Agenda

Eighth Regular or Special Meeting of the Thirtieth Town Council of Highland

Regular Plenary Meeting of Monday, April 22, 2024 at 6:30 p.m. Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code

Topic: Town of Highland, IN - Town Council Plenary Meeting Time: April 22, 2024 06:30 PM Central Time (US and Canada)

*This meeting is convened as an in person meeting and lived streamed to the Town of Highland Facebook. Facebook permits the public to observe and record the proceedings but allows no interaction between and among the Town Council and members of the public. The public is able to participate in person.

Prayer:		George Georgeff
Pledge of Allegiance:		George Georgeff
Roll Call:		George Georgeff
HIGHLAND		Doug Turich
A GREAT PLACE TO CALL HOME		Alex Robertson
	Th	omas (Tom) Black
		Philip Scheeringa
Minutes of		
Previous Session:	Minutes of the Regular Meeting of	of 08 April 2024.
Special Orders:	Executive Proclamation: A Proclamation of the Endorsing and Supporting the Observance of Polic (May 12 – 18, 2024) in the Town of Highland.	
	(a) Reading and Execution of Proclamation. (b) Action by the Town Council President	

- 2. Consideration of Proposed Additional Appropriations: (controlled and non-controlled funds): Proposed Additional Appropriations in Excess of the 2024 Budget for the Redevelopment Capital Fund in the amount of \$50,000 and for the American Rescue Plan Fund in the amount of \$5,057,410.83.
- (a) Attorney verification of Proofs of Publication: The TIMES 1 April 2024.
- (b) Public Hearing.
- c) Action on Appropriation Enactment No. 2024-04: An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Redevelopment Capital Fund and the American Rescue Plan Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5

COMMENTS FROM
THE PUBLIC or
VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda Persons addressing the Town Council are requested to limit their presentations to two (2) minutes and encouraged to avoid repetitious comments.

Staff Reports:

- Building & Inspection Report.
- Fire Department Report.
- Workplace Safety Report.

Communications:

Bicycle Auction – May 4th – Behind the Town Hall

Police/Fire Pancake Breakfast – May 4th – Central Fire Station

Police Memorial – May 11 – In front of Police Station

Shred Day – May 18 – Public Works Facility Park Dept. & HCCE Garage Sale – May 18

Girls on the Run – May 18

Spring Clean Up Day – May 21

The Lake County Solid Waste Management District is no longer accepting batteries at individual sites due to a fire at the Lowell Town Hall. Batteries should be disposed on during the Town's Hazard Waste Day at the Public Works Facility on July 27 or drop off the batteries at one of the Hazard

Collection Sites

Appointments:

• Statutory Boards and Commissions

Executive Appointments (May be made in meeting or at another time)

Regional Statutory Commissions or Boards

1. Waterworks Board of Directors: (1) appointment to be made by Town Council President. (Note: Formerly held by Curt Schroeder (D), term ending 1st Monday January 2025). Current composition of the board is two

Republicans and two Democrats. No more than three of any one party under state law.

Home Rule Boards and Commissions

2. Shared Ethics Advisory Commission. (1) appointment to be made by Town Council President. (Note: Fill vacancy made by resignation of Rev. Tim Huizenga.) (Made pursuant to Article 5, Subdivision (A) of the Interlocal Cooperation Agreement Establishing the Shared Ethics Entity. Qualifications are to be persons who live work or hold property in the county. Further persons appointed must be of good character and not hold any positions within the local government.)

