to change the currently established storm sewer use rates for all classes of users,

**WHEREAS**, The Board now desires to amend its billing procedure to charge and collect storm sewer use rates

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Sanitary Commissioners of the Sanitary District of the Town of Highland, Indiana, and the Department of Public Sanitation that the following provisions and associated rates and charges for the disposal of sewage and other waste discharged into the sewerage system, including storm water, subject to IC 36-9-25-11(c) shall be amended as follows:

**Section 1.** That **Chapter 12.25** of the Highland Municipal Code be hereby repealed in its entirety and amended to add a Chapter to be numbered **Chapter 12.25**, which shall read as follows:

**Chapter 12.25**  
**STORM WATER MANAGEMENT**

Sections:

- 12.25.010 **Definitions.**
- 12.25.020 **Stormwater Utility Billing.**
- 12.25.030 **Stormwater Utility User Fee.**
- 12.25.040 **User Fee Structure.**
- 12.25.050 **Billings and Terms of Payment.**
- 12.25.060 **Exempt Properties.**
- 12.25.070 **Appeals of Fee Determinations.**
- 12.25.080 **Compatibility of provisions**

**12.25.010        Definitions**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning. They shall be complementary to and not contradictory of the definitions set forth in this section.

**BOARD:** The board of sanitary commissioners of the Sanitary District of Highland, Indiana, or any duly authorized officials acting on its behalf.

CODE: Town of Highland Municipal Code.

COUNTY REGULATED DRAIN: Part of the stormwater conveyance system under the jurisdiction of the Lake County Drainage Board, including certain ditches, tiles, and sewers.

DISTRICT: The Sanitary District of Highland, acting by and through its Board of Sanitary Commissioners.

DRAIN: Any separated storm sewer, tile, ditch, stream, swale or other stormwater conveyance, channel or conduit.

EXEMPT DRAIN: Drains that are regulated by the Lake County Drainage Board.

IMPERVIOUS AREA: Real property that has been paved and/or covered with buildings and impervious materials which include, but are not limited to, concrete, asphalt, rooftop, blacktop and compacted gravel, such that the natural infiltration of water into the soil is prevented.

INFILTRATION: A process by which stormwater percolates into the ground.

LOT/PARCEL: A part or portion of land having a distinct legal description that is formally set forth in a conveyance instrument.

PROPERTY CLASS CODE: A three-digit land use code number generated from the Lake County Assessors office's used to differentiate properties' use and primary purpose. For purposes of the Town's Stormwater Utility User Fee, this property class code will be used to determine each parcel's monthly user fee.

PUBLIC STORMWATER FACILITIES: The various stormwater and drainage works under the control and/or ownership of the Town and/or the District, Lake County, state of Indiana or federal government which may include inlets, conduits, pipes, pumping stations, manholes, structures, channels, outlets, retention or detention basins, swales or other structural components and equipment designed to transport, move, hold, treat or regulate stormwater.

RETENTION: The holding of stormwater runoff in a constructed basin or pond or in a natural body of water without release except by means of evaporation, infiltration or emergency bypass.

SEWAGE WORKS: Shall have the same meaning as defined in IC 36-9-1-8.

STORM SEWER: A sewer designed or intended to convey only stormwater, surface runoff and drainage, and not intended for sanitary sewage and industrial wastes other than unpolluted cooling water. The portion of a sewer intended to carry stormwater only, which begins at the grating or opening where water enters said sewer, through the sewer and any other conduits to the outlet structure where water enters a stream, lake, watercourse, ditch or combined sewer.

STORMWATER AND STORMWATER RUNOFF: The water resulting from rains falling or snow or ice melting within a tributary basin, flowing over the surface of the ground or collected in channels or conduits.

