

**Enrolled Minutes of the Second Meeting Regular Meeting or Special Meeting
For the Thirtieth Highland Town Council Regular Plenary
Business Meeting (in person) Monday, January 22, 2024**

The Thirtieth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, January 22, 2024 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

*This meeting was convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person. Councilor George Georgeff, Councilor Doug Turich, Councilor Alex Robertson, Councilor Tom Black and Councilor Philip Scheeringa all participated in person.

Pursuant to HMC Section 2.05.130(A)(2), the Town Council considered and reviewed the agenda in an informal proceeding in the plenary meeting room before the president called the meeting to order.

The Town Council President Philip Scheeringa presided over the meeting. The Town Clerk-Treasurer, Mark Herak, was present to memorialize the proceedings. The meeting was opened with Councilor George Georgeff reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors George Georgeff, Doug Turich, Alex Robertson, Tom Black, Philip Scheeringa Clerk-Treasurer, Mark Herak was also present. A quorum was attained.

Additional Officials Present: Kim Webb, Assistant Public Works Director; Ralph J. Potesta, Metropolitan Police Chief; Alex M. Brown, CPRP, Parks and Recreation Superintendent; Mike Pipta, Fire Chief; Kenneth J. Mika, Building Commissioner; Maria Becerra, Redevelopment Director; Ed Dabrowski, IT Director were present.

Also present: John R. Reed, Attorney with Abrahamson, Reed & Bilse;

Minutes of the Previous Meetings: The minutes of the January 8, 2024 Plenary meeting were approved by general consent

Special Orders:

1. Consideration of Proposed Additional Appropriations: (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Redevelopment Capital Fund in the amount of \$302,124.00 and the MCCD Fund in the amount of \$44,000.

(a) Attorney verification of Proofs of Publication: The TIMES 10 January 2024.

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See Proof on Next Page

Northwest Indiana Times
601 W. 45th Ave.
(219) 933-3333

I, Laquansay Nickson Watkins, of lawful age, being duly sworn upon oath depose and say that I am an agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Northwest Indiana Times, a publication that is a "legal newspaper" as that phrase is defined for the city of Munster, for the County of Lake, in the state of Indiana, that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:
Jan. 10, 2024

Notice ID: 5EcPTyJJ92B4Sz7e7fgl
Publisher ID: 74098
Notice Name: Town Council Meeting Additional appropriation
PUBLICATION FEE: \$40.42

Laquansay Watkins
Agent

VERIFICATION
State of Texas
County of Ellis



Signed or attested before me on this: 01/10/2024

Mtaji Hill
Notary Public
Notarized online using audio-video communication

**TOWN OF HIGHLAND
 NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL
 APPROPRIATIONS**

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, at 6:30 p.m. on the 22nd day of January 2024, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

Redevelopment Capital Fund	
4406-0000-31007 Maintenance & Repair	\$ 12,000.00
4406-0000-31008 Tree Replacement	\$ 13,000.00
4406-0000-31009 Landscaping Services	\$ 40,000.00
4406-0000-34002 Facade Improvement Grant	\$ 100,000.00
4406-0000-39019 Legal Services Land Acquisition	\$ 43,000.00
4406-0000-39025 Property Appraisal Services	\$ 67,000.00
4406-0000-39040 Community Garden Services	\$ 2,124.00
Total for 300 Series:	\$ 277,124.00
increase accounts:	
4406-0000-42012 Indiana Placemaking Grant Match	25,000.00
Total for 400 Series:	25,000.00
Total for the Fund	\$302,124.00
MCCD Fund	
Accl. 4402-0000-43009 MCCD Computers/Printers	44,000.00
Total:	44,000.00
TOTAL for the FUND:	44,000.00

Funds to support these additional appropriations in the Redevelopment Fund and MCCD Fund shall be supported by miscellaneous revenue, unreserved unobligated fund balance on deposit to the credit of the fund. Taxpayers appearing at such meeting shall have a right to be heard thereon. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its review. The Department of Local Government Finance shall make a written determination of the sufficiency of funds within fifteen days of receipt of a certified copy of the action taken. TOWN COUNCIL of HIGHLAND Philip Scheerings, President
 By: Mark Herak
 Clerk- Treasurer
 1/10 - 74098

HSPAXLP

- (b) **Public Hearing.** There were no comments from the public or visitors.
- (c) **Action on Appropriation Enactment No. 2024-01:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the **Redevelopment Capital Fund** and the **MCCD Fund**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Black introduced and moved for the consideration of Appropriation Enactment No. 2024-01 at the same meeting of its introduction. Councilor Turich seconded. Upon a roll call vote, a unanimous vote being necessary, there were five (5) affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Black moved for the passage adoption of Appropriation Enactment No. 2024-01 at the same meeting of its introduction. Councilor Turich seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five (5) affirmatives and no (0) negatives. The motion passed. The enactment was passed and adopted upon the signature of the municipal executive at the same meeting of its introduction.

TOWN OF HIGHLAND
APPROPRIATION ENACTMENT
Enactment No. 2024-01

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Redevelopment Capital Fund and for the MCCD Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Redevelopment Capital Fund**, and the **MCCD Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Redevelopment Capital Fund** and for the purposes herein specified, subject to the laws governing the same:

REDEVELOPMENT CAPITAL FUND

Increase accounts:

4406-0000-31007 Maintenance & Repair	\$	12,000.00
4406-0000-31008 Tree Replacement	\$	13,000.00
4406-0000-31009 Landscape Services	\$	40,000.00
4406-0000-34002 Facade Improvement Grant	\$	100,000.00
4406-0000-39019 Legal Services Land Acquisition	\$	43,000.00
4406-0000-39025 Property Appraisal Services	\$	67,000.00
4406-0000-39040 Community Garden Services	\$	<u>2,124.00</u>

Total for 300 Series **\$ 277,124.00**

Increase accounts:

4406-0000-42012 Indiana Placemaking Grant Match	\$	25,000.00
Total for 400 Series:	\$	25,000.00

TOTAL for FUND: \$ 302,124.00

Section 2. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **MCCD Fund** and for the purposes herein specified, subject to the laws governing the same:

MCCD FUND

Acct. 4402-0000-43009 MCCD Computes/Printers	\$ <u>44,000.00</u>
Total:	\$ <u>44,000.00</u>

TOTAL for the FUND: \$ 44,000.00

Section 3. That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

Section 4. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 22nd Day of January 2024. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 22nd Day of January 2024, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Philip Scheeringa, President (IC 36-5-2-10)

ATTEST:

Mark Herak
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Comments from the Public or Visitors: None

Communications:

- Immediately following the January 22, 2024 Town Council Plenary Meeting, the Town Council will be meeting in executive session.
- January 29th is the 5th Monday of the month and there will be no study session, however the Town Council will be meeting in executive session.

