

Minutes

December 6, 2023 - 6:04 pm

Upper Town Hall

Type of Meeting Regularly Scheduled

Members Present: Rachael Carter

President Linda Carter

Liaisons Present: Tom Black,
Trevor Kinley

Vice President Sandy McKnight

Financial Secretary Jack Rowe (not present)

Additional Attendees: Kathy

Secretary Carol Parker

Camp-Burke, Olga Briseno

Minutes Approved 4/4 - September 6, 2023, October 4, 2023, and November 1, 2023
Minutes. Quorum present

Financial Report Unencumbered balance - \$739.73

Approved 4/4 - \$100 honorariums (\$500 total) to: Elie Anderson (Sang at Memorial Day & Santa Parade), Brynne Widiger (Sang at Memorial Day & Santa Parade), Wilfed Anikabi (Sang at Memorial Day), Rick Tratar (Sang at Memorial Day and twice for BBQ), Linda Haddix (Children's bell ringers for Santa Parade).

Approved 4/4- \$100 hot cocoa and cups Gordon Foods, and \$82 printing cost

Liaison Report Trevor Kinley - NYE set up in Main Square - Concession stand, speakers, countdown mechanism

Committee Reports

Santa Parade – Recap: Open concession after parade, increase lighting on stage, needed more than the 200 servings popcorn and hot chocolate provided, zigzag line to Santa, add HCCE script for Town introductions. Consider contracting Mr. and Mrs. Claus for Kiddie and/or 4th of July Parade.

NYE – Left over glow sticks & kid items ordered for NYE event are stored at Linda's house. TC Speaker for countdown TBA,

Old Business

The committee is vetting 4th of July and BBQ bands; send suggestions to Sandy. Book bands in Jan./Feb., before sought after bands are under contract with other towns.

The committee will articulate with Mark Herak & Ed regarding procedures for electronic payments and registration for Town events.

Finalize committee's sponsorship letter to Town business owners for TC approval. Most sponsorship for Town events to be secured in Jan./Feb. for all events .

New Business

Rewrite the HCCE By-Laws in 2024, send ideas to Linda, discussion begins January 2024.

HCCE members whose appointments expires on 12/31/23, resubmit an application to Mark Herak for the TC to review/approve.

HCCE will post the magnifying glass flyer on FB to generate more volunteers at Town events.

Inquire with Parks to put an ad on the Park sign at Main Square for HCCE volunteers.

Donnie from Alpine Amusements 4th of July contract discussed changes:

- Donnie's people should be in the ticket booth so they are accountable for the money.
- Volunteers stationed outside the booth to put on wristbands..
- Negotiate a new % profit with Donnie. The rate is currently a 30% profit, when HCCE mans the ticket booth.

Next Meeting Jan. 10, 6:00 pm, Upper Town Hall

Adjournment 7:00 pm

Prepared by: Carol Parker

(HCCE Secretary)