

**Topics Tentatively Scheduled for Study Session Discussion
and
Topics Requested for Action at Future Business Meetings of the
Thirtieth Town Council of Highland**

This meeting will be convened as an in person meeting.

Topic: Town of Highland, IN - Town Council Study Session

Time: April 15, 2024 06:30 PM Central Time (US and Canada)

This meeting contributes to Agenda building for the plenary meeting. Please, also be aware of the running enrolled list of matters that are likely for the plenary meeting, subject to review by the municipal executive. By practice and local ordinance, study sessions are distinguished from plenary (regular business) meetings of the Town Council "as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC [5-14-1.5](#) et seq." (Confer HMC Section 2.05.130(3))

x. Discussion: Appointments.

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

- 1. Waterworks Board of Directors:** (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Commissions or Boards

- 2. Shared Ethics Advisory Commission.** (1) appointment to be made by Town Council

President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to

Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity.

Qualifications are to be persons who live work or hold property in the county. Further persons appointed

must be of good character and not hold any positions within the local government.)

Legislative Appointments

The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.

Home Rule Commissions

1. **Main Street Bureau Board:** (6) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. *There are currently 12 of the 17 in place and serving. Currently serving are Rhonda Bloch, Ben Reinhart, Renee Reinhart, Allan Simmons, Diane Barr-Roumbus, James Roumbus, Sandra McKnight, Teri Yovkovich, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.*
2. **Community Events Commission** *Multi-year positions:* (1) appointment to be made by the Town Council. **Term: 4 years.** *(Note: Currently vacant)*

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. *(Note: Currently serving, Rachael Carter, Olga Briseno, Kathy Camp-Burke, Linda Carter and Jack Rowe)*

- x. **Video:** Internal Control Training Elected Officials (it is a requirement of the SBOA) 22 minutes.
- x. **Discussion:** The May 6th Highland Town Council Study Session:

Due to the primary election on May 7th, the plenary meeting room is unavailable for the May 6th study session. Options:

Cancellation of meeting: currently, only items on the agenda are the discussions with the Idea Factory and the RDC review and actions for Economic Revitalization Compliance. The Council will vote on the Economic Revitalization Compliance for Demand Real Results; Evajo LLC (Pramuk Dental); Peoples Bank; Indiana Land Trust (Webb).

Move the meeting to the Police Department Community Room. Ed Dabrowski said the meeting can be live streamed and the room is open.

Since the April 29th meeting is the 5th meeting of the month and no meeting is scheduled, the Council can move the May 6th meeting to April 29th and schedule a meeting.

- x. **Discussion:** Public Hearing to consider additional appropriations in the amount of \$5,057,410.84 in the **American Rescue Plan Grant Fund;** (the money from the ARPA fund and

bond issue to be spent on the Sanitary Board Sewer Project) and in the amount of \$50,000.00 in the **Redevelopment Capital Fund**. The meeting is scheduled for the 22nd of April. Appropriation Enactment No. 2024-03

- x. **Discussion: Executive Proclamation:** A Proclamation Endorsing and Supporting the Observance of Police Appreciation Week (May 12 – 18, 2024) in the Town of Highland.

- x. **Discussion:** Contract for Public Works Director Mark Knesek
(this is merely a placeholder and to serve simply as a reminder to the Council once the Town Attorney Reed has completed his review)

- x. **Discussion:** Restructure the position of Facilities Supervisor
this was placed on the agenda at the request of the Public Works Director

- x. **Discussion:** Animal Ordinance (see memo from Attorney Reed)
(this is merely a placeholder and to serve simply as a reminder to the Council once the Town Attorney Reed has completed his review)

- x. **Discussion:** HCCE By-Laws
(this is merely a placeholder and to serve simply as a reminder to the Council once the Town Attorney Reed has completed his review)

• **Plenary Business Meeting of Monday April 22, 2024**

- Minutes of the Meeting of Monday, April 8, 2024.
- Executive Proclamation: Observance of Police Appreciation Week.
- Appropriation Enactment 2024-03
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