Agenda

Seventh Regular or Special Meeting of the Thirtieth Town Council of Highland

Regular Plenary Meeting of Monday, April 8, 2024 at 6:30 p.m. Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting Time: April 8, 2024 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer:	Philip Scheeringa
Pledge of	Philip Scheeringa
Allegiance:	
Roll Call:	
	George Georgeff
HIGHIAND	Doug Turich
A GREAT PLACE TO CALL HOME	Alex Robertson
	Thomas (Tom) Black
	Philip Scheeringa
Minutes of	
Previous Session:	Minutes of the Regular Meeting of 25 March 2024.
Special Orders:	Presentation from Dan Botich of DEF Consulting . Mr. Botich has been invited by the Redevelopment Department to present the Annual Redevelopment Report.
COMMENTS FROM	This portion of the Town Council Meeting is reserved for persons who desire to
THE PUBLIC or VISITORS	address the Town Council regarding matters on the agendaPersons addressing the Town Council are requested to limit their presentations to two (2) minutes and encouraged to avoid repetitious comments.
Staff Reports:	Building & Inspection Report. Fire Department Report.

• Workplace Safety Report.

Communications:

Leaf pick-up the first 2 weeks of April

Normal branch pick-up has resumed. Park Pride Day is April 20th, 9 to 11:30

Spring Clean-up is May 21st

Shred Day is May 18 (at Public Works from 8:00 to 12:00)

Bicycle Auction - May 4

Police/Fire Pancake Breakfast - May 4

Appointments:

Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. Waterworks Board of Directors: (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Boards and Commissions

2. Shared Ethics Advisory Commission. (1) appointment to be made by Town Council President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

- 1. Main Street Bureau Board: (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. There are currently 12 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.
- 2. Community Events Commission *Multi-year positions*: (4) appointments to be made by the Town Council. Term: 4 years. (*Note: Currently vacant*)

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. (Note:

Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke and Olga Briseno)

Unfinished Business & General Orders:

1. Appropriation Enactment No. 2024-03: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Law Enforcement Continuing Ed Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5 (public hearing held on March 25, 2024- there were no remonstrators for or against. Councilor Black introduced Appropriation Enactment No. 2024-03 only and did not seek consideration on same day or at same meeting as introduction pursuant to IC 36-5-2-9.8 was not sought.)

(for the Beer Garden proposals, all 3 vendors have been listed but the Council will only select 1)

- Works Board Order No. 2024-21A: An Order of the Works Board Accepting the Proposal of Carlee Inc., for Operational and Related Services Associated with a Beer Garden for the Town of Highland, Associated with Independence Day Festivities.
- **3. Works Board Order No. 2024-21B:** An Order of the Works Board Accepting the Proposal of Big Frank's Sausage, for Operational and Related Services Associated with a Beer Garden for the Town of Highland, Associated with Independence Day Festivities.
- **4. Works Board Order No. 2024-21C:** An Order of the Works Board Accepting the Proposal of Bridges' Scoreboard Inc., for Operational and Related Services Associated with a Beer Garden for the Town of Highland, Associated with Independence Day Festivities.
- 5. Works Board Order No. 2024-17A: An Order Authorizing and Approving An Extension of the Agreement between The Idea Factory and the Town of Highland to perform Professional Communications and Media Design and Development services for the Municipality for a Term of Two (2) Months.

NEW BUSINESS:

1. **Resolution No. 2024-06:** A Resolution Articulating The "Sense Of The Town Council" Recognizing the Highland Neighbors for Sustainability as an Advisory Associate Partner Organization to the Town of Highland and urging all citizens to participate in initiatives or programs that improved the environmental quality and well-being of the Town of Highland.

(the 3 options for the fireworks are listed below. The Council will select only 1)

- **2. Works Board Order No. 2024-22:** An Order of the Works Board Accepting the Proposal from Chicago Drone Light Shows to design and safely operate a Drone Show on July 7, 2024 for the Town of Highland, Associated with Independence Day 4th of July Celebration.
- **3. Resolution No. 2024-07:** A Resolution of the Fiscal Body of the Town of Highland approving the cancellation of the 2024 pyrotechnics and fireworks associated with the Independence Day Festivities between the Town of Highland and Mad Bomber Fireworks Productions.
- 4. Motion to move the fireworks location to Shepard Park
- 5. Works Board Order No. 2024-23: An Order Finding And Determining Certain Personal Property Of The Municipality As No Longer Needed For The Purposes For Which Originally Acquired Or Have Been Left In The Custody Of An Officer Or Employee Of The Town Of Highland And Have Remained Unclaimed For More Than One (1) Year Or Have Been Deemed Worthless And Of No Market Value.

Comments or
Remarks from the
Town Council:
(Good of the Order)

Councilor George Georgeff

Councilor Doug Turich

Councilor Alex Robertson

Councilor Tom Black

Councilor Philip Scheeringa

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY Accounts Payable Vouchers

Accounts payable vouchers March 27, 2024 to April 09, 2024 in the amount of \$715,249.66.