STORMWATER SYSTEM: All constructed facilities, structures and watercourses under the ownership and/or control of the Town and/or the District, used for collecting, storing and conducting stormwater to, through and from drainage areas to the point of final outlet, including, but not limited to, any and all of the following: inlets, conduits and appurtenant features, creeks, channels, catch basins, ditches, streams, culverts, swales, retention and detention basins and pumping stations; and excluding therefrom, any part of the system of drains and watercourses under the jurisdiction of the Lake County Drainage Board or under ownership other than the Town and/or the District.

STORMWATER UTILITY USER FEE: A charge imposed on users of the Town's and/or the District's Public Stormwater Facilities and Stormwater System.

STORMWATER UTILITY CUSTOMER/USER: The owner of a lot or parcel of land located within the Town of Highland and or the District.

SUPERINTENDENT: The public works director or a designee acting as the administrative leader of the utility.

TOWN: Town of Highland, Indiana, acting by and through its Town Council.

#### **12.25.020 Stormwater Utility Billing**

A Stormwater Utility User Fee shall be imposed on real estate parcels and lots in the Town and/or the District based on the Lake County Property Class Code for real property within the Town and/or the District, according to the service address for each parcel or lot's taxpayer ID number, which charge shall be assessed against the owner thereof who shall be considered the Stormwater Utility Customer/User.



**12.25.030 Stormwater Utility User Fee.**

The Stormwater Utility User Fee set forth in this chapter, together with the taxes levied under IC 36-9-25 et seq., must at all times be sufficient to produce revenues sufficient to pay operation, maintenance, and administrative expenses of the sanitary district and sewage works, to pay the principal and interest on bonds of the sanitary district and sewage (storm water/wastewater) works as they become due and payable, and to provide money for the revolving fund authorized.

**12.25.040 User Fee Structure**

For the period beginning **January 1, 2024** and continuing thereafter, the following fees and charges are in effect:

For the purposes stated herein, there is hereby assessed a Stormwater Utility User Fee to each Stormwater Utility Customer/User within the corporate limits of the Town and/or the District in an amount as determined pursuant to the table below. Properties within the Town and/or the District will be assigned the following monthly user fees:

**USER FEE TABLE**

<b>Property Class Code</b>	<b>Description</b>	<b>Monthly Fee</b>
100-199	Agriculture	
	Category 1 (0.0000-20.0000 acres)	\$8.00
	Category 2 (Over 20.0000 acres)	\$16.00
300	Industrial Vacant Land	\$8.00
301 - 399	Industrial	
	Category 1 (0.0000-0.2500 acres)	\$16.00
	Category 1 (0.2501-0.7500 acres)	\$64.00
	Category 1 (0.7501-2.2500 acres)	\$192.00
	Category 2 (Over 2.2500 acres)	\$320.00
400	Commercial Vacant Land	\$8.00
401 - 499	Commercial	
	Category 1 (0.0000-0.3000 acres)	\$16.00
	Category 1 (0.3001-0.9000 acres)	\$64.00
	Category 1 (0.9001-2.7000 acres)	\$192.00
	Category 2 (Over 2.7000 acres)	\$320.00
500	Residential Vacant Land	\$8.00
501 - 515	Residential One Family	\$16.00
520 - 525	Residential Two Family	\$32.00
530 - 535	Residential Three Family	\$48.00
550	Residential Condo	\$16.00

599	Other Residential Structures	\$16.00
600 - 699	State, County, Municipal, Township, School, Library, Church, Cemetery and Other Exempt Properties	
	Category 1 (0.0000-1.2000 acres)	\$16.00
	Category 1 (1.2001-3.6000 acres)	\$64.00
	Category 1 (3.6001-10.8000 acres)	\$192.00
	Category 2 (Over 10.8000 acres)	\$320.00
800 - 875	Utility, State Assessed LHP, Railroad, Pipeline and Telephone	
	Category 1 (0.0000-2.4000 acres)	\$16.00
	Category 1 (2.4001-7.2000 acres)	\$64.00
	Category 1 (7.2001-21.6000 acres)	\$192.00
	Category 2 (Over 21.6000 acres)	\$320.00

The Board will re-evaluate the fee schedule if there is a new property class code added to the Assessments in the Town and/or the District. As new property class codes are added, an appropriate user fee will be set and charged.