Staff Reports: None

Appointments: • **Statutory Boards and Commissions**
Executive Appointments (May be made in meeting or at another time)

1. **Redevelopment Commission Non-voting advisor (1):** appointment to be made by Town Council President. Must be a member or staff from the School Town of Highland. *(Note: Currently held by Patrick Krull; Term expiring June 30, 2020)*

The Town Council President reported that the School Town Board of Trustees President had recommended the renewed appointment of Patrick Krull as the non-voting advisor to the Redevelopment Commission.

Noting the recommendation, the Town Council President, as municipal executive, announced the reappointment of **Patrick Krull** as the non-voting advisor to the Highland Redevelopment Commission, for a two year term, beginning at the conclusion of the current term, July 1, 2024 and ending on June 30, 2026.

2. **Municipal Plan Commission (1)** appointment to be made by Town Council President. *(Note: Currently held by Olga Briseno, (D) term ending 1st Monday January 2024. No more than two (2) of any party. Current composition is two (2) Republicans, one (1) Democrat. There can be no more than 2 of the same party.*

3. **Advisory Board of Zoning Appeals:** (1) appointment to be made by Town Council President. This appointment only necessary if there is a change to the appointment on the Plan Commission. It must be a member of the Plan Commission and not the same one appointed by the Plan Commission. *(Note: Currently held by Doug Turich term is co-extensive with his plan commission term for which there is no fixed term)*

3. **Waterworks Board of Directors:** (1) appointment to be made by Town Council President. *(Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.*

Regional Statutory Commissions or Boards

4. **Economic Development Commission.** (1) Appointment to be made by the municipal executive, but requiring nomination from the Lake County Council. Term ends just before February 1, 2024. *Should instruct proper officer to ask for the County Council to submit its nomination in writing. Currently serving is Dave Beanblossom.*

Action. The Town Council President as municipal executive noted that before he may act, he requires a nomination from the Lake County Council. The matter was delayed for the receipt of County Council instructions.

Home Rule Commissions or Boards

5. **Main Street Bureau Board of Directors.** Town Council President appointment. (1) Appointment. Town Council Representative must be a member of the Town Council. *Term co-extensive with term of appointee. (Note: Currently serving: vacant)*
6. **Tree Board:** (3) appointments, to be made by the municipal executive, but requiring nomination from the Town Council. *(Positions currently held by Joan Roback, Bernie Zemen and Mary Ann Brunt.)*
 - a. Nomination by the Town Council. *(The council would pass a motion to nominate.)*
 - b. Appointment by executive. *(If nominee is acceptable, the Town Council President may appoint.)*
 - **Tree Board Chairperson.** The Town Council President also appoints the Chairperson to be selected from the membership of the board. (See HMC Section 8.25.030 (C)) *(Currently held by James Colias.)*

Councilor Robertson moved to nominate for the Town Council President's consideration Mary Ann Brunt for re-appointment to the Tree Board, seconded by Councilor Turich. Upon a roll call vote, there five (5) affirmatives and no negatives. The motion passed. Mary Ann Brunt was nominated for consideration by the Town Council President for re-appointment to the Tree Board.

Town Council President's Executive Action. The Town Council President, as municipal executive, acknowledged the Town Council nomination and announced the re-appointment of **Mary Ann Brunt**, 2231 Oakdale, Highland to the Tree Board. Terms are 3 years and until a successor is appointed and qualified, subject to the limitation in IC 36-1-15-10(d)(1). The Clerk-Treasurer noted he would prepare the proper communications of appointment.

Legislative Appointments

1. **Municipal Plan Commission** (3) appointments to be made by Town Council. *(Note: Appointee may be elected or appointed official or employees of the Town. Currently*

*no vacancies. **No action necessary** as incumbents continue to serve unless the legislative body acts to change. Currently serving: Morgan Wright (employee);*

Councilor Georgeff moved the appointment of Councilor **Doug Turich**(Elected Official) 9336-4th Place, Highland; **Bernie Zemen** (Appointed Official), 2736 43rd 9336-4th Place, Highland; and **Morgan Wright** (Employee), 3052 Lincoln Street, Highland, to the Municipal Plan Commission. Councilor Black seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. Councilor Turich, Mr. Zemen and Mr. Wright were appointed to the Municipal Plan Commission. The Clerk-Treasurer noted he would prepare the required certifications of appointment as required in the statute.