General Fund, \$387,884.86; MVH Fund, \$37,174.48;

LAW Enforcement Continuing Education, Training and Supply Fund, \$860.81; Public Safety Income Tax, \$27,636.20; Special Events; \$1,111.65; MCCD, \$1,167.98; Information and Communications Technology Fund, \$23,655.44; Police Pension, \$12,000.00; Insurance Premium, \$223,758.24;

Payroll Docket for payday of March 22, 2024 by fund:

General, \$293,148.78

Payroll Docket for payday of March 22, 2024:

Office of Clerk-Treasurer, \$16,341.33; Building and Inspection Department, \$10,838.93; Metropolitan Police Department, \$135,895.03; Public Works Department (Agency), \$75,356.83; Fire Department, \$2,296.50 and Information and Technology Department, \$4,205.45; Total Payroll: \$244,934.07.

Payroll Docket for payday of March 29, 2024 by fund:

Total Payroll by fund: \$81,432.21.

Payroll Docket for payday of March 29, 2024:

Boards & Commissions. \$11,143.64; Police Pension, \$69,436.09;

Total Payroll: \$80,579.73.

Payroll Docket for payday of April 5, 2024 by fund:

General, \$312,780.18

Payroll Docket for payday of April 5, 2024:

Office of Clerk-Treasurer, \$17,158.41; Building and Inspection Department, \$11,113.27; Metropolitan Police Department, \$152,475; Public Works Department (Agency), \$76,097.55; Fire Department, \$2,414.46 and Information and Technology Department, \$4,205.45; Total Payroll: \$263,464.14.

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.

Posted pursuant to IC 5-14-1.5-4(a)

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND EXP CHECK RUN DATES 03/27/2024 - 04/09/2024 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID

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Dept 0008 PLAN COMMISSION 1101-0008-31001	Dept 0007 FIRE DEPARTMENT 1101-0007-11128 1101-0007-21104 1101-0007-23004 1101-0007-23004 1101-0007-23004 1101-0007-23004 1101-0007-34023 1101-0007-34023 1101-0007-35001 1101-0007-35003 1101-0007-35003 1101-0007-35003 1101-0007-36003 1101-0007-36003 1101-0007-36003 1101-0007-36003 1101-0007-36003	Dept 0006 BUILDING & IN 1101-0006-34023 1101-0006-34043	Dept 0004 CLERK-TREASURER 1101-0004-20003 S 1101-0004-34023 F 1101-0004-34043 I	Dept 0002 BOARD OF ZONI 1101-0002-31001 1101-0002-31001	Dept 0001 TOWN COUNCIL 1101-0001-31001 1101-0001-31001 1101-0001-31001 1101-0001-31001 1101-0001-38613 1101-0001-38613 1101-0001-38613 1101-0001-38613 1101-0001-39004 1101-0001-39004	Fund 1101 GENERAL Dept 0000 1101-0000-45200
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	Fund 2201 MVH Dept 0000 2201-0000-45200			Dept 0012 TOWN HALL 1101-0012-20003 1101-0012-22005 1101-0012-22008 1101-0012-35002 1101-0012-35003		Dept 0011 SERVICES & 1101-0011-31003		Dept 0009 FLAN COMMISSION 1101-0008-31002 N Dept 0009 POLICE DEPARTMENT 1101-0009-11302 N 1101-0009-11302 N 1101-0009-21001 N 1101-0009-22004 P 1101-0009-22004 P 1101-0009-22004 P 1101-0009-23004 P 1101-0009-31001 N 1101-0009-34043 N 1101-0009-34043 N 1101-0009-35001 P	1101
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	1,111.65	EVENTS	Total For Fund 2505 SPECIAL			
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BOTH OPEN AND PAID

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Fund 8903 INSURANCE P Dept 0000 8903-0000-30013 8903-0000-34002 8903-0000-34002	Fund 8802 POLICE PENSION Dept 0000 8802-0000-11208	Fund 7701 ICT FUND Dept 0000 7701-0000-32001 7701-0000-34023 7701-0000-34043 7701-0000-38006 7701-0000-38006 7701-0000-38006 7701-0000-45200	Fund 4402 MCCD Dept 0000 4402-0000-43009 4402-0000-43014 4402-0000-43014
PREMIUM VOLUNTEER LIFE INS INSURANCE PREMIUM HEALTH/DENT INSURANCE PREMIUM HEALTH/DENT	ION DEATH BENEFIT	POSTAGE METER SERVICE 01/2024 POLICE DEPT SIP PHONE BILL HEALTH AND DENTAL INSURANCE LIFE INSURANCE EMAIL BOXES 125 QTY ZOOM/N ABLE/AMAZON ICT TRANSFERS GROSS	SHURE SM57 VIP PRESIDENTIAL M BATTERIES SHIPPING CHARGES
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									Fund Totals:
Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	
8903	8802	7701	4402	2505	2240	2228	220	1101	
INSURANCE PREMIUM	POLICE PENSION	ICT FUND	MCCD	SPECIAL EVENTS	PUBLIC SAFETY INCOME TA	3 LAW ENFORCE CON'T ED	MVH	GENERAL	
223,758.24	12,000.00	23,655.44	1,167.98	1,111.65	27,636.20	860.81	37,174.48	387,884.86	