**12.25.50 Billings and Terms of Payment.**

(A) Billings. All Stormwater Utility User Fees shall be charged and collected by means of the Lake County Treasurer's Property Tax Bill and distributed to the Stormwater Utility as such.

(B) Terms of Payment. The Stormwater Utility User Fee shall be due on the same payment date as the due date stated on the Lake County Treasurer's Tax Bill. It shall be a violation of this Ordinance to fail to pay a Stormwater Utility User Fee when due. All bills for stormwater user fees not paid on or before the due date, shall be subject to a collection or delinquent payment charge as imposed by the Lake County Treasurer and shall be reflected on the Lake County Treasurer's Tax Bill.

(C) Collection. Failure to pay a Stormwater Utility User Fee included in the Lake County Treasurer's Tax Bill may result in property and or land being made eligible for the Lake County Treasurer's Tax Sale. Delinquent Stormwater Utility User Fees may be collected in a civil action by the Town and/or the District or Lake County Treasurer, and the Town and/or the District or Lake County Treasurer shall be permitted to also collect its reasonable attorney's fees and Court costs incurred in connection with such collection efforts.

**12.25.060 Exempt Properties.**

Federal State, Town and County Roadways. Streets, roads and highways and bike paths owned by Federal, State, Town and/or County authorities shall be exempt from the Stormwater Utility User Fee. They form an integral part of the Stormwater System. These Primary elements of the drainage system yield community-wide benefits and are installed to service the general public's interests.

**12.25.070 Appeals of Fee Determinations.**

If a Stormwater Utility Customer/User determines that the user fee assigned to said user's real property is incorrect due to an error in the property's classification code, said Stormwater Utility Customer/User shall have the right to appeal.

(A) The Stormwater Utility Customer/User shall obtain and complete a petition to appeal stormwater assessment form ("Petition") which, after being fully completed, shall be returned to the Town of Highland clerk-treasurer together with any documentation supporting the appeal.

(B) The Superintendent shall investigate the appeal and, upon review thereof, shall render a written determination to the Board and the Stormwater Utility Customer/User that either the original user fee determination should be affirmed, or the Stormwater Utility User Fee should be adjusted in accordance with the Petition.

(C) If a petition to appeal is denied, said determination shall be forwarded to the Stormwater Utility Customer/User by certified mail, return receipt requested. The Stormwater Utility Customer/User shall then have thirty (30) days from the date of mailing of said determination to request reconsideration of the Superintendent's decision by the Board. Any additional facts concerning the appeal shall be submitted in writing to the Board, along with a copy of the original Petition and supporting documents. The Superintendent shall submit a written report to the Board regarding the reasons for the Superintendent's determination in the case, along with any documents used in denying the appeal.

(D) Thereafter, the Board shall review all documentation and, if requested in writing by the Stormwater Utility Customer/User, conduct a hearing to determine and resolve the appeal. Such hearing will be scheduled by the Board and the Stormwater Utility Customer/User will be notified by certified mail of the date of such hearing, which notice shall be received by the Stormwater Utility Customer/User at least seven (7) days prior to the date of such hearing. Whether or not a hearing is held, a written opinion shall be rendered by the Board within forty five (45) days after the hearing or submission of documentation if no hearing is

conducted. The written opinion of the Board shall constitute the final determination of the District. The hearing before the Board shall be electronically recorded and, if requested by the Stormwater Utility Customer/User, a transcript of the hearing shall be provided to the Stormwater Utility Customer/User. The Stormwater Utility Customer/User will be charged a cost per page as from time to time determined by the Board in accordance with applicable law as amended from time to time.