Regional Statutory Commissions or Boards

Home Rule Commissions

1. **Main Street Bureau Board:** (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 11 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smallis and Ben Tomera.*
2. **Community Events Commission Multi-year positions:** (4) appointments to be made by the Town Council. Term: 4 years. (Note: Currently vacant)

Single year positions: (9) appointments to be made by the Town Council. Term: 1 year. *There are currently 3 of the 9 in place and serving. (Note: Currently serving, Rachael Carter, Olga Briseno and Kathy Burke)*

Action. Councilor Robertson moved the appointments of Linda Carter, 2047 44th Street, Highland and Jack Rowe, 2731 Norman Street, Highland to the Highland Community Events Commission. Councilor Georgeff seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. Linda Carter and Jack Rowe were appointed to the Highland Community Events Commission. The Clerk-Treasurer noted he would prepare the required certification of appointment as required

3. **Main Street Bureau Board:** (6) appointments (vacant or unfilled positions) to be made by the Town Council. Term: Two years ending 1 Jan 2025. There are currently 11 of the 17 in place and serving. *Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smallis and Ben Tomera.*
4. **Traffic Safety Commission:** (5) appointments, which must be comprised of 1 representative from the Fire Department, (1) representative from the Public Works Department (Agency), (1) member from the Town Board of Metropolitan Police Commissioners, and (2) members from the Police Department. Also note, HMC Chapter 10.45 provides that the Police Chief serves as Chief of the Commission

regardless of being a member of the commission. (*Currently serving, Mike Pipta, Fire Department Representative; Mark Knesek Public Works Department (Agency) representative; Steve Jurczak, Town Board of Metropolitan Police Commissioners representative; Commander John Banasiak, Police Department representative; and Chief Ralph J. Potesta, Police Department representative.*)

"The commission shall also consist of a representative from the town council, which may be held by a single member or alternating between several members of the town council as the town council may direct. Only one member at any given time may participate in a meeting of the traffic safety commission"

Action. Councilor Black moved the appointment of Councilor **Thomas Black**, 3515 Garfield Avenue, Highland, to a term co-extensive with term on the legislative body, unless the Town Council acts otherwise, to the Traffic Safety Commission. Councilor Georgeff seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. Councilor Tom Black was appointed to the Traffic Safety Commission. The Clerk-Treasurer noted he would prepare the required communications of appointment.

Unfinished Business and General Orders: None

New Business:

1. Ordinance No. 1792-A: AN ORDINANCE to AMEND ORDINANCE No. 1792 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY REGARDING CHANGE to the STAFFING AUTHORITY Of the METROPOLITAN POLICE DEPARTMENT and AUTHORIZING MODIFICATION to the SPECIALITY PAY PROVISIONS

Councilor Black introduced and moved for the consideration of Ordinance No. 1792-A at the same meeting of its introduction. Councilor Turich seconded. Upon a roll call vote, a unanimous vote being necessary, there were five (5) affirmatives and no negatives. The motion passed. The Ordinance could be considered at the same meeting of its introduction.

Councilor Black moved for the passage adoption of Ordinance No. 1792-A at the same meeting of its introduction. Councilor Turich seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five (5) affirmatives and no (0) negatives. The motion passed. The enactment was passed and adopted upon the signature of the municipal executive at the same meeting of its introduction.

ORDINANCE No. 1792-A

of the
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1792 to ESTABLISH THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY REGARDING CHANGE to the STAFFING AUTHORITY of the METROPOLITAN POLICE DEPARTMENT and AUTHORIZING MODIFICATION to the SPECIALITY PAY PROVISIONS.

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees;

WHEREAS, I.C. 36-5-3-2 provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the Town Legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2024 and thereafter as amended;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, has been advised that it is necessary create the position in the Metropolitan Police Department of: **VIPS Coordinator**; and

WHEREAS, The Town Council of the Town of Highland, as the Town Legislative body has been further advised to further modify the **Specialty Pay Provisions** to include the **VIPS Coordinator** and that the monthly payment should be \$75 per month, beginning January 1, 2024; and

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Staffing Authority of the Metropolitan Police Department is modified and fixed and the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established, modified and fixed, pursuant to the provisions indicated herein and as follows:

Section 1. That in Section 10(H) of Ordinance No. 1792 be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 10 subdivision (I) which shall read as follows:

Section 10. *Metropolitan Police Department.* That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its **Metropolitan Police Department** as follows:

(H) Specialty Pay Provisions:

Specialty Pay:

(4)	Range Officers	\$ 75.00 per month
(8)	Field Training Officers	\$ 75.00 per month
(1)	VIPS Coordinator	\$ 75.00 per month

Specialty payments to be made for those months as prescribed by the Chief of Police in each category. Range instructors are paid only during the months May through October.

Section 2. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

Section 4. That except where otherwise noted herein, other compensation and benefits matters not expressly provided herein for salaried and hourly employees and the Clerk-Treasurer shall be as set forth in the Compensation and Benefits Ordinance, commonly called the Employee Handbook as amended from time to time;

Section 5. (A) That an emergency exists for the immediate taking effect of this Ordinance which, shall become effective and shall remain in full force and effect from and *after the date of its passage and adoption* pursuant to any constrains currently in force in Ordinance No. 1792 and until its repeal or amendment by subsequent enactment;

(B) That this ordinance shall become effective and shall remain in full force and effect January 1, 2024 and after the date of its passage and adoption.

(C) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6 (a) (3) & (4).

Introduced and Filed on 22nd day of January 2024. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 22nd Day of January 2024, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Philip Scheeringa, President (IC 36-5-2-10)

Attest:

Mark Herak
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

2. Resolution No. 2024-02: A Resolution Authorizing Temporary Interfund Loan or Transfer Pursuant to IC 36-1-8-4 of the Indiana Code and Section 3.20.040 of the Highland Municipal Code for the Corporation Bond and Interest Fund, the Park District Bond and Interest Fund, the Sanitary District Bond and Interest Fund and the Waterworks District Bond & Interest Fund.

Councilor Turich moved the passage and adoption of Resolution No. 2024-02.
Councilor Robertson seconded. Upon a roll call vote, there five (5) affirmatives and no negatives. The motion passed. The resolution was adopted pending the signature of the municipal executive.

TOWN of HIGHLAND
RESOLUTION NO. 2024-02

A RESOLUTION AUTHORIZING TEMPORARY INTERFUND LOAN or TRANSFER PURSUANT to IC 36-1-8-4 OF THE INDIANA CODE AND SECTION 3.20.040 OF THE HIGHLAND MUNICIPAL CODE FOR, THE CORPORATION BOND AND INTEREST FUND, THE PARK DISTRICT BOND AND INTEREST FUND, THE SANITARY DISTRICT BOND AND INTEREST FUND AND THE WATERWORKS DISTRICT BOND & INTEREST FUND.