Legislative Appointments

Regional Statutory Commissions or Boards

Home Rule Commissions

- 1. Main Street Bureau Board: (17) appointments to be made by the Town Council. Term: Two years ending 1 Jan 2025. There are currently 13 of the 17 in place and serving. Currently serving are Rhonda Bloch, Teri Yovkovich, Renee Reinhart, Alex Robertson, Diane Barr-Roumbus, James Roumbus Sandy McKnight, Al Simmons, Ben Reinhart, Sandy Ray, Kathy Smailis, Ben Tomera and Laura Pilewski.
- **2. Community Events Commission** *Multi-year positions***: (4)** appointments to be made by the Town Council. **Term: 4 years.** (*Note: Currently vacant*)

Single year positions: (9) appointments to be made by the Town Council. **Term: 1 year.** There are currently 5 of the 9 in place and serving. (Note: Currently serving, Jack Rowe, Linda Carter, Rachael Carter, Kathy Burke and Olga Briseno)

Unfinished
Business &
General Orders

None

NEW BUSINESS:

1. Action regarding the May 6, 2024 Highland Town Council Study Session. Due to the unavailability of the plenary meeting room because of the May 7, 2024 primary election, the Council should adopt from one of the 3 options. It should be noted that the Redevelopment Commission must also consider one of the 3 options:

Cancellation of meeting: currently, the only items on the agenda are the discussions with the Idea Factory and the RDC review and actions for

Economic Revitalization Compliance. The Council will vote on the Economic Revitalization Compliance for Demand Real Results; Evajo LLC (Pramuk Dental); Peoples Bank; Indiana Land Trust (Webb).

Move the meeting to the Police Department Community Room. Ed Dabrowski said the meeting can be live streamed and the room is open.

Since the April 29th meeting is the 5th meeting of the month and no meeting is scheduled, the Council could move the May 6th meeting to April 29th and schedule a meeting.

- 2. Authorizing the proper officer to publish legal notice of a public hearing: Public Hearing to consider additional appropriations in the amount of \$75,000.00 in the Local Road and Street Fund. The additional appropriation is to fund the engineering for Community Crossings Street Program.
- 3. Works Board Order Number 2024-24: An Order Finding And Determining Certain Personal Property Of The Municipality As No Longer Needed For The Purposes For Which Originally Acquired Or Have Been Left In The Custody Of An Officer Or Employee Of The Town Of Highland And Have Remained Unclaimed For More Than One (1) Year Or Have Been Deemed Worthless And Of No Market Value.
- **4. Resolution No. 2024-08:** A Resolution Authorizing Execution of an Employment Agreement With Mark Knesek For The Position Of Public Works Director.
- **5. Proposed Ordinance No. 1792.1578-E**: An Ordinance to Amend Ordinance No. 1578, an Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana, particularly regarding Change to the Staffing Authority and Job Titles in the Metropolitan Police Department.
- **6. Appropriation Transfer Resolution No. 2024-09:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From and Among Major Budget Classifications In the MCCD Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To IC 6-1.1-18-6.
- 7. **Proposed Ordinance Number 1792-B:** An Ordinance to Amend Ordinance No. 1792, an Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employee of the Town of Highland, Indiana particularly regarding the change to the Staffing Authority and Creation of a Lead Pump Station Operator in the Public Works Department (Agency).

Comments or Remarks from the Town Council: (Good of the Order)

Councilor George Georgeff

Councilor Doug Turich

Councilor Alex Robertson

Councilor Tom Black

Councilor Philip Scheeringa

COMMENTS FROM THE PUBLIC or VISITORS

This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to **two (2) minutes** and encouraged to avoid repetitious comments.

ACTION TO PAY Accounts Payable Vouchers

Accounts payable vouchers April 10,2024 April 23, 2024 in the amount of \$467,782.54.

General Fund, \$270,828.27; MVH Fund, \$88,406.32; LR&S, \$3,235.41; LAW Enforcement Continuing Education Training and Supply Fund, \$2,243.72;

Public Safety Income Tax; \$20,452.35; Information and Communications Technology Fund, \$11,067.43; Special Events, \$1,024.53; MCCD, 980.77; Police Pension, \$69,543.74;

Payroll Docket for payday of April 19, 2024 by fund:

General, \$311,426.33

Payroll Docket for payday of April 19, 2024;

Office of Clerk-Treasurer, \$17,165.60; Building and Inspection Department, \$10,964.72; Metropolitan Police Department, \$131,482.91; Public Works Department (Agency), \$94,511.83; Fire Department, \$2,161.07 and Information and Technology Department, \$4,205.45; Total Payroll: \$260,491.58.