(E) A Stormwater Utility Customer/User aggrieved by the final Board determination shall have the right to judicial review of such determination in accordance with applicable Indiana law. Any judicial review must be filed with a court of competent jurisdiction within thirty (30) days of the date of the Board's determination.

(F) If a reduction is ordered by the Board or any Court of competent jurisdiction, the Stormwater Utility Customer/User shall be credited accordingly for any overpayment made from the date of the Petition.

(G) Dispute or appeal of a user fee shall not be a valid reason for nonpayment of the originally assessed Stormwater utility User Fee by the Stormwater Utility Customer/User.

**12.25.080 Compatibility of provisions.**

The provisions of this chapter shall be considered a companion to the rates and charges as well as the associated rules and regulations in effect for the waste water management function of the district.

**Section 2.** That pursuant to IC 36-9-25-11(c), the fees and charges imposed by the passage and adoption of this resolution shall become and be effective upon all users whose property is within the district, upon approval by ordinance passed and approved by the municipal legislative body, which is the Highland Town Council;

**Section 3.** That the Secretary of the Board of Sanitary Commissioners is hereby directed to forward a copy of this resolution to the Office of the Clerk-Treasurer as clerk of the legislative body, with a request that the Town Council of the Town of Highland, take up the matter for consideration and action at its earliest opportunity.

*Introduced on August 1, 2023. Ordered for a public hearing on August 15, 2023, all, pursuant to IC 36-9-25-11.*

**Duly Adopted** and approved this \_\_\_\_ Day of \_\_\_\_\_ 2023, by the Board of Sanitary Commissioners of the Town of Highland Sanitary District, Lake County, Indiana by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