Whereas, The Clerk-Treasurer has advised the Town Council that cash balances in the **Corporation Bond and Interest Fund, Park District Bond and Interest Fund, Sanitary District Bond & Interest Fund, Waterworks District Bond & Interest** are not sufficient to meet their regular expenses prior to the receipt of the semi-annual distribution of ad-valorem revenues so it has become necessary to temporarily borrow money to enhance the debt service funds;

Whereas, The Clerk-Treasurer has further advised that there is sufficient money on deposit to the credit of the **Municipal Cumulative Capital Development Fund** and the **Economic Development Local Income Tax Fund** that can be temporarily transferred, pursuant to IC 36-1-8-4 and HMC Section 3,20.040;

Now, Therefore Be it Resolved by the Town Council of the Town of Highland, Lake County, Indiana as follows:

Section 1. That the amount of **\$290,000.00** be borrowed for the **Sanitary District Bond and Interest Exempt Fund** with the amount of **\$290,000.00** to be loaned by the **Municipal Cumulative Capital Development Fund**, as authorized by HMC Section 3.20.040 and IC 36-1-8-4;

Section 2. That said loan in the amount **\$290,000.00** be repaid to the **Municipal Cumulative Capital Development Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Fund** with such loan to be repaid no later than December 31, 2024, subject to IC 36-1-8-4(b).

Section 3. That the amount of **\$480,000.00** be borrowed for the **Park District Bond & Interest Non-Exempt Fund** with the amount of **\$480,000.00** to be loaned by the **Economic Development Local Income Tax Fund**;

Section 4. That said loan in the amount of **\$480,000.00** be repaid to the **Economic Development Local Income Tax Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Park District Bond & Interest Fund** with such loan to be repaid no later than December 31, 2024, subject to IC 36-1-8-4(b).

Section 5. That the amount of **\$385,000.00** be borrowed for the **Corporation Bond & Interest Fund** with the amount of **\$385,000.00** to be loaned by the **Economic Development Local Income Tax Fund**;

Section 6. That said loan in the amount of **\$385,000.00** be repaid to the **Economic Development Local Income Tax Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Corporation Bond & Interest Fund** with such loan to be repaid no later than December 31, 2024, subject to IC 36-1-8-4(b);

Section 7. That the amount of **\$225,000.00** be borrowed for the **Waterworks District Bond & Interest Fund** with the amount of **\$225,000.00** to be loaned by the **Municipal Cumulative Capital Development Fund**, by HMC Section 3.20.040 and IC 36-1-8-4;

Section 8. That said loan in the amount of **\$225,000.00** be repaid to the **Municipal Cumulative Capital Development Fund** of the Town of Highland upon receipt of sufficient tax or other monies in the **Waterworks District Bond & Interest Fund** with such loan to be repaid no later than December 31, 2024, subject to IC 36-1-8-4(b);

Section 9. That for the temporary loans made by the Town of Highland to the Sanitary District Bond and Interest Fund, the Park District Bond and Interest Fund and the Corporation Bond & Interest Fund for the purposes of HMC Section 3.20.040(B)(1), this resolution shall serve as evidence of the obligation and that under Section 3.20.040(B)(4) no interest will attain.

Duly Adopted by the Town Council of the Town of Highland, Lake County, Indiana, this 22nd day of January 2024. Having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Philip Scheeringa. President (IC 36-5-2-10)

Attest:

Mark Herak
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

3. Commendation Letter for Day Off and Signature Authorization. Action to approve Letters of Commendation for Exemplary Public service leading to the award of a single paid day off for several workers in the Metropolitan Police Department. Pursuant to Section 4.13 of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of the board of jurisdiction and the Town Council. The Town Board of Metropolitan Police Commissioners has granted preliminary approval to several letters of commendation regarding several employees who have worked six months without calling off sick and without experiencing an "at fault accident".

- Action should include approval and for the members of the Town Council to sign the letters of commendation.

The Police Chief and the Town Board of Metropolitan Police Commissioners are asking for approval of a letter of commendation for six months of work without calling off and not having an at-fault accident for the following:

*Police Chief Ralph J. Potesta
Assistant Chief Pat Vassar
Commander Jason Hildenbrand
Dept. Cmdr Shawn Anderson*

*Corporal Michael Yonkman
Corporal James Mullins
Officer Corey Anderson
Officer James Glidewell*

Dept. Cmdr Glenn Cox
Det. Corp Lee Natelborg
Det. Corp Brian Stanley
Corporal John Hinkel
Corporal Rick Hoffman
Officer Chris Wanat
Officer Zachary Buss

Officer Ray Navarro
Officer Shane Geringer
Officer Addison Barnhill
Officer Joshua Kempke
Officer Kyle Rhein
Officer Tristan Baker

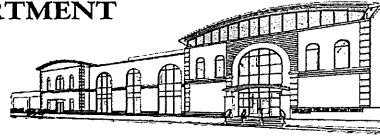
Councilor Black moved the passage and adoption of Commendation Letter with one (1) day off. Councilor Turich. Upon a roll call vote of the elected officials, there were five (5) affirmatives and no negatives. The motion passed. The Commendation Letter with one (1) day off was adopted.



HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD
HIGHLAND, IN 46322-2097
(219) 838-3184

RALPH J. POTESTA, CHIEF OF POLICE



January 8, 2024

Chief Ralph Potesta
Asst Chief Pat Vassar
Commander Jason Hildenbrand
Dept Cmdr Shawn Anderson
Dept Cmdr Glenn Cox
Det Sgt Lee Natelborg
Det Sgt Brian Stanley
Corp John Hinkel
Corp Rick Hoffman
Corp Michael Yonkman

Corp James Mullins
Ofcr Corey Anderson
Ofcr James Glidewell
Ofcr Ray Navarro
Ofcr Shane Geringer
Ofcr Addison Barnhill
Ofcr Joshua Kempke
Ofcr Kyle Rhein
Ofcr Zachary Buss
Ofcr Chris Wanat
Ofcr Tristan Baker

Working six months without calling off sick and not having an at-fault accident is a tremendous achievement that exemplifies the conscientious effort you have put forth. This accomplishment reflects your concern for the welfare of your fellow officers and a conscientious attitude toward the department and the community.