Payroll Docket for payday of April 30, 2024 by fund:

Total Payroll by fund: \$81,302.99.

Payroll Docket for payday of April 30, 2024:

Boards & Commissions. \$11,048.12; Police Pension, \$69,436.09;

Total Payroll: \$79,188.21.

Fire Department Quarterly

Payroll Docket for payday of April 19, 2024 by fund:

Total Payroll by Fund: \$56,210.54

Payroll Docket for payday of April 19, 2024:

Total Payroll: \$52,216.05

ADJOURNMENT

The Town Council may meet in study session immediately following the Regular Meeting.

Posted pursuant to IC 5-14-1.5-4(a)

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INVOICE GL DISTRIBUTION REPORT FOR TOWN OF HIGHLAND
EXP CHECK RUN DATES 04/10/2024 - 04/23/2024

BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
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	289.68	EMERGENCY SECURE KNOCKED DOWN LIG	MIDWESTERN ELECTRIC INC	R 108601	EMERGENCY SECURE LIGHT POLE	2201-0017-36006
	1,275.00	BACKHOE CYLINDER - STREET DEPT	HYDRAULIC RESOURCES, LLC	108596	BACKHOE CYLINDER	2201-0017-36001
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	1,104.46	PUMP MAINTENANCE - STREET DEPT	NORTHERN INDIANA MECHANICAL	108606	PUMP MAINTENANCE	2201-0016-36003
	273.00	1ST QTR RANDOM DRUG TESTING CDL D	INDIANA TESTING INC	ST 108597	MAINT 1ST QTR CDL DRIVERS DRUG TEST	2201-0016-11305 1
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Total For Fund 2201 MVH

88,406.32

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Fund 7701 ICT FUND Dept 0000 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003 7701-0000-32003	Fund 4402 MCCD Dept 0000 4402-0000-43014 4402-0000-45200	Fund 2505 SPECIAL EVENTS Dept 0000 2505-0000-20003 2505-0000-38005 2505-0000-38608 2505-0000-38608	Fund 2240 PUBLIC SAFETY Dept 0000 2240-0000-40050 2240-0000-43008 2240-0000-43091	Fund 2228 LAW ENFORCE Dept 0000 2228-0000-23004 2228-0000-23006 2228-0000-23006 2228-0000-31004 2228-0000-31004 2228-0000-31004 2228-0000-31004 2228-0000-31004 2228-0000-31004	Fund 2202 LR&S Dept 0000 2202-0000-31002
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	Fund 8802 POLICE PENSION Dept 0000 8802-0000-45200			7701-0000-45200	7701-0000-38006	7701-0000-32003	7701-0000-32003	7701-0000-32003	7701-0000-32003	7701-0000-32003	7701-0000-32003	7701-0000-32003	7701-0000-32003	7701-0000-32003	Dept 0000	Fund 7701 ICT FUND
	FOLICE PENSION TRANSFERS GROS 108621			ICT TRANSFERS GROSS 108615	COPIER AGREEMENT 108536	FIRE - SITE 108537	PW/B&I/PARK/FD WIRELESS 78032 108563	PW INTNET # 8771400250212877 108566	MEADOWS INTERNET ACT 87714002 108564	POLICE BLDG 8771400250239508 108565	3001 RIDGE MAIN SQUARE 877140 108547	FD SOUTH 2647 45TH ST 108544	MO INTERNET SVC 8771400250188 108543	CENTRAL FIRE INTERNET 108542		
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Fund Totals:

Fund 1101 Fund 2201 Fund 2202 Fund 2228 Fund 2250 Fund 2505 Fund 4402 Fund 7701 Fund 8802

MVH GENERAL

12 LR4S
28 LAW ENFORCE CON'T ED
40 PUBLIC SAFETY INCOME TA
15 SPECIAL EVENTS
12 MCCD
101 ICT FUND
102 POLICE PENSION

270,828.27 88,406.32 3,235.41 2,243.72 20,452.35 1,024.53 11,067.43 69,543.74

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