**SANITARY DISTRICT of HIGHLAND  
By Its BOARD of COMMISSIONERS:**

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Richard Garcia, President

**Attest:**

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David Jones, Secretary



GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 3308	SAN DIST BD & INT - EXEMPT DEBT					
Dept 0000						
3308-0000-39011	SAN B&I NEW DEBT-PRINCIPAL	104475	KEY GOVERNMENT FINANCE, INC	SANITARY DISTRICT BONDS SERIES 201	232,000.00	999477
3308-0000-39012	SAN B&I NEW DEBT-INTEREST	104475	KEY GOVERNMENT FINANCE, INC	SANITARY DISTRICT BONDS SERIES 201	17,887.20	999477
			Total For Dept 0000		249,887.20	
			Total For Fund 3308 SAN DIST BD & INT - EXEMPT DEBT		249,887.20	
Fund 6201	SEWAGE OPERATING					
Dept 0000						
6201-0000-00100	RECORDING OF SEWER 11 LIENS ,	104549	LAKE COUNTY RECORDER	RECORDING OF 13 RELEASE	1,625.00	18777
6201-0000-00100	0428010038,9120 GRACE ST	104591	NISOURCE INC.	SEWAGE	9,514.48	999478
6201-0000-00100	7502010024,8001 KENNEDY-GAS	104599	NISOURCE INC.	MISC (TH, GARAGE)-SEWAGE	316.26	18781
6201-0000-00100	AUG '23 POSTAGE FOR 7985 BILLS	104672	LITHOGRAPHIC COMMUNICATIONS	AUG 2023 UTILITY BILL MAILINGS	3,805.47	18783
6201-0000-00100	TRITON+ FLOW METER BATTERY	104752	ADS LLC	TRITON+ FLOW METER BATTERY	292.45	
6201-0000-00100	DOG CRATE PANS MS4	104753	AMAZON	DOG CRATE PANS FOR MS4 INSPECTION	119.94	
6201-0000-00100	FIG OIL MATS AND PRINTER	104754	AMAZON	FIG OIL MATS AND DISPATCH PRINTER	556.99	
6201-0000-00100	ELECTRICAL IMPROVEMENTS	104755	AUTOGEN ELECTRIC INC	ELECTRICAL IMPROVEMENTS MARTHA ST :	2,938.00	
6201-0000-00100	7/14/2023 INV # 337-434772	104756	AUTO-WARES	JULY 2023 INVOICES - SEWER DEPT	503.02	
6201-0000-00100	9 PIECE SET MAIN BROOM STRIPS	104757	BEC ENTERPRISES, LLC	MAIN BROOM STRIPS - SEWER DEPT	1,859.60	
6201-0000-00100	REPAIR EVAP LINE - FUEL PUMP	104758	GARBER CHEVROLET OF HIGHLAND	REPAIR EVAP LINE-FUEL PUMP - SEWER	188.14	
6201-0000-00100	JULY CLEANING SERVICE	104759	GLOBAL MAINTENANCE & CO.	JULY CLEANING SERVICES PW	700.00	
6201-0000-00100	LOW PROFILE WARNING RED STROBE	104760	HELLMANS AUTO SUPPLY CO.	LOW PROFILE WARNING RED STROBE LIGI	127.21	
6201-0000-00100	LT265/70R17 TIRES	104762	ICE MILLER LLP	TIRES FOR UNIT # 9 - SEWER DEPT	536.60	
6201-0000-00100	SEWAGE RATE DISPUTE	104761	LAWSON-FISHER ASSOCIATES PC	SERVICES RENDERED THRU JUNE 30 - S:	240.00	
6201-0000-00100	2.5 HOURS HIGHLAND'S SHARE	104763	LITHOGRAPHIC COMMUNICATIONS	PROFESSIONAL SERVICES JUNE	201.59	
6201-0000-00100	MAILING/DATA/DELIVERY/BINDERY	104303	LONDON WHITE GROUP, LLC	JULY 2023 UTILITY BILLING	1,589.92	
6201-0000-00100	JULY BILLING	104649	MENARDS CORP - SCHERERVILLE	JULY BILLING DETAIL	337.50	
6201-0000-00100	5"X7" NO SMOKING SIGN	104765	MICROBAC LABORATORIES, INC	MISC SUPPLIES (SEE ATTACHED) - SEW:	65.20	
6201-0000-00100	JULY CARBONACEOUS SAMPLING	104764	NAPA AUTO PARTS	CARBONACEOUS SAMPLING FOR JULY	994.50	
6201-0000-00100	FREON	104766	NAPA AUTO PARTS	FREON FOR UNIT #8 - SEWER DEPT	30.56	
6201-0000-00100	BRAKE ROTOR	104767	NAPA AUTO PARTS	BRAKE ROTOR/FLEET PAD FOR UNIT #40	367.53	
6201-0000-00100	SEAL	104768	NAPA AUTO PARTS	SEALS FOR UNIT # 40 - SEWER DEPT	47.58	
6201-0000-00100	AIR FILTER	104769	PETTY CASH-GENERAL FUND	AIR FILTER FOR UNIT #84 - SEWER DE:	125.64	
6201-0000-00100	RETURN MAIL	104571	PULSE TECHNOLOGY OF INDIANA	RETURN MAIL	3.70	
6201-0000-00100	SOAP HANDWASH	104304	ROBERT F TWEEDLE	SOAP HANDWASH	49.99	
6201-0000-00100	INK, OFFICE SUPPLIES	104623	ROBERT F TWEEDLE	INK, OFFICE SUPPLIES	83.97	
6201-0000-00100	EPA/HAMMOND TREATMENT AGREEMENT	104770	SANITARY DISTRICT OF HAMMOND	SERVICES RENDERED 6/7 - 7/10 - SAN:	1,048.80	
6201-0000-00100	EPA/HAMMOND TREATMENT AGREEMENT	104771	SANITARY DISTRICT OF HAMMOND	SERVICES RENDERED JULY - SANITARY	4,211.15	
6201-0000-00100	JUNE SANITARY FLOWS	104772	SANITARY DISTRICT OF HAMMOND	JUNE SANITARY FLOWS	74,773.69	
6201-0000-00100	JUNE VACTOR LOADS	104773	SEH OF INDIANA, LLC	SANITARY DISTRICT OF HAMMOND JUNE VACTOR LOADS	823.87	
6201-0000-00100	STORM WATER FEE ASSIST.	104774	SEH OF INDIANA, LLC	SERVICES RENDERED THRU MAY MS4 STO:	608.75	
6201-0000-00100	APRIL SERVICES STORM WATER FEE	104775	TOWN OF HIGHLAND GASOLINE	SERVICES RENDERED THRU APRIL MS4 S'	2,701.00	
6201-0000-00100	641 UNLEADED	104663	WARREN OIL COMPANY	FUEL FUEL BY USAGE SEWER	6,723.49	
6201-0000-00100	264.6 DIESEL FUEL	104776	CAPS	DIESEL FUEL FOR 81ST PUMP STATION (	1,073.30	
6201-0000-16000	STORM	104650	TOWN OF HIGHLAND INS FUND	CONSUMER REFUND: 049-22011-02	50.80	
6201-0000-34023	HEALTH AND DENTAL INSURANCE	104611	TOWN OF HIGHLAND INS FUND	(V AUG 2023 HEALTH/LIFE INS PREM SEWA	37,774.62	18782
6201-0000-34043	LIFE INSURANCE	104611	TOWN OF HIGHLAND INS FUND	(V AUG 2023 HEALTH/LIFE INS PREM SEWA	165.39	18782
6201-0000-45200	SEWAGE TRANSFERS GROSS	104557	PAYROLL ACCOUNT	7/28PRL D/S TRANSFER SEWAGE	39,653.10	18779
			Total For Dept 0000		196,828.80	
			Total For Fund 6201 SEWAGE OPERATING		196,828.80	