On behalf of the Metropolitan Board of Police Commissioners, I commend you for your dedication.

Highland Board of Metropolitan
Police Commissioners

Highland Town Council



4. Action to ratify calling of the Executive Session for the purpose of conducting interviews and negotiations with Industrial or commercial prospects or agents of these prospects to HMC Section 2.05.130 (F) & (G), Section 2.05.070(B)(3) and IC 5-14-1.5-6.1.(b)(2)(D). (*Notice was issued according to IC 5-14-1.5 et seq. for a Session to be held Monday, January 22, 2024 immediately after the adjournment of the January 22, 2024 Highland Town Council Plenary Meeting.*)

Councilor Black moved to ratify and authorize the Executive Session as indicated. Councilor Robertson seconded. Upon a roll call vote, there were five (5) affirmatives and no negative. The meeting was ratified and approved

5. Approval and instruction. Action to approve and instruct the Town Council President to affix his signature to the Financial Commitment Letters dated January 22, 2024, to Mrs. Kathy Eaton-McKalip, Director of LPA/MPO & Grant Administration for the Community Crossings Matching Grant Fund.

**The motion should be to approve the list of streets and associated costs per Application #13406 and to approve the letter of Financial Commitment dated January 22, 2024 and to authorize the Town Council President to affix his signature.*

Councilor Black moved to approve the list of streets and associated costs per Application #13406 and to approve the letter of Financial Commitment dated January 22, 2024 and to authorize the Town Council President to affix his signature.

Discussion: Derek Snyder said back in September and October of every year, the Public Works Director goes around and drives all the streets. He rates them according to Paser Manual, which is a pavement surface evaluation system. After evaluating the streets, he summarizes all that are poorly rated. You're looking like a rating of 3 to 5. Those are streets that we would resurface and Mark comes up with a list of streets that he would like to include for doing the resurfacing. I take those streets, I too evaluate them and then combining the lists, we put together detailed estimates for how much it'd be to mill and resurface the roads, curbs, handicap ramps. It's a long process, starting in September. Then in January, we assemble a list of streets we'd like to do and apply for the State's Community Crossings Matching Grant program, which in previous years was a \$1mm match. This year, the State bumped it to \$1.5mm. Basically you make the application. If INDOT has the money available, they would award it to the various communities. Since 2020, we've gotten our request and match every single time.

Councilor Turich asked where the Town's funding came from? He was advised that in the 2024 budget, passed by the Town, money for community crossings were allocated \$120,000 in MVH, \$275,000 in LR&S, \$50,000 CCI and \$500,000 in CEDIT. He then asked the Council to consider at a future study session, to discuss finding money for the additional \$500,000 as part of the matching grant.

Councilor Robertson seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. The letter was approved and the signature was authorized.

TOWN OF HIGHLAND
Highland Municipal Building • 3333 Ridge Road • Highland, Indiana 46322
Main Office: (219) 838-1080 • Utility Billing: (219) 972-7589 • Fax: (219) 972-5097

January 22, 2024


Mrs. Kathy Eaton-McKalip
Director of LPA/MPO & Grant Administration
100 N. Senate Ave.
Indianapolis, Indiana 46204

RE: Community Crossings Matching Grant Fund – Financial Commitment Letter
January 2024 Call – Application #13406
Town of Highland

Dear Mrs. Eaton-McKalip,

This letter confirms the Town of Highland's financial commitment for our January 2024 Community Crossings Application #13406. We plan to utilize funding from approved source(s) in order to provide the 50% local match for awarded projects. We expect our aggregate local cost share for the 21 projects included in Application #13406 to be \$1,024,569.30. We have the local funding available to provide the required 50% match for each of our projects that are awarded.

Sincerely,


Philip Scheeringa
Town Council President



Town Council

George Georgeff
Ward One

Doug Turtch
Ward Two

Alex Robertson
Ward Three

Tom Black
Ward Four

Philip Scheeringa
Ward Five

Mark Kneseck
Public Works Director

John Reed
Attorney

Clerk-Treasurer

Mark Herak

Town of Highland, Indiana
 2024 Community Crossings Matching Grant
 Application #13466
 Project Locations

2024 CCMG Project Locations				
Street Name	Limits	Estimated Construction Cost	Estimated Match	General Description of Work
Main St	Town Boundary to Norfolk Southern Railroad	\$ 517,031.00	\$ 258,515.50	Resurface road, replace striping, loop repairs
Strong St	5th St to Grace St	\$ 255,984.00	\$ 132,992.00	Resurface road, replace striping, remove and replace curb ramps
5th Pl	Dead End to Strong St	\$ 49,340.00	\$ 24,670.00	Resurface road
Delaware St	Dead End to Strong St	\$ 49,340.00	\$ 24,670.00	Resurface road
Delaware Pl	Dead End to Strong St	\$ 39,720.00	\$ 19,860.00	Resurface road
Parish Pl	Dead End to Strong St	\$ 39,720.00	\$ 19,860.00	Resurface road
Cottage Grove Av	Dead End to Strong St	\$ 41,690.00	\$ 20,845.00	Resurface road
Cottage Grove Pl	Dead End to Strong St	\$ 39,720.00	\$ 19,860.00	Resurface road
Grand Blvd	Parish Av to Grace St	\$ 76,062.00	\$ 38,031.00	Resurface road, replace striping
Rider St	Parish Av to Grace St	\$ 79,000.00	\$ 39,500.00	Resurface road
Maple Dr	Parish Av to Grace St	\$ 79,714.00	\$ 39,857.00	Resurface road
Milewid Av	Parkway Dr to Martha St	\$ 167,010.80	\$ 83,505.40	Resurface road, replace striping, remove and replace curb ramps
Wilwood Dr	44th St to Azalea Dr	\$ 44,888.00	\$ 22,444.00	Resurface road, replace striping, remove and replace curb ramps
44th St	5th St to Dead End	\$ 130,582.80	\$ 65,291.40	Resurface road, replace striping, remove and replace curb ramps
5th Pl	45th St to 44th St	\$ 23,800.00	\$ 11,900.00	Resurface road
Delaware Pl	45th St to 44th St	\$ 23,590.00	\$ 11,795.00	Resurface road
41st Pl	O'Day Dr to Liable Rd	\$ 129,376.00	\$ 64,688.00	Resurface road, replace striping
41st Ln	Liable Rd to Kleinman Rd	\$ 105,074.00	\$ 52,537.00	Resurface road, replace striping, remove and replace curb ramps
Orchard Dr	41st Ln to Dead End	\$ 17,400.00	\$ 8,700.00	Resurface road
42nd Pl	Grace St to Liable Rd	\$ 68,760.00	\$ 34,380.00	Resurface road
43rd St	O'Day Dr to Liable Rd	\$ 67,318.00	\$ 33,659.00	Resurface road, replace striping
TOTAL COSTS:		\$ 2,049,138.60	\$ 895,214.05	Schererville Match Highland Match

Remarks from the Town Council:
 (For the Good of the Order)

- **George Georgeff:** Chamber of Commerce; • Liaison to the Board of Water Works • Co-Chair Town Board of Metropolitan Police Commission • Redevelopment Commission Member

Councilor Georgeff said the Water Board was meeting this Thursday. He said he attended the Chamber of Commerce meeting and will also be attending the meeting in February.

He then acknowledged Metropolitan Police Chief Ralph Potesta who presented the 2023 stats. He said total arrests for last year were 361 and we had 287 arrests in 2022, which was a

significant increase. Total citations (traffic tickets), were 4,402 which is down from 2022 with citations be 4,944. He said 5,123 warnings were issued in 2023, significantly down from 5,993 which were issued in 2022. Incidents handled (calls for service) were 9,572 which is down from 2022 when 10,055 incidents were handled. Accidents were down slightly in 2023 with 1,084 compared to 2022 which were 1,134. DUI's were up in 2023 with 88, compared to 76 in 2022. There were 0 homicides in 2023 with 1 rape in 2023. Robberies were up slightly with 6 last year as were assaults with 108 compared to 86 in 2022. Burglaries were slightly up with 22 last year, compared to 13 in 2022. Thefts, which includes shoplifting, was up from 2022 with 331 compared to 288 in 2022. He said he attributed the increase from the Illinois people coming over. They seem to be the majority of the arrests lately. Vehicles thefts were down from 2022, with 17 in 2023 compared to 26 in 2022. Vandalism reports were down from 2022 with 110 in 2023 and 114 in 2022. He said the detective bureau numbers were down significantly which he attributed to only having two (2) detectives working most of the year. He was Tiffany Perez was moved into the detective bureau later in 2023 but at one time, they had as many as seven (7) detectives working. He commended the work of the detectives for working so short-handed. He said they are planning on assigning one more general case detective in 2024. He also want to add two (2) crime impact unit detectives. These two will be undercover and tactical. He said they stopped taking applications for non-certified officers. They received 47 applicants which is outstanding compared to last time when they only received 17.

Councilor Turich asked the Chief why the increase in applicants?

Chief Potesta said he thought the incentives and increase in pay.

Councilor Scheeringa asked how many officers are we short currently?

Chief Potesta said they are one short with Assistant Chief Vassar retiring this year so they'll be short another.

Councilor Georgeff asked about the four shop lifters picked up a couple of weeks ago at Highland Grove and asked about what happened to them?

Chief Potesta said they were ultimately released by the county and as now, no charges have been filed.