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 6204 SEWAGE IMPROV						
Dept 0000						
6204-0000-30010	PAYMENT 2 OF 4 CAMERA TRUCK	104751	US BANCORP GOVERNMENT LEASIN/PAYMENT 2 OF 4 SEWER CAMERA TRUCK		52,090.21	
			Total For Dept 0000		<u>52,090.21</u>	
Fund 6601 SANITARY OPERATING						
Dept 0000						
6601-0000-45200	SAN DIST TRANSFERS GROSS	104556	PAYROLL ACCOUNT	7/28PRL D/S TRANSFER SANITARY DIST.	14,006.86	18778
			Total For Dept 0000		<u>14,006.86</u>	
Dept 0015 SOLID WASTE						
6601-0015-21001	67.7 DIESEL	104662	TOWN OF HIGHLAND GASOLINE FUIFUEL BY USAGE SANITATION		194.63	
6601-0015-34023	HEALTH & DENTAL INSURANCE	104612	TOWN OF HIGHLAND INS FUND (V AUG 2023 HEALTH/LIFE INS PREM SANI'		1,086.28	18782
6601-0015-34043	LIFE INSURANCE	104612	TOWN OF HIGHLAND INS FUND (V AUG 2023 HEALTH/LIFE INS PREM SANI'		4.69	18782
6601-0015-38001	JULY TRASH SERVICE	104750	REPUBLIC SERVS OF IN,LP/DBA TRASH SERVICES FOR JULY		167,436.80	
			Total For Dept 0015 SOLID WASTE		<u>168,722.40</u>	
			Total For Fund 6601 SANITARY OPERATING		<u>182,729.26</u>	



INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND  
 EXP CHECK RUN DATES 07/20/2023 - 08/16/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund Totals:						
				Fund 3308 SAN DIST BD & INT - EXEM.	249,887.20	
				Fund 6201 SEWAGE OPERATING	196,828.80	
				Fund 6204 SEWAGE IMPROV	52,090.21	
				Fund 6601 SANITARY OPERATING	182,729.26	
					<u>681,535.47</u>	