2023 YTD

Officer	Days Worked	Arrests	Offenses	Total Citations	Total Citation Violations	Grant Citation Violations	Parking Citation Violations	Patrol Citations per day	Total Warnings	Total Warning Violations	Grant Warnings	Parking Warnings	Patrol Warnings per day	Incidents Handled	Incidents Responded	Accidents Handled	DUIs
ANDERSON C	190	11	17	91	129	0	0	0.68	187	217	0	0	1.14	420	623	58	3
ANDERSON S	190	2	2	45	64	0	7	0.30	147	160	0	5	0.82	238	474	34	1
BALON	N/A													128	128	8	0
BARNHILL	62	15	22	35	41	0	0	0.66	75	77	0	0	1.24	160	320	18	2
BRZEZINSKI	213	31	44	106	138	0	0	0.65	235	239	0	0	1.12	502	738	51	4
BYERS	203	2	3	110	124	0	1	0.61	197	210	0	0	1.03	262	619	23	0
COX G	199	0	0	20	20	0	1	0.10	90	107	0	0	0.54	177	514	28	0
DOMSIC	N/A			14	14				0	0				24	39	0	0
DUROCHER G	188	22	33	118	160	0	0	0.85	224	224	0	0	1.19	427	618	61	2
FREYK	215	27	47	145	192	0	1	0.89	254	254	0	0	1.18	506	757	50	13
GARZA G	204	0	0	103	118	0	0	0.58	124	125	0	0	0.61	185	513	20	0
GERINGER	83	6	7	46	54	0	0	0.65	86	86	0	1	1.02	170	316	20	1
GLIDEWELL	212	22	34	183	211	57	0	0.73	277	277	20	0	1.21	466	762	60	3
HILDENBRAND J	N/A													29	31	0	0
HINKEL J	203	0	0	92	114	0	0	0.56	131	167	0	0	0.82	350	881	41	0
HOFFMAN R	N/A	8	10	8	12	0	0	N/A	25	25	0	0	N/A	119	188	11	0
KEMPKE	75	3	4	51	60	0	0	0.80	76	99	0	0	1.32	156	252	24	1
KOWAL A	166	6	8	84	115	0	0	0.69	191	191	0	0	1.15	315	609	48	2
MANYEK	195	16	25	750	900	655	0	1.26	266	266	104	0	0.83	397	793	61	6
MULLINS J	175	48	85	208	348	0	0	1.99	288	302	0	1	1.72	482	627	50	15
NATELBORG	N/A	3	7											27	33	0	0
NAVARRO	165	21	30	87	114	0	0	0.69	197	198	0	1	1.19	390	568	55	1
NORSWEATHER	211	10	18	105	118	0	0	0.56	175	238	0	0	1.13	364	606	45	2
OMALLEY	210	17	36	150	176	0	0	0.84	292	294	0	0	1.40	416	651	52	2
ORTH B	202	2	2	93	106	0	0	0.52	201	206	0	1	1.01	311	490	43	0
PALMER G	55	0	0	5	6	0	1	0.09	23	28	0	0	0.51	54	115	9	0
PECKLER FR	N/A	7	9											38	45	2	0
PEREZ T	132	3	6	61	72	0	0	0.55	135	140	0	0	1.06	229	397	20	0
POTESTA R	N/A													14	15	1	0
RHEIN	80	11	12	93	131	0	0	1.64	129	155	0	0	1.94	176	361	23	2
SAPP	83	6	11	45	64	5	1	0.70	109	112	5	0	1.29	196	317	23	2
STANLEY B	N/A													2	2	0	0
SULLIVAN J	69	5	8	46	71	0	0	1.03	85	97	0	0	1.41	144	205	14	2
SWISHER E	101	0	0	27	31	0	0	0.31	64	64	0	0	0.63	133	310	9	0
TOMONDI S	208	10	18	150	177	0	0	0.85	179	179	0	0	0.86	205	435	32	3
WATKINS	229	38	61	282	412	153	2	1.12	287	293	47	0	1.07	563	928	55	18
YONKMAN M	119	7	12	72	107	0	1	0.89	77	93	0	0	0.78	189	359	34	3
																	0
																	0
																	0
SUPPORT SERV	N/A													24	24	0	0
VIPS	N/A													53	109	0	0
OTHER	N/A													531	17	1	0
Totals:	4,672	361	573	3,428	4,402	870	15	0.75	4,826	5,123	176	9	1.08	9,572	15,789	1,084	88

2022 287 74↑
 4944 542↓
 5993 ↓
 10055 500 less for 2023
 1134 76 ↓↑

2023

	2023	2022	Highest	Lowest
Homicide	0	0	2 (1986 & 2001)	0 (most years)
Rape	1	0	6 (2005)	0 (Most Years)
Robbery	6	4	35 (2005)	2 (2018 & 2020)
Assault	108	86	157 (1976)	10 (1969)
Burglary	22	13	185 (1980)	13 (2022)
Larceny	331	288	1,008 (1997)	205 (1971)
Vehicle Theft	17	26	258 (1991)	17 (2019 & 2023)
Vandalism	110	114	577 (2006)	91 (2021)
Total NIBRS	486 (2023)	421 (2022)	1,389 (1975)	422 (1971)

Hiring Process
47 non-cert
4 - cert. fied

Fri. Feb 16th
500 open
530 close Door

• **Doug Turich:** *Park and Recreation Board Liaison • Liaison and Plan Commission Member • Advisory Board of Zoning Appeals Liaison • Redevelopment Commission Member*

Councilor Turich began by acknowledging Ken Mika, Building Commissioner who said the Plan Commission approved a three (3) lot subdivision. It is located in the 9200 block of Indianapolis Blvd and Spring Street. He said that the next BZA meeting will be cancelled because of a lack of a quorum. .

He then acknowledged Park Superintendent Alex Brown who said they participated in the great American blood drive through ABC Channel 7. Channel 7 was broadcasting live from the field house both days. They collected 573 units of blood, which was well beyond their goal. He said this past Sunday, they held their indoor carnival for kids with special needs in Northwest Indiana. He mentioned that next Wednesday, January 31st, they are having an open house for Laura Wanicki, who has been the Park's secretary for the last eighteen years.

She is retiring and they are having an open house at Langel's for her. He extended an invitation to the Council to attend.

Councilor Turich asked Alex the status of the holiday decorations for Main Square for next year?

Alex said they have general pricing right now but hope to do better with government pricing. He then asked the Council what they are looking for? Does the Council want to replace or add on to? Replacing is easy but adding on to is difficult because of the lack of electricity. Electricity is a whole another animal.

Councilor Turich continued about the possibility of the Park Department working with the HCCE on a winter festival or Kris Kringle market at Main Square. He said he would take it off line and talk with both the HCCE and Alex on to make this work.

Alex said the Park Department would definitely assist but due to staffing requirements, he asked that the HCCE take the lead.

• **Alex Robertson:** *Sanitary Board Liaison • Redevelopment Commission Member • Council of Community Events Commission Liaison • Public Works Liaison • Liaison to Main Street Bureau • Liaison to the Tree Board • Liaison to the Highland Neighbor for Sustainability.*

Councilor Robertson said that since we are already talking about events, he acknowledged Linda Carter, president of the HCCE. Linda began by thanking the Council for her re-appointment. She said the HCCE talked a little bit about doing something for St. Patrick's Day but she said time is too short to plan anything for this year. She said another topic was to put an ice rink at Main Square and have winter festival. She said the HCCE is sure what events the Council is looking for them to do. All they were told was to host additional events.

Alex Brown said the ice skating rink at Main Square was talked about by the Park Department but the pitch from Ridge Road to Highway Avenue is too steep.

Linda continued that the HCCE talked about another event but that would require additional electrical outlets at Main Square is to put trees around Main Square and decorate them with lights. Of course, that is dependent upon having more electrical outlets. They thought they would have the businesses sponsor the trees. She said were just started the planning. The big thing is to get the dates and times down for the 4th of July. She said they are meeting with the police department tomorrow to get the times for the 4th of July. Their goal is to get things done early and we're not behind the eight ball this year. They want all the advertising and flyers done early and approved by the Council.

Councilor Robertson then acknowledge Assistant Public Works Director Kim Webb. He thanked her and Derek for the nice update on the road projects. Kim informed the Council that in January and February, public works is on split crews, so were at about twelve (12) guys per shift to handle the snow plowing, water breaks and sewer issues. This Friday, they

had three (3) water main breaks on top of the snow. It takes three (3) guys to plow the mains and a supervisor in a pick-up truck. And then, we have 5 different areas to plow. They did contract out for 2 of the 3 water main breaks. We couldn't do all three (3) breaks and plow snow at the same time. She said tonight, they held over the three (3) main truck drivers to put down salt and the night crew will come in at 7:30 to continue putting down salt and plow snow.

Councilor Turich asked Councilor Robertson how the HCCE was progressing in planning the 4th of July, in particular the hiring of bands and getting contracts signed and approved not only for the bands but also the beer garden as he was told in years past Highland as always late and the best bands were already hired? He asked him if he had any concerns?

Councilor Robertson replied he didn't see any concerns but they've only had one meeting. At the next meeting, they will elect officers but after that they'll hit the ground running.

• **Thomas (Tom) Black:** *Redevelopment Commission Liaison and Member • Member of the Lake County Solid Waste Management District Board • Member of the Northwestern Indiana Regional Planning Commission (NIPRC) • Shared Ethics Representative • Liaison Traffic Safety*

Councilor Black said they had their first traffic safety committee meeting about two (2) weeks ago. They were addressing some concerns at the school crossings at Warren School. It was felt that they need more crossing guards. The problem is trying to hire more crossing guards. If you think about it, who would want to be a school crossing guard. Its tough because you have to split your day. Some schools only have one crossing guard. The Solid Waste Management Board was cancelled and the next meeting is in February. NIRPC met last week but he was Indianapolis and unable to attend. He concluded by thanking the men and women that are out there is single digit temperatures working on the water main breaks and plowing snow.

• **Philip Scheeringa:** *Town Executive (I.C. 36-1-2-5-(4); I.C. 36-5-2-2; I.C. 36-5-2-7); • Board of Trustees of the Police Pension Fund, Chair (By Law) • Budget Committee Chairman • Redevelopment Commission Member • Co-Chair Town Board of Metropolitan Police Commission • Fire Department Liaison • Information Communications and Technology Department Liaison • Building and Inspection Department Liaison.*

Councilor Scheeringa began by acknowledging Fire Chief Mike Pipta said Truck 1 which was sold to the Danville Fire Department will be picked up this Thursday. The Danville Fire Department asked for a little training session on how to operate the unit. Highland graciously agreed. They are now going to pursue to get rid of Engine 8. The manufacturer of Truck 2, flew a representative up from Florida and held a training class this past Friday and Saturday. Despite the cold weather, they had about twenty (20) guys who participated in the training of Truck 2. It is scheduled to go back to Fire Services to have the rest of the equipment mounted or installed. Once it is returned, they'll certified people to drive the truck. He said lights are being installed on the Durango.

Councilor Scheeringa asked Chief Pipta about having men stay in the station during those extremely sub zero days.

Chief Pipta said they had a crew of four (4) guys stay three (3) nights in the station when the temperature was 15 to 25 below 0 nights He figured, if something did happen, we'd be able to get out really quick versus coming from their houses and you never know if your car would start in such weather. He said the ELKs brought them pizza one night.

He then acknowledged IT Director Ed Dabrowski who thanked the Council for approving the additional appropriation. He said he sent the Council an email saying that the description can be deceiving that the additional was for only printers. It goes to a lot of other IT related activities. He talked about his budget. When you construct the budget, a lot of forecasting goes into it. He said at this point in time, his actual expenses are coming in lower than projected. He said, I know that the public works work in trenches and holes in cold weather but the equipment that we depend on, are also working in the cold.

Councilor Scheeringa also thanks all the employees who work out in the cold.

That concluded comments from the Council and President Scheeringa then turned it over to comments from visitor's or residents, reminding them to limit it to 2 minutes.

Comments from Visitors or Residents: None

Councilor Scheeringa asked if there were any other comments. Hearing none, he closed comments from the public and brought it back to the Council. He then asked for a motion to pay claims.

Payment of Accounts Payable Vouchers. There being no further comments from visitors or residents, Councilor Black moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **January 10, 2024 through January 23, 2024.** Councilor Turich seconded. Upon a roll call vote, there were five (5) affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the payroll dockets listed were ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Accounts payable vouchers January 10, 2024 to January 23, 2024 in the amount of \$845,589.10.

General Fund, \$370,070.94; MVH Fund, \$39,209.77; LAW Enforcement Continuing Education, Training and Supply Fund, \$6,190.66; Donations, \$187.46; Information and Communications Technology Fund, \$14,115.66; Traffic Violations, \$3,000.00; MCCD, \$13,624.92; Communication Crossing Grant, \$6,148.86; Special Events, \$5,254.83; Police Pension, \$100.00; Public Safety Income Tax, \$4,686.00; Corporation Bond-Exempt, \$383,000.00

Payroll Docket for payday of January 12, 2024 by fund:

General, \$341,693.97

Payroll Docket for payday of January 12, 2024:

Office of Clerk-Treasurer, \$16,211.39; Building and Inspection Department, \$10,046.79; Metropolitan Police Department, \$152,484.99; Public Works Department (Agency), \$73,944.05; Fire Department, \$1,886.83 and Information and Technology Department, \$4,009.55;
Total Payroll: \$258,583.60.

Adjournment: There being no further business to conduct on the agenda, Council President Scheeringa declared the meeting **January 22, 2024** adjourned at 7:18 p.m.

Mark Herak
Clerk-Treasurer

Approved by the Town Council at its meeting of February 12, 2